

How to apply for a Prospecting Licence

For clients who are registered in iMaQs but have not
applied for a prospecting licence

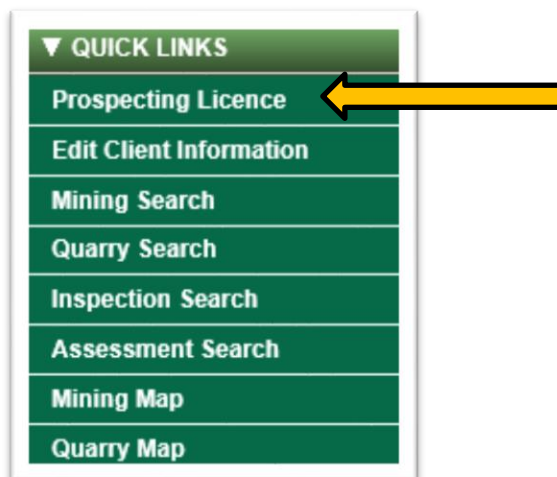
TABLE OF CONTENTS

PROSPECTING LICENCE APPLICATION	3
PRINTING A PROSPECTING LICENCE	5
SAMPLE PROSPECTING LICENCE	6

Prospecting Licence Application

Step 1: Log in to your [iMaQs](#) account

Step 2: Go to **Quick Links > Prospecting Licence** at the left side of the screen



Step 3: Enter your iMaQs Certification (iMaQs ID Number). Click **Next**.



A screenshot of a web form titled 'User Name Input'. It contains a single text input field labeled 'iMaQs Certification:' with the value '123456' entered. A yellow arrow points to the input field from the right.

If entering your iMaQs certification does not bring you to a new screen, you may already have a Prospecting Licence. Proceed to 'Printing your Prospecting Licence – Step 1'.

Step 4: Select “**Request a Prospecting Licence**”. Click **Next**.

A screenshot of a web form titled 'Application for Individual'. It contains several text input fields for personal information: Last Name (Test), First Name (Account), Data Input Form, Mailing Address (123 Any Street), City/Town (Winnipeg), Province State (MB), Country (Canada), Postal Code/Zip Code (A#A #A#), Phone (204-555-5555), Fax, and Email (somebody@somewhere.com). At the bottom of the form, there is a checkbox labeled 'Request a Prospecting Licence?' which is highlighted with a yellow arrow pointing to it from the right.

Step 5: Once you select 'Request a Prospecting Licence', you will see the following:

☒ Request a Prospecting Licence?
Issue Date: 2020-11-25
From Date: 
Are you 18 years of age or older? ☐ Yes ☐ No 

The date will auto-populate, **do not** change it, but you must answer the age question.

Step 6: The Shopping Cart will show you the total amount owing. Click **Next**.

Shopping Cart

Event Description	Cost (excluding application fee)	Application Fee	Detail	Remove Item
iMaQs Certification	\$15.00	\$0.00	No event details	<div>Remove Event</div>

Total Amount : \$15.00

Step 7: Select your **Method of Payment**. Click **Next** and complete the payment details.

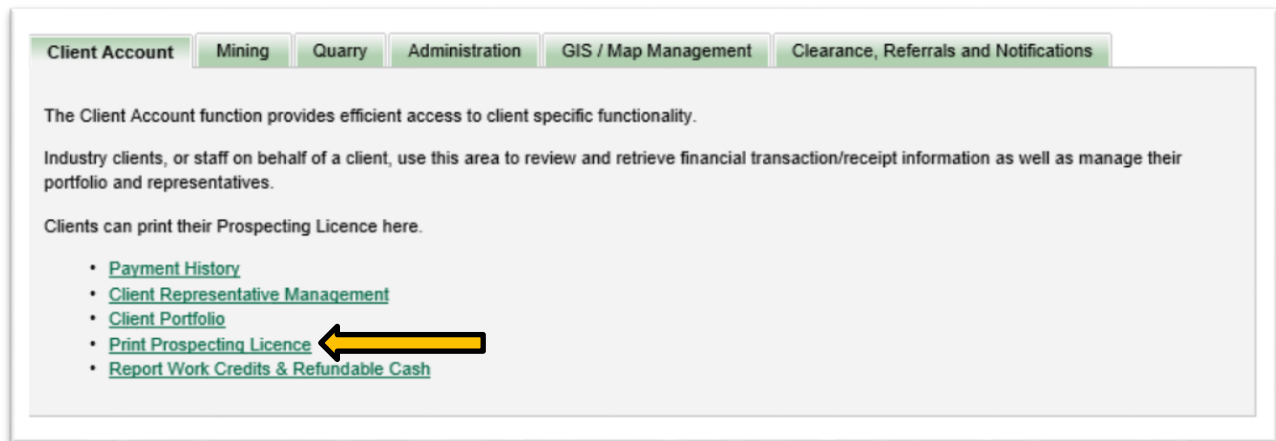
Step 8: Save a copy of the payment approval for your records. Click **Next** to proceed to the Confirmation Page.



The name "Mines Branch" will appear on your credit card statement.

Printing a Prospecting Licence

Step 1: To print a copy of the prospecting licence, go to Client Account > Print Prospecting Licence.



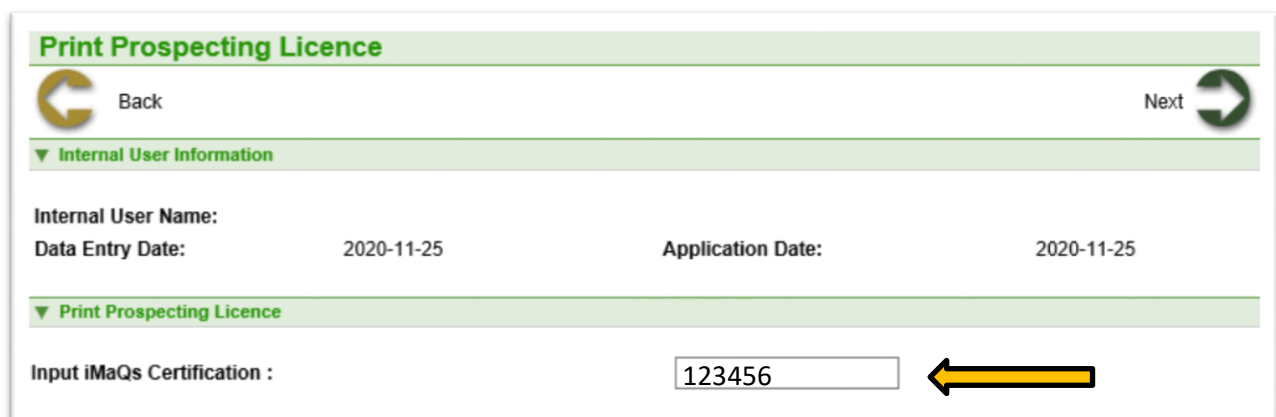
The Client Account function provides efficient access to client specific functionality.

Industry clients, or staff on behalf of a client, use this area to review and retrieve financial transaction/receipt information as well as manage their portfolio and representatives.

Clients can print their Prospecting Licence here.

- [Payment History](#)
- [Client Representative Management](#)
- [Client Portfolio](#)
- [Print Prospecting Licence](#)
- [Report Work Credits & Refundable Cash](#)

Step 2: Enter your iMaQs Certification Number and select 'Next'.



Print Prospecting Licence

Back Next

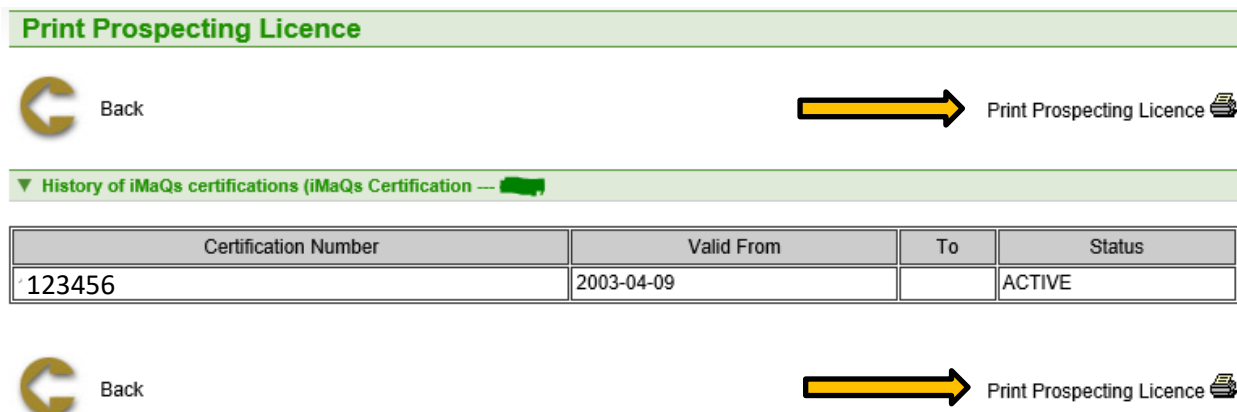
▼ Internal User Information

Internal User Name:
Data Entry Date: 2020-11-25 Application Date: 2020-11-25

▼ Print Prospecting Licence

Input iMaQs Certification : 123456

Step 3: Select one of the 'Print Prospecting Licence' icons.



Print Prospecting Licence

Back Print Prospecting Licence



▼ History of iMaQs certifications (iMaQs Certification ---)

Certification Number	Valid From	To	Status
123456	2003-04-09		ACTIVE

Back Print Prospecting Licence

Sample Prospecting Licence

This is what a prospecting licence will look like:

Prospecting Licence X 123456 iMaQs Certification: X 123456	Manitoba  Right to prospect
 Prospecting Licence	61(1.1) Subject to Part 9, a person may enter, remain and travel upon Crown mineral land that is open for prospecting and registration as a claim and may prospect, and work on such land in accordance with this Act and may bring on to such land and use on such land any vehicle, machinery, equipment, supplies, personnel or temporary accommodations as required to prospect and work on such land in accordance with this Act. TEST ACCOUNT 123 ANY STREET WINNIPEG, MB CA A#A #A#
Valid From: April 09, 2003	To: _____ Status _____