

PAC mandate:

To determine the qualifications and experience required for certification in the designated trades;

To recommend upgrading standards and the endorsement of qualification for people who meet the required standards and;

To provide input into the content of regulations made or proposed to the trades.

Entrepreneurship, Training & Trade

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RECORD OF DECISIONS PRE-ENGINEERED BUILDING ERECTORS PROVINCIAL ADVISORY COMMITTEE

	HELD ON	
DATE:	January 19, 2012	
TIME:	9:06 a.m. – 2:10 p.m.	
PLACE:	1014 – 401 York Avenue Winnipeg Manitoba	

Room 1010 - 401 York Avenue
Winnipeg MB R3C 0P8

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PRE-ENGINEERED BUILDING ERECTOR PROVINCIAL ADVISORY COMMITTEE

PAC MEMBERS IN ATTENDANCE	ORGANIZATION	REPRESENTATION	VOTING STATUS
Patrick Traill, Chair	Pre-Con Builders	Chair	No Vote-tie only
Jason Guarino	Contempora Steel Builders	ER/Vice Chair	V
Leonard Funk	Pre-Con Builders	EE	V
Jose Melo	Global Structures	ER	V

REGRETS/	ABSENT	ORGANIZATION	REPRESENTATION	VOTING STATUS
Kevin McIvor	Regrets	North Perimeter Construction Ltd.	EE	V

STAFF

Catherine Koch, Program Development Coordinator

Janice Peters, PAC Administrative Assistant



Ager	da Item #	Notes	Decisions/ Actions/ Motions	Status: Bring Fwd./Open/ Closed.
4.1	Call to order	Patrick Traill (Chair), called the meeting to order at 9:06 a.m. Round table introductions were made.		Closed.
4.2	Approval of the Agenda		MOTION #1: The PAC motioned to approve the agenda as written. M: Leonard Funk S: Jason Guarino Carried.	Closed.
4.3	April 18, 2011 Record of Decisions		MOTION #2: The PAC motioned to approve the April 18, 2011 Record of Decisions as written. M: Jason Guarino S: Joe Melo Carried.	Closed.
4.4	Business Arising:	The Chair advised the committee that he met with the Iron Worker PAC in 2011 to discuss the common core level one. He advised that the Ironworker PAC and the Pre-Engineered Building (PBEB) PAC agreed on a common core level one that would address the training needs of their respective trades.		Closed.
.1	Program Standards Unit: Review Technical Training – Catherine Koch	Catherine Koch and the PAC reviewed the Units of Instruction and the Level Chart. The PAC made revisions that were incorporated into the Units of Instruction. The PAC recommended that 35 hours/1 week be		Closed.



Agenda Item #	Notes	Decisions/ Actions/ Motions	Status: Bring Fwd./Open/ Closed.
	added at the end of the program to review course materials and prepare apprentices for the Certification exam. Catherine advised she would forward the recommendation to the Program Standards Committee to review the request. The PAC ensured that the Provincial Occupation Analysis met the Provincial Occupational Analysis standards. This was accomplished by completing the Pre-Engineered Building Erector POA (2009) Subtask to Unit Comparison chart.		
	The PAC allocated hours to the level chart. The revised level chart will be included in the Consultation Discussion Guide for industry to review and provide comments. The committee approved the documents as written.	MOTION #3: The Pre-Engineered Building Erectors PAC recommends to the Program Standards Committee the approval of the January 19, 2012 Technical Training Profile Chart as the standard 'form' of Technical Training for the trade of the Pre- Engineered Building Erector. M: Jason Guarino S: Joe Melos Carried.	Closed.
		MOTION #4: The Pre-Engineered Building Erectors PAC recommends to the Program Standards Committee the approval of the Level Chart as the standards format for the delivery of Technical Training for the trade of	Closed.



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		Pre-Engineered Building Erector. M: Leonard Funk S: Jason Guarino Carried.	
Consultation Discussion Guide	The new Apprenticeship & Certification Act was proclaimed on April 01, 2010. The new Act stated that the PAC must consult with industry regarding the proposed changes to the technical & practical training and trade regulation. The PAC approved the Consultation Discussion Guide as written.		
	 The PAC was told that: The Consultation Discussion Guide will be mailed to industry stakeholders and current employers of PEBE apprentices on January 26, 2012 The Stakeholders' written comments must be submitted by February 20, 2012 (with no extension on the submission date) The feedback will be provided to the PAC in a Consultation Summary Report to review 		Closed.
	 Once the consultation process is completed She and the Chair will take the proposed program standards content to the Program Standards Committee (PSC) for review If accepted by the PSC, the programs standards components will be forwarded to the Apprenticeship & Certification Board (ACB) for consideration for approval at the February 2012 meeting 		Fwd.



Agen	ida Item #	Notes	Decisions/ Actions/ Motions	Status: Bring Fwd./Open/ Closed.
4.5	Continuing Business:	No continuing business to report.		Closed.
4.6	New Business:	No new business to report.		Closed.
4.7	Next Meeting/Agenda Items	Next meeting:		Fwd.
4.8	Adjournment	Meeting adjourned at 2:10 p.m.	MOTION #5: To adjourn. M: Jason Guarino S: Leonard Funk Carried.	Closed.

Record of Decisions Recorded by J. Peters, PAC Administration Assistant