Manitoba
Finance

# Manitoba IFTA Newsletter—4th Quarter 2019

## Grace Period - NEW

You may have a two month grace period (January and February 2020) to begin displaying your renewed credentials **if the current renewal was received in our office by December 31, 2019**. However, you must continue to display your 2019 IFTA credentials during this grace period until 2020 credentials are displayed on your vehicles.

**Please note that if your renewal is not received in our office by December 31, 2019, you are not eligible for the grace period. This means you will not be able to travel on your 2019 credentials in January and February 2020.**

## 2020 Renewals

If you have not received your 2020 licence and decals please contact the Taxation Division— see our contact information on page 2.

Please note that IFTA credentials will not be renewed if there are:

- Delinquent tax return (s) under IFTA
- Tax(es) owing under IFTA
- Delinquent tax return(s) or tax(es) owing under other tax statutes administered by the Taxation Division

***If you do not renew by February 29, 2020, your IFTA account will automatically be closed.***

## Fourth Quarter Due Date:
## Friday January 31, 2020

**To avoid penalties and interest, returns must be filed and any amount due must be paid by the above date.**

## Electronic Filing of IFTA Quarterly Tax Returns and Payments of Taxes Due

As announced in the 2019 Manitoba Budget, businesses will be required to file, remit and pay fuel taxes electronically using Manitoba's online tax system, **TAXcess**. This measure includes the filing ***and*** the payment of IFTA quarterly tax returns on **TAXcess**. This measure **may** commence as early as January 1, 2020.

Please see below for information on **TAXcess** and on how to sign up.

## File, Pay and View Your IFTA Account on TAXcess

**TAXcess**, Manitoba's online tax service, allows businesses to access their accounts 24 hours a day, seven days a week in a secure, online environment. Once you sign up, you can securely file, pay and view your IFTA account online wherever and whenever you want.

**FILE** - You can now file your IFTA quarterly tax returns online on **TAXcess**. When you enter the jurisdictions you travelled in, the fuel type used, total kilometres travelled and tax paid fuel purchased, the tax due or credit is calculated for you. You no longer have to enter tax rates or manually calculate fuel consumption rates.

**PAY** - You can pay any tax owing by electronic, pre-authorized payment (PAD). This allows you to file and pay IFTA through the **TAXcess** website in one continuous process. Additionally, you can make a payment through your own financial institution's online bill payment system. ***Please note:*** licence and decal fees cannot be paid through **TAXcess**.

**VIEW** - You can view your IFTA account online, such as your IFTA Statement of Account, cover page for IFTA tax returns and IFTA licences. You can also view all Web Notices (e-mails) sent and received.

To begin the sign up process, click ***Sign Up Now for TAXcess*** on the **TAXcess** home page at manitoba.ca/TAXcess

Please note that once you sign up for Taxcess, you will no longer receive a paper IFTA return.

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## IFTA Decals—Important Information

The proper placement of IFTA decals will help you avoid costly delays on the road.

- Manitoba Taxation and the IFTA Law Enforcement Committee require that valid IFTA decals are affixed on the exterior portion of both sides of the cab.
- Do not place IFTA decals on windows, mirrors, tanks or vents.
- Do not use a pressure washer directly on the decals.
- Please remove all expired or non-valid decals from your vehicle.

*For IFTA Decal Placement Guide go to:* www.gov.mb.ca/finance/taxation/motor.html

## IFTA Credentials Processing

Our goal is to respond to your IFTA credentials requests in a timely manner. Once the completed application form with payment (if applicable) is received and approved, we will process your request and forward to you as required by mail, fax or e-mail within the following response times:

*Initial IFTA Registration* – seven (7) to ten (10) business days.
*Renewal of IFTA Credentials* – ten (10) business days.
*Additional Decals* – one (1) business day
*Temporary Decal Permit* – one (1) business day

For urgent requests, contact us at 204-945-6444

In person requests at our Winnipeg and Brandon offices during business hours will be completed within one (1) hour. Response times may vary if ***any*** tax accounts are not in good standing.

## ELECTRONIC IMAGE OF IFTA LICENCE

Motor carriers can choose to carry their IFTA licence in electronic or paper format in their vehicles.

If you choose to maintain an electronic format of your IFTA licence, it is strongly recommended that the licence is saved as a file such as PDF and saved to an electronic device for each vehicle. This approach enables you to have access to your IFTA licence at any time, even when access to mobile and/or wireless service may be interrupted.

If you are signed up for **TAXcess**, your IFTA licence can be viewed under the Letters tab. Your IFTA licence will already be in PDF format. It can be printed or e-mailed as needed or saved to an electronic device. There is no need to contact our office for copies or a PDF format.

Regardless of the format (either electronic or paper), your IFTA licence must be accurate, valid, legible and be accessible on demand when requested by enforcement personnel. If you are unable to provide acceptable proof of credentials, you may be charged and required to purchase a permit to complete your trip.

**Office Closures**

**January 1, 2020 (New Year's Day)**
**February 17, 2020 (Louis Riel Day)**
**April 10, 2020 (Good Friday)**
**April 13, 2020 (Easter Monday)**

**MB Travel Only**
Travelling in Manitoba only?

Please check the box "*No Travel Outside of MB*" in Section 1 **and** complete Section 2, even if you did not travel at all during the quarter.

## Need Information ➔ Go Online

www.iftach.org - Complete listing of tax rates and footnotes for all IFTA jurisdictions. You can also print or view the Agreement, ballot proposals, carrier contact lists and read the IFTA News.

www.gov.mb.ca/finance/taxation/motor.html
Find here the carrier manual, newsletters, bulletins, notices, and the IFTA Worksheet (Page 2) and instructions.

### Contact Us:

**Email:** MBTax@gov.mb.ca
**Phone:** 204-945-5603
**Fax:** 204-948-2087
**Manitoba Toll Free:** 1-800-782-0318

**Winnipeg:**
101-401 York Ave.
Monday to Friday: 8:30am-4:30pm

**Brandon:**
314, 340 9th St.
Monday to Friday: 8:30am-12:00pm