

Capital Budget and Five-Year Plan Form

Community of Sample

Capital Budget and Five-Year Capital Plan

Capital Project	Year 1 2024/25	Year 2 2025/26	Year 3 2026/27	Year 4 2027/28	Year 5 2028/29	Total Project Cost	Funding Source
Project A	\$18,000	\$6,000				\$ 24,000	Community and IRNR
Project B	\$2,000					\$ 2,000	Community
Project C			\$8,000			\$ 8,000	Capital Grants
Project D					\$12,000	\$ 12,000	IRNR
						\$	
Year Total	\$ 20,000	\$ 6,000	\$ 8,000	\$ 0	\$	\$ 46,000	

Capital Project Details

Complete one form for each project identified in Year 1 and Year 2 of the five-year plan that requires department funding. Refer to Appendix NACCM-Aa: Capital Budget and Five-Year Plan Guide, and Appendix NACCM-Ab: Capital Budget and Five-Year Plan Sample to assist with completing this form.

Project Name: Project A

Project Description: To upgrade First Avenue between Home Street and Away Street. This section of gravel road has significant potholes and is dangerous during spring thaw. The project will include scraping down the road surface and replacing it with fresh gravel.

Status of Project: Planning and Design

Estimated Capital Costs: \$24,000

Source of Estimated Costs: Regional Office provided estimate

Estimated Capital Funding:

Funding Source		Amount	Funding Status
Funder	Program/Source		
Community	Capital Reserve Fund	\$4,000	In reserve account Resolution to be submitted Year 1 of project
Department	Capital Grants	\$20,000	This is first require Required for both year 1 and year 2 of project

Estimated Annual Operating and Maintenance (O&M) Costs:

	Actual O&M Costs 2020/21	Actual O&M Costs 2021/22	Source of Funds to Cover Previous O&M	Estimated Ongoing O&M Costs	Source of Funds to Cover Ongoing O&M
Existing Asset	\$500	\$500	MCA	\$500	MCA
New Asset	n/a	n/a	n/a	n/a	n/a

Estimated Revenue:

	Current Annual Revenue	How is the revenue generated?	Estimated Revenue	How will the revenue be generated?
Existing Asset	n/a	n/a	n/a	n/a
New Asset	n/a	n/a	n/a	n/a

Project Justification: This section of First Avenue has become very dangerous in the spring and after rains. Every year we add gravel and grade the road, but the same thing happens after the snow melts and ground thaws. We are concerned the school division is going to stop using this section of road and the children will be required to cross the highway to another school bus stop, which can be dangerous.

SAMPLE