



**Licensing Order /
Ordre relatif aux licences**

Family Services
Early Learning and Child Care

219-114 Garry Street
Winnipeg MB R3C 4V6
(204) 945-0776
Toll Free: 1-888-213-4754

Services à la famille
Apprentissage et de garde
des Jeunes enfants

219-114, rue Garry
Winnipeg MB R3C 4V6
204-945-0776
Sans frais: 1-888-213-4754

To / Destinataire:

Child and Family Services of Western Manitoba

Centre/Home Name / Nom de la garderie:

Victoria Day Care Centre

Location / Adresse:

2227 Brandon Avenue

Facility No. / Numéro d'établissement:

1119

Postal Code / Code Postal:

Brandon, Manitoba

R7A7L4

Licence No. /

Numéro de licence: 84105

Dated /

Licence datée du: March 25, 2014

For the period from /

Pour la période du: April 1, 2014

to /

au: March 31, 2015

**THIS ORDER REQUIRES COMPLIANCE WITH THE FOLLOWING REGULATIONS /
CET ORDRE EXIGE LE RESPECT DES RÈGLEMENTS SUIVANTS:**

Regulation Number / Numéro du règlement	Violation / Infraction	Required Compliance Date / Le règlement doit être respecté à partir du
Act s. 3(1)	<p>WHEREAS it has been reported to Manitoba Early Learning and Child Care ("MELCC") that on June 3, 2014, at approximately 2:00 p.m., a 5 year old child enrolled at Victoria Day Care Centre (the "Centre") left the Centre unescorted by Centre staff.</p> <p>It was further reported by Centre staff, that the child had gone around the outside of building to the Centre's front door. Staff did not notice the child was missing until the child was seen on the security monitor, standing outside the Centre's front doors. Staff immediately went outside to retrieve the child and brought the child inside the Centre.</p> <p>At the time of the incident, there were 22 preschool children in attendance with 3 full time staff, as well as an Inclusion Support Program (ISP) worker and the Centre director. Centre staff report that the child was outside for 3 minutes or less.</p> <p>AND WHEREAS, the licensee fails to meet <i>The Community Child Care Standards Act</i> and Manitoba Regulation 62/86 as hereinafter provided.</p> <p>3(1) Every person providing child care shall at all times provide an environment that is conducive to the health, safety and well-being of the children.</p>	

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Child Care Co-ordinator /

Coordonnateur des garderies d'enfants: Carol Saville

Address /

Adresse: 340-9th Street, Room 206, Brandon, Manitoba

Phone Number /

Numéro de téléphone: 204-726-6717

**THIS ORDER MUST BE CLEARLY
POSTED FOR THE INFORMATION OF
ALL PARENTS/**

**CET ORDRE DOIT ÊTRE AFFICHÉ À
LA VUE DE TOUS LES PARENTS**

Director – Early Learning and Child Care: /

Directrice Apprentissage et garde des jeunes enfants:

Date /

Date : June 26, 2014

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Location / Adresse:		2227 Brandon Avenue	Facility No. / Numéro d'établissement: 1119
		Brandon, Manitoba	Postal Code / Code Postal: R7A7L4
Licence No. / Numéro de licence: 84105	Dated / Licence datée du: March 25, 2014	For the period from / Pour la période du: April 1, 2014	to / au: March 31, 2015

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8(1) 8(1.1)	<p>And Manitoba Regulation 62/86 (the "Regulation") sections:</p> <p>8(1) Every licensee shall ensure that children attending the child care centre are supervised at all times.</p> <p>8(1.1) The licensee shall ensure that the supervision referred to in subsection (1), whether direct supervision or indirect supervision,</p> <p>(a) protects the health and safety of each child; and</p> <p>(b) is appropriate to each child's developmental age.</p>	
Act s.18	<p>AND WHEREAS this order is being issued pursuant to section 18 of the Act, which states:</p> <p>18 Where the director</p> <p>(a) is satisfied that any facility described in a licence is not being operated and maintained in compliance with the requirements or standards prescribed in the regulations for that type of facility; or</p> <p>(b) the director believes that a facility described in a licence is being operated and maintained in a manner that is hazardous to the health, safety or well-being of children receiving child care in the facility;</p>	

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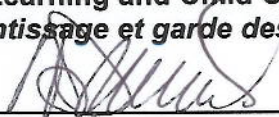
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Licence No. / Numéro de licence: 84105	Dated / Licence datée du: March 25, 2014	For the period from / Pour la période du: April 1, 2014	to / au: March 31, 2015

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8(1)	the director may, by written order, require the person operating the facility to take such measures as shall be specified in the order, and within such time limits as may be specified in the order, to remedy the non-compliance or to remove the hazard, as the case may be and shall serve a copy of the order on the person operating the facility.	IMMEDIATELY July 4, 2014
8(1.1)	<p>AND WHEREAS the Director believes this Licensing Order is necessary to protect the health, safety or well-being of children receiving care at the Centre, the DIRECTOR HEREBY ORDERS THAT:</p> <p>(1) Children of the Centre are to be supervised at all times.</p> <p>(2) A written plan must be submitted to the Child Care Co-ordinator and approved by the Director describing:</p> <p>(a) how staff will ensure children are accounted for at all times including: while inside the Centre, during outdoor play; and, on any outings/field trips away from the Centre;</p> <p>(b) how staff will monitor all exits from the Centre and the playground.</p>	

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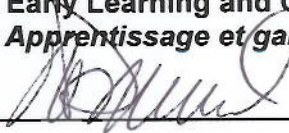
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Centre/Home Name / Nom de la garderie: Victoria Day Care Centre			
Location / Adresse: 2227 Brandon Avenue		Facility No. / Numéro d'établissement: 1119	
Brandon, Manitoba		Postal Code / Code Postal: R7A7L4	
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	(3) No field trips away from the Centre may be conducted until the above-noted plan has been submitted to the Child Care Co-ordinator and approved by the Director.	IMMEDIATELY
	(4) Once the written plan as noted in (2) has been approved, it must be reviewed by all Centre staff.	July 18, 2014
	(5) The Centre's director is to conduct observations of staff providing supervision as per the revised written plan until further notice. Copies of the documentation are to be submitted to the Child Care Co-ordinator for review.	July 18, 2014
	(6) All Centre staff must participate in a workshop related to the child care legislation with respect to supervision which is to be arranged and conducted by the Child Care Co-ordinator.	July 18, 2014
	(7) Representatives from the Board of Directors are to meet with Regional Family Services staff to: discuss the incident and the findings from the investigation regarding the incident as well as the required actions to be taken by the Centre as a result of this incident.	July 18, 2014
	(8) All parents with children currently enrolled at the Centre must be informed by the Licensee, of this order.	IMMEDIATELY

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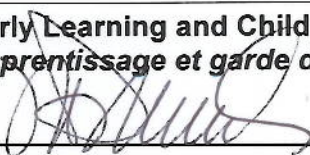
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	<p>This Order must remain in a prominent place within the Centre at all times and is not to be removed until authorized by the Director of Manitoba Early Learning and Child Care.</p> <p>This Order may be appealed to the SOCIAL SERVICES APPEAL BOARD within (30) days of receiving notice of the order.</p>	

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