

Application for Licence to Construct Water Control Works

Water Stewardship and Biodiversity Division
 Drainage and Water Rights Licensing
 200 Saulteaux Crescent
 Winnipeg MB R3J 3W3
 Email: drainage@gov.mb.ca



ALL * FIELDS ARE MANDATORY AND ALL INCOMPLETE APPLICATIONS WILL BE RETURNED TO THE APPLICANT

Pursuant to The Water Rights Act -

LANDOWNER'S NAME: *			CONTACT NAME:		PHONE: *
BOX # or STREET ADDRESS: *					MOBILE:
CITY or TOWN: *	PROV: *	POSTAL CODE: *	E-MAIL ADDRESS: *		
APPLICANT'S NAME:			CONTACT NAME:		PHONE:
BOX # or STREET ADDRESS:					MOBILE:
CITY or TOWN:	PROV:	POSTAL CODE:	E-MAIL ADDRESS:		

Hereby applies for a **Water Control Works Licence** on the following described land(s):*

QUARTER	SECTION	TOWNSHIP	RANGE	E OR W

Or otherwise described as: (River Lot, Wood Lot, etc.): _____

Project Name (If applicable): _____

The above described lands are held as follows (check applicable box):

- Registered owner
 Purchased under agreement for sale
 Lessee

Description of Proposed Works (Check all that apply – All * fields are mandatory in the checked proposed works boxes)

Culverts and Bridges

- Install culvert
 Remove culvert
 Relocate culvert
 Install control gate
 Reset existing culvert

Culvert Type*: _____

Existing Size and Type: _____

Proposed Size and Type*: _____

Quantity of each*: _____

Drains

- Reconstruct drain
 Construct new drain

Maximum Drain depth* and length: _____

Side slope ratio (e.g., 3:1): _____

Identify quantity and depth of each drain on sketch map*

Dams

Construct dam Reconstruct dam Wetland Restoration

Dam height*; width and length: _____

Side slope ratio (e.g., 3:1) *: _____

Spill elevation (full supply level) : _____

Type*: Detention Retention

Material of dam*: _____

Identify above specifications of each dam on sketch map*

Dyke

Construct protection dyke Reconstruct protection dyke

Dam height*; top width and length*: _____

Side slope ratio (e.g., 3:1) *: _____

Identify above specifications of each dyke on sketch map*

Tile drainage network

Install tile drainage network

Depth*; Diameter* and Spacing* of lateral pipe: _____

Depth* and Diameter* of header/outlet pipe: _____

Area of tile* (Acres) and Outlet Flow Rate*: _____

Outlet Type*: Control Structure Gravity Lift Station

Name* and date of Tile Drainage Plan: _____

Identify above specifications of each tile drainage network on sketch map*

Other including Subdivisions

Engineered plan Survey Other: _____

Engineering Consultant Name*: _____

Engineering Consultant Plan Name* and Date: _____

Wetlands impacted by Water Control Works

Do works alter the natural state of seasonal, semi-permanent or permanent wetlands (Classes III, IV, V – Stewart and Kantrud marsh classification system)? * YES NO

If yes:

Type of Wetland*: Class III Class IV Class V Other: _____

Identify wetlands on sketch map*

Sketch Map*

Must include a photo, sketch, plan or drawing that depicts an accurate representation of the proposed works. Be sure to include the drain flow direction, description of works (including depth and distance), north arrow and location of the works and / or and industry accepted engineering plan and construction standards.

Do any works involve the excavation of greater than one foot below natural prairie? YES NO

Do any works change the hydraulic capacity of the structure by more than 15%? YES NO

Do any of the works transfer water between watersheds? YES NO

Do any of the works drain Class 6, 7 or unimproved organic soils (agriculture capability)? YES NO

Is this application for the transfer of an existing licence? YES NO Existing Licence No. _____

Is this application to amend an existing licence? YES NO Existing Licence No. _____

Approvals* - see checklist

Adjacent Landowners Municipality Conservation District Manitoba Infrastructure Crown Lands

Landowner Approval

The proposed works will cause water to leave the land of the above mentioned landowner and/or applicant. As the affected landowner, I hereby acknowledge and accept that the proposed project will cause water to discharge onto my property as explained to me by the applicant, and I also do not object to the project taking place. I represent:

Private landowner(s) Municipality Conservation District MB Infrastructure Crown Lands

Landowner Name _____ Phone _____

Mailing address _____ Email _____

Quarter	Section	Township	Range	E / W	River Lot

Landowner Signature _____

Position of group represented (if applicable) _____

Date: _____

Pursuant to *The Water Rights Act* –

4(2) In the case of an application for a licence for water control works, the application must be accompanied by:

(f) certification from the applicant that the proposed water control works

(i) are not inconsistent with an approved watershed plan, and

(ii) will not violate any restrictions on the use of land that is the subject of a conservation agreement; and

A licensee is responsible for damage resulting from works constructed, operated or maintained, or from a defect, insufficiency or failure of the works, whether the license is in good standing, abandoned, suspended or cancelled.

Applicant Signature* _____

Print Name* _____

**** IMPORTANT ****

FEE OF \$25.00 MUST ACCOMPANY THIS APPLICATION.
CHEQUE, APPLICATION AND ALL CHECKLIST ITEMS MUST BE
MAILED TO:

**MANITOBA SUSTAINABLE DEVELOPMENT
BOX 8, 200 SAULTEAUX CRESCENT
WINNIPEG MB R3J 3W3**

CHEQUES TO BE MADE PAYABLE TO MINISTER OF FINANCE

For Office Use Only	Date received: _____
	Amount received: \$ _____
	Received by: _____
	MRO #: _____

REV. CODE 6-15

2018-12-21

DOCUMENT CHECKLIST

All mandatory fields in application completed

Design Plan

Must include an aerial photo that depicts an accurate representation of the proposed works. Be sure to include the legal location, drain flow direction, description of works (including depth and distance) and north arrow

Digital imagery is available at:

- www.google.ca/maps or www.google.com/earth
- www.agrimaps.gov.mb.ca
- www.agr.gc.ca/atlas/agrimap

Survey Requirements

- ❖ No survey is required for culvert-to-culvert clean outs where culvert elevations will not be altered
- ❖ A survey must be attached for all other clean outs of municipal drains, as follows:
 - An appropriate benchmark (Assumed or geodetic elevations)
 - Existing drain bottom and proposed gradient must be clearly illustrated
 - Culverts with invert elevation and size to be identified

All approvals attached:

- ❖ Municipal approval (required for all applications)
- ❖ Adjacent Landowners
 - Upstream Landowners (e.g. for small dams) – signature from the immediate upstream landowner(s) whose property may be impacted by impounded water
 - Downstream Landowners (application can be signed or separate consent form signed by Title Holder or a person with Power of Attorney attached)
 - Next immediate property across which water flows
 - Municipal Right-of-Way (“ROW”) written approval from that municipality
 - Conservation District: written consent from the Conservation District Board or Designate
 - Manitoba Infrastructure: written consent from the Regional Technical Services Engineer or designate
 - Crown Lands: written approval from the Regional Crown Lands Manager
- ❖ Further approval from impacted area as directed by the local Water Resource Officer
- ❖ For tile (subsurface) drainage, please see the Tile Drainage Requirement Fact Sheet

Application fee

- ❖ A cheque for \$25 made payable to the Minister of Finance is enclosed

Signature

- ❖ The application has been signed

Completed application **and checklist** to be **MAILED TO:** Box 8, 200 Saulteaux Cres. Winnipeg, MB R3J 3W3