

Centre D'Enfants Saint Claude Children's Centre Inc. operating as			
Centre D'Enfants Saint Claude Children's Centre Inc.			
28 P.R. 240 South		Facility No.:	9308
St. Claude, Manitoba		Postal Code :	R0G1Z0
Licence No. : 115648	Dated : March 3, 2023	For the period from : April 1, 2023	to : March 31, 2024

THIS ORDER REQUIRES COMPLIANCE WITH THE FOLLOWING REGULATIONS :

Regulation Number	Violation	Required Compliance Date
	<p>WHEREAS it has been reported to Early Learning and Child Care Division that on May 19, 2023 an incident occurred at Centre D'Enfants Saint Claude Children's Centre Inc.(the "Centre"), whereby a 3 year old child left the fenced facility playground, unsupervised by Centre staff.</p> <p>As reported by the Centre's Assistant Director, 5 preschool children and one staff, were outside in the playground. At approximately 14:00 the staff did a scan of the playground and did not see one of the children. The staff proceeded to look for the child in the playground and saw the child outside of the fenced area. The staff called for another staff from inside the Centre, to come out to the playground to assist. The staff then left the fenced area to bring the child back. The child was located on Provincial Road 240, approximately 70 metres (229 feet) away from the centre. The child was unsupervised by Centre staff for a period of approximately 3-5 minutes.</p> <p>A subsequent incident was reported to Early Learning and Child Care Division which occurred on May 24, 2023 at Centre D'Enfants Saint Claude Children's Centre Inc., whereby a 2 year old child left the preschool outdoor fenced area and entered into the adjacent infant outdoor fenced area and was unsupervised by Centre staff.</p>	

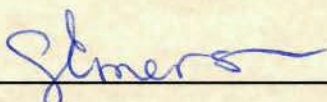
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Child Care Co-ordinator : Monique Lubkiwski
Address : 25 Tupper St N Portage la Prairie Manitoba R1N 3K1
Phone Number : 204-239-3121

**THIS ORDER MUST BE CLEARLY
 POSTED FOR THE INFORMATION OF
 ALL PARENTS**

**Executive Director, Provincial Operations
 Early Learning and Child Care:**

Date: June 16, 2023



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	<p>As reported by the Centre Director, 17 preschool children and 7 infants with 5 staff were in the preschool outdoor fenced area. At approximately 16:45 a staff took 3 children through the fenced infant area and inside the centre for diapering. A 2 year old child was standing near the gate. The staff instructed the child to stay outside and informed the rest of the Centre staff that 3 children were being taken inside. Approximately 5-10 minutes later, another staff did a visual scan which included a face to name attendance check and realized one child was missing. Centre staff proceeded to look for the child and as the staff was approaching the gate to the infant area, a parent who had just arrived, informed them that there was a child alone in the infant fenced area. The child was unsupervised by staff for a period of approximately 5-10 minutes.</p> <p>Department staff conducted an unscheduled inspection on May 25, 2023 and documented safety concerns with regards to the height of the fence, spaces in the fence where temporary fencing is in place and a gap under the gate between the infant and preschool areas.</p> <p>AND WHEREAS, the licence holder fails to meet <i>The Community Child Care Standards Act</i> and Manitoba Regulation 62/86 as hereinafter provided:</p>	

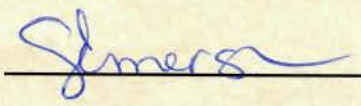
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115648	March 3, 2023	April 1, 2023	March 31, 2024

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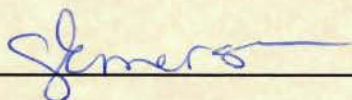
Regulation Number	Violation	Required Compliance Date
Act s. 3(1)	3(1) Every person providing child care shall at all times provide an environment that promotes the health, safety and well-being of the children. And Manitoba Regulation 62/86 (the "Regulation") sections:	
8(1)	8(1) Every licence holder shall ensure that children attending the child care centre are supervised at all times.	
8(1.1)	8(1.1) The licence holder shall ensure that the supervision referred to subsection (1), whether direct supervision or indirect supervision, (a) protects the health and safety of each child; and (b) is appropriate to each child's developmental age.	
9(6)	9(6) Where the outdoor play space is adjacent to the child care centre and is owned or rented by the child care centre or the licence holder, the licence holder shall ensure that (a) the space is fenced; and	

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Regulation Number	Violation	Required Compliance Date
35.3(2)(a)	(b) a minimum of 50% of the area is grass, sand or a similar surface. 35.3(2) A facility`s safety plan must be consistent with the Act and this regulation and must include (a) procedures for ensuring that the indoor and outdoor spaces used by the facility are safe;	
35.3(1)	35.3(1) Safety Plan – Each licence holder must (a) establish a written safety plan and ensure that all facility staff are given a copy of it; (b) comply with the plan; and (c) ensure that all facility staff comply with the plan.	
Act s. 18	AND WHEREAS this order is being issued pursuant to section 18 of the Act, which states: 18 Where the provincial director (a) is satisfied that any facility described in a licence is not being operated and maintained in compliance with the requirements or standards prescribed in the regulations for that type of facility; or	

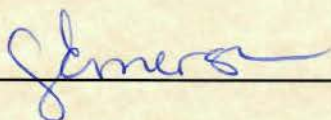
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	<p>(b) believes that a facility described in a licence is being operated and maintained in a manner that is hazardous to the health, safety or well-being of children receiving child care in the facility;</p> <p>the provincial director may, by written order, require the person operating the facility to take the measures specified in the order and to remedy the non-compliance, remove the hazard or deal with the problems, as the case may be, within the time limits specified in the order, and must serve a copy of the order on the person operating the facility.</p> <p>AND WHEREAS the provincial director believes this Licensing Order is necessary to ensure that the facility is being operated and maintained in a manner that protect the health, safety or well-being of children receiving care at the facility, the PROVINCIAL DIRECTOR HEREBY ORDERS THAT:</p>	
8(1)	(1) Children in attendance at the Centre are to be supervised at all times.	IMMEDIATELY
8(1.1)	(2) No outings or fieldtrips away from the Centre may occur until further notice.	IMMEDIATELY

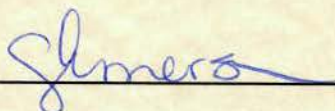
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8(1.1)	(3) The preschool playground must not be used until further notice.	IMMEDIATELY
8(1.1)	(4) The number of children present in the infant playground is limited to a maximum of 16 preschool children or 8 infants with a minimum of 3 Centre staff.	IMMEDIATELY
8(1.1)	(5) The Centre must revise the current Centre supervision plan to clearly outline and describe how staff will ensure children are accounted for at all times including: a) while inside the Centre; b) during outdoor play; c) on any outings or field trips away from the Centre; and d) during all transitions within the daily program both indoors and outdoors The plan must outline the mode of communication and the procedures to be used to ensure all staff are aware of the movement of children during each transition.	June 23, 2023
8(1.1)	(6) The revised Centre supervision plan must be reviewed and <small>Page 6 of 9</small>	June 26, 2023

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8(1.1)	signed by the Centre's Board of Director's and then submitted to the Child Care Coordinator for the Provincial Director's approval. (7) Once the revised Centre supervision plan has been approved, the Centre Director must conduct an in-depth training session with all Centre staff, including substitutes. Signatures from all staff, acknowledging their understanding and ability to implement the supervision procedures, must be submitted to the Child Care Coordinator.	June 30, 2023
8(1.1)	(8) The Centre Director must conduct and document regular observations of staff in respect to supervision and provide feedback to staff and the Board of Directors. Observations must be conducted at various times while inside the Centre, during outdoor play, during lunch and nap time, and including transitions.	IMMEDIATELY
8(1.1)	(9) The documentation of the Centre Director's observations and feedback is to be submitted to the Child Care Coordinator for review at the end of each week until further notice.	IMMEDIATELY


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8(1.1)	(10)All Centre staff must participate in a workshop to be arranged and conducted by the Child Care Coordinator related to the child care legislation with respect to attendance and supervision of children.	June 30, 2023
35.3(2)(a)	(11)The Centre Enhanced Safety Plan must be reviewed and any required revisions must be submitted to the Child Care Coordinator for review and approval. The plan must include procedures for ensuring that the outdoor spaces used by the facility are safe.	June 23, 2023
35.3(1)	(12)The revised and approved Centre Enhanced Safety Plan must be reviewed by all Centre staff, including substitutes, Signatures from all staff, acknowledging their understanding and ability to implement the Enhanced Safety Plan, must be submitted to the Child Care Coordinator.	JUNE 30, 2023
35.3(2) (a)	(13)The Centre Director must complete a safety assessment of the playground identifying hazards and provide feedback and recommendations to the Board of Directors and submit for review to the provincial director.	JUNE 30, 2023

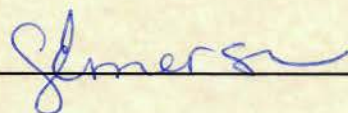
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9(6)	<p>(14) The Centre Director and Board of Directors must develop a plan to repair or replace the existing fence, around and between the infant and preschool outdoor play areas. The plan must include a timeline for completion and is to be submitted for approval by the provincial director.</p> <p>(15) All parents with children currently enrolled at the Centre must be informed by the Licence holder, of this order.</p> <p>This Order must remain in a prominent place within the child care facility at all times and is not to be removed until authorized by the Provincial Director of Early Learning and Child Care.</p> <p>This Order may be appealed to the SOCIAL SERVICES APPEAL BOARD within (30) days of receiving notice of the order</p>	<p>JUNE 30, 2023</p> <p>IMMEDIATELY</p>

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