

Employment Standards Branch  
604—401 York Avenue  
Winnipeg Manitoba R3C 0P8  
Phone: (204) 945-3352  
Toll free: 1-800-821-4307  
Fax: (204) 948-3046  
www.manitoba.ca/labour/standards

**Renewal Application**  
for a Licence to operate an  
**Employment Agency**  
**Business**



Internal use only:

If you are engaged in **foreign worker recruitment** you must hold an additional, individual licence under this Act authorizing you to bring foreign workers to Manitoba. Please apply using Form 2.

I, \_\_\_\_\_ of \_\_\_\_\_  
Name of Applicant Home Address of Applicant

\_\_\_\_\_  
Name of city, town or village Province Postal code

\_\_\_\_\_  
Daytime Phone number Email address

hereby apply for a licence to operate an employment agency business, and place employees in Manitoba under the name:

\_\_\_\_\_  
Name or proposed name of company

\_\_\_\_\_  
Business Mailing Address Name of city, town or village Province Postal code

\_\_\_\_\_  
physical address of agency if different from mailing address

Provide a description of the agency's operation (type of employees, industry or type of employer, methods of recruitment etc.):

\_\_\_\_\_  
Signature of Applicant Date

The annual fee for a licence is \$100. Please make cheques payable to *The Minister of Finance*.

**The Worker Recruitment and Protection Act strictly prohibits charging fees to people seeking or finding work**