

Information Notice

NOTICE 18-02
The Fuel Tax Act
Issued October 2018

INTERNATIONAL FUEL TAX AGREEMENT (IFTA) FILE, PAY AND VIEW IFTA ACCOUNT ON TAXcess ELECTRONIC IMAGE OF IFTA LICENCE

TAXcess, Manitoba's online tax service, allows businesses to access their accounts 24 hours a day, seven days a week in a secure, online environment. Once you sign up, you can securely file, pay and view your IFTA account online wherever and whenever you want.

FILE - You can now file your IFTA quarterly tax returns online on TAXcess. When you enter the jurisdictions you travelled in, the fuel type used, total kilometres travelled and tax paid fuel purchased, the tax due or credit is calculated for you. You no longer have to enter tax rates or manually calculate fuel consumption rates.

PAY - You can pay any tax owing by electronic, pre-authorized payment (PAD). This allows you to file and pay IFTA through the TAXcess website in one continuous process. Additionally, you can make a payment through your own financial institution's online bill payment system.

VIEW – You can view a 24-month history of your IFTA account online, such as your IFTA Statement of Account, cover page for IFTA tax returns and IFTA licences. You can also view all Web Notices (e-mails) sent and received.

Effective January 1, 2019, motor carriers can choose to carry their IFTA licence in electronic or paper format in their vehicles.

If you choose to maintain an electronic format of your IFTA licence, it is strongly recommended that the licence is saved as a file such as PDF and saved to an electronic device for each vehicle. This approach enables you to have access to your IFTA licence at any time, even when access to mobile and/or wireless service may be interrupted.

If you are signed up for TAXcess, your IFTA licence can be viewed under the Letters tab. Your IFTA licence will already be in PDF format. It can be printed or e-mailed as needed or saved to an electronic device. There is no need to contact our office for copies or a PDF format.

Regardless of the format (either electronic or paper), your IFTA licence must be accurate, valid, legible and be accessible on demand when requested by enforcement personnel. If you are unable to provide acceptable proof of credentials, you may be charged and required to purchase a permit to complete your trip.

To begin the sign up process, click *Sign Up Now for TAXcess* on the TAXcess home page at manitoba.ca/TAXcess.

Further information may be obtained from:

Winnipeg Office

Manitoba Finance
Taxation Division
101 - 401 York Avenue
Winnipeg, Manitoba R3C 0P8
Telephone (204) 945-5603
Manitoba Toll Free 1-800-782-0318
Fax (204) 948-2087
E-mail: MBTax@gov.mb.ca
Web site: www.gov.mb.ca/finance/taxation

Westman Regional Office

Manitoba Finance
Taxation Division
314, 340 - 9th Street
Brandon, Manitoba R7A 6C2
Fax (204) 726-6763

ONLINE SERVICES

Our Web site at manitoba.ca/finance/taxation provides tax forms and publications about taxes administered by Taxation Division, and a link to Manitoba's laws and regulations. Forms and publications can also be obtained by contacting the Taxation Division.

Our online service at manitoba.ca/TAXcess provides a simple, secure way to apply for, and to file, pay and view your Taxation Division tax accounts.