

All water treatment (WT), water distribution (WD), wastewater treatment (WWT), and wastewater collection (WWC) facility operators in Manitoba must be certified as per Water and Wastewater Facility Operators Regulation 77/2003. WT, WD, WWT, and WWC facility owners are responsible for employing certified operators.

Certification requirements

The following are the general minimum requirements to qualify for unrestricted certification.

Some substitutions are available for education and experience - see application appendices or Schedule B of the Regulation (<http://web2.gov.mb.ca/laws/regs/pdf/e125-077.03.pdf>), or contact the Program.

Facility class	Certification Exam (Passing grade is 70%)	Education	Post-high school education*	Operating experience	Direct responsible charge (DRC) operating experience
Small System	Small System	Grade 10 / GED 10	N/A	0.5 years	N/A
Class I	Class I	Grade 12 / GED 12		1 year	
Class II	Class II			3 years**	
Class III	Class III		2 years	4 years**	2 years**
Class IV	Class IV		4 years	4 years**	2 years**

* In water or wastewater works operations, engineering, science, or a related field

** At same Class or one level lower

The certification exam schedule is available online. Operators may challenge any category (facility and class) of exam, but must wait 4 months after failing to pass a specific category before re-writing it, and may not write exams for the same or lower categories than they have already passed.

Beginning January 1, 2012 sequential exams will be used. Exams will need to be written in sequence starting at the lowest level (Class 1) and increasing to the highest level required.

Operator-in-Training (OIT) - Operators that do not qualify for unrestricted certification may apply for OIT certification. The requirements are Grade 12/GED 12 (10 for Small Systems) and current employment at one or more of WT, WD, WWT, or WWC facilities. No substitutions for education are available.

Reciprocity - Operators that hold a valid Operator's Certificate from another jurisdiction may apply for certification through reciprocity using the application available online.

Application for certification

To apply for certification, operators must submit the following:

- **Complete application form**, available online (<http://www.manitoba.ca/certification>).
- **Appendix for each category requested**, available online.
- **Application fee** - \$100.00 cheque or money order made payable to Minister of Finance; **or**
 - \$75.00 for certification through reciprocity; **or**
 - \$75.00 for renewal with no change to previously held certification.
- **Digital photo** - Head & shoulders against a white background - copy to disc, or email to staff.
- **Proof of education** - Transcripts for Grade 12/GED 12 or highest grade completed, as well as for college/university/continuing education & training/courses/seminars (submit copies, not originals).

Contact Information

Water and Wastewater Facility Operators Certification Program

123 Main Street, Suite 160

Winnipeg MB R3C 1A5

Phone: (204) 945-7065

Toll Free: 1-800-282-8069, ext. 7065

<http://www.manitoba.ca/certification>