

Employment Standards Branch  
604—401 York Avenue  
Winnipeg Manitoba R3C 0P8  
Phone: (204) 945-3352  
Toll free: 1-800-821-4307  
Fax: (204) 948-3046  
manitoba.ca/labour/standards



**Renewal Application**  
for a Licence to engage in  
**Foreign Worker Recruitment**

Internal use only:

If you are operating an **Employment Agency Business** you must hold an additional business licence under this Act authorizing your company to place workers in Manitoba. Please apply using Form 1.

I, \_\_\_\_\_  
Full Name of applicant

hereby apply to renew my licence to engage in foreign worker recruitment.

I am a member in good standing of (check one):

- Immigration Consultants of Canada Regulatory Council (ICCRC)  
 Chambre des Notaries du Quebec  
 Law Society of Canada \_\_\_\_\_  
Province

I have reviewed all parts of the initial application (Form 2 & Form 2b) to engage in foreign worker recruitment, dated \_\_\_\_\_ (date of Form 2b application) and there are no changes or additions to the information provided in the initial application.

On the request of Employment Standards, I will provide additional specific authorizations or releases that are required for the purposes of enabling Employment Standards to obtain information.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**Declaration for Licence Application Renewal**

Each of the following key persons associated with this renewal application must submit the signed declaration (page 2):

1. All officers and directors
2. All partners, whether general limited or otherwise
3. All individual shareholders having 5% or more shares
4. In the case of an association of persons, the persons who direct the affairs of the association

**The Worker Recruitment and Protection Act strictly prohibits charging fees to people seeking or finding work**

**Declaration for Licence Application Renewal**

I, \_\_\_\_\_  
Full Name of Subject

- officer or director of the company
- partner (general, limited or otherwise)
- shareholder having 5% or more shares
- person directing the affairs

in the position of (check all that apply) of the company or association applying to engage in foreign worker recruitment or immigration consultation (hereafter referred to as foreign worker recruitment).

**DO SOLEMNLY DECLARE that:**

- I have reviewed all parts of the initial application (Form 2 & Form 2b) to engage in foreign worker recruitment, dated \_\_\_\_\_ (date of Form 2b application) and there are no changes or additions to the information that was provided in the initial application
- I will comply with The Worker Recruitment and Protection Act and any other applicable acts and regulations in the Province of Manitoba
- When acting in my capacity as a foreign worker recruiter, I will maintain a high standard of conduct and restrict my practice to working for employers to find foreign workers
- I will not accept, hold, transfer or in any other manner solicit a benefit from a worker while acting in my capacity as a foreign worker recruiter
- I will notify the Director of the Employment Standards Branch of Manitoba Labour and Immigration promptly if I cease to be entitled to membership in either ICCRC or a law society of Canada
- I will notify the Director of the Employment Standards Branch of Manitoba Labour and Immigration immediately if there is a material change to the information provided in any part of the application
- I have never been convicted or found liable as a result of breach of trust, fraud, perjury, immorality, dishonorable conduct, misrepresentation, dishonesty, or undue influence in any civil, criminal or administrative proceeding
- I have never been denied or had revoked any licence, permit or registration that required proof of good character
- I understand that the Consent for Release of Information from the initial application continues to apply for the collection and disclosure of personal information
- I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath

Declared before me at

\_\_\_\_\_, \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_ in \_\_\_\_\_  
City Country date month year

\_\_\_\_\_  
Signature of Notary Public or Commissioner of Oaths

\_\_\_\_\_  
Signature of subject

\_\_\_\_\_  
Print full legal name of subject

\_\_\_\_\_  
Subject's mailing address

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