

**Skin Care Technician
Practical Examination
Information for Candidates**

**Always refer to the Apprenticeship Manitoba website for the most up-to-date information regarding
Practical Examinations:**

<http://www.gov.mb.ca/wd/apprenticeship/>

Skin Care Technician Practical Examination Information for Candidates

- The exam is designed to test the practical knowledge and skills required to practice in the trade.
- This document lists the tasks that the Examiner will be examining throughout your practical exam.
- The minimum pass mark for each section of the Practical exam is 70%.

General Information

DO:

- Arrive for registration at 12:30 p.m.
 - Present to the Examiner at registration:
 - photo identification
 - '*Verification of Completion*' form or '*Picket Card*' or letter from Apprenticeship Manitoba
 - '*Waiver of Liability*' form (completed and signed by model and witness)
- Be organized and ready to start the practical exam at 1:00 p.m.
- Bring all supplies, equipment, and sanitized implements to perform all components of the exam. Candidates will be supplied with a bare facial bed.
- Use professional products in original or clearly marked containers (no pharmacy brands). Mask product must be coloured. (must not be clear to dry clear)
- Have a professional appearance: clean professional smock, lab coat or school uniform and enclosed shoes. Hair must be tied back, make-up done, no jewelry, nails groomed, hair neat and tidy.
- Maintain professional conduct (attitude, body language, safe work practices) throughout the exam, Candidates will be marked on this.
- Clean up after each service within the time limit. Extra time will not be given to complete a component.

NOTE: Examiners may ask questions about work performed at anytime throughout the exam or stop the exam if there is a risk of injury to a model.

DO NOT:

- Set up until assigned a station.
- Use cell phones during the exam (cell phones must be turned off).
- Take personal items such as purses, knapsacks and coats into the exam.
- Assist or speak with other candidates.
- Leave during the exam without permission.
- Borrow tools, equipment or supplies from the exam facility or other candidates.
- Ask examiners questions regarding your examination results.

Model Criteria for Practical Exam

Model **must**:

- Be a minimum 18 years of age.
- Wear mascara and lipstick.
- Have enough hair growth in order for candidate to demonstrate hair removal skills.
- Be available at the required time.
- Read and signed the '*Waiver of Liability*' prior to the exam.

Model **must not**:

- Have diabetes.
- Use a cell phone during the exam (cell phone must be turned off).
- Have any nail, hand or foot diseases/disorders.
- Wear lash extensions.
- Have any facial piercings.
- Wear jewelry.
- Be a current or former hairstylist, esthetician, or a candidate of these trades.

NOTE: Following the practical exam the instructor will record your practical exam grades onto the 'Verification of Completion' form. Once this form filled out and signed, please submit it to:

**Apprenticeship Manitoba
100-111 Lombard Avenue
Winnipeg, Manitoba
R3B 0T4**

Exam Itinerary and Components

12:30 p.m.	Registration
1:00-1:15	1. Depilatory hair removal
1:20-1:35	2. Eyebrow shaping
1:40-2:00	3. Skin cleansing
2:05-2:20	4. Extraction
2:25-2:40	5. Massage
2:45-3:20	6. Mask and lash tint
3:25-4:00	7. Evening makeup application

Marking Criteria

The examiners will assign points based on the following:

Student performance of task	Maximum points possible	Points Given	Description
Exceeds standard	15	11-15	Student shows high level of skill and proficiency in task. No errors. Performance is excellent in preparation, technique, and workmanship.
	10	8-10	
	5	4-5	
Meets Standard (Pass)	15	10.5	Student shows competency in task. Rare errors. Performance is adequate in preparation, technique, and workmanship.
	10	7	
	5	3.5	
Does not meet standard	15	< 10.5	Student shows little or no competency in task. Multiple errors. Performance is below industry standard in preparation, technique, and workmanship.
	10	< 7	
	5	< 3.5	

1. Depilatory hair removal
(15 minutes; one lower leg front and back)

Marking objective:	Maximum Points
Examined skin/checked for contraindications.	5
Tested wax on self and client.	5
Applied antiseptic and powder.	5
Applied depilatory product in correct direction (45 degree angle)	10
Application was neat and free from drips.	10
Removed product in the correct direction (skin held taut at the first point of removal).	15
Removal was parallel with the client's leg and in a swift fluid motion.	10
Used minimal muslin strips.	5
< Examiner's checkpoint >	
Treated area free of hair; if not, demonstrated tweezing of hair.	5
Treated area free of residue.	5
Treated area was smooth.	5
< Examiner's checkpoint >	
Applied treatment product (using cotton).	5
Explained aftercare to client.	5
Muslin strips discarded.	5
Professionalism Professional conduct. Hands washed or sanitized. Model is draped and covered for comfort/safety. Skin Care Technician maintained good posture throughout the procedure. Workspace maintained in clean/organized manner. Work station/sink area sanitized after service.	5
Total Points:	100

2. Eyebrow shaping
(15 minutes; both eyebrows)

Marking objective: Note: brows must have a new shape.	Maximum Points
Brows brushed.	5
Applied antiseptic.	5
Brows measured and marked.	10
Skin taut (throughout the exam).	10
Tweezed in correct direction of the hair growth.	10
Tweezed from all angles of the bed.	5
Used the brush for shaping and not fingers.	10
Placed the tweezed hair on a cotton with antiseptic on it.	5
Brow shape uniform.	10
Brow is clean, no hairs left.	5
Brow is suitable to the client's face shape.	10
Applied soothing gel/lotion with cotton.	5
Showed client in the mirror.	5
Professionalism	
Professional conduct.	
Hands washed or sanitized.	
Model's hair is protected by towel or hairband.	5
Model is draped and covered for comfort/safety.	
Skin Care Technician maintained good posture throughout the procedure.	
Workspace maintained in clean/organized manner.	
Work station/sink area sanitized after service.	
Total Points:	100

3. Skin cleansing (20 minutes)

Marking objective:	Maximum Points
Skin Analysis. Note: perform a tactile skin analysis only.	5
Products suitable for the client's needs.	5
Product control.	5
Removal of eye make-up and lipstick.	5
Cleanser is applied to the face, neck and décolleté.	10
Correct manipulation of product.	10
Correct removal of product.	10
Exfoliation application.	10
Exfoliation manipulated in a fluid motion (circular or linear).	10
Exfoliation fully removed.	15
No residue left on the skin.	5
Model's headband neat and tidy with no hair hanging out.	5
Professionalism Professional conduct. Hands washed or sanitized. Model's hair is protected by towel or hairband. Model is draped and covered for comfort/safety. Skin Care Technician maintained good posture throughout the procedure. Workspace maintained in clean/organized manner. Work station/sink area sanitized after service.	5
Total Points:	100

4. Extraction (15 minutes)

Marking objective:	Maximum Points
Application of steamer/hot towel with a visible airway remaining.	15
Use of finger cots or tissue.	10
Used correct direction and motion.	15
Correct sanitizing methods for removal of extractions.	15
Used correct pressure for skin tolerance on all extracted areas of the face.	10
Condition of skin following extractions.	15
Applied antiseptic.	10
Disposed of finger cots/tissues.	5
Professionalism	
Professional conduct.	
Hands washed or sanitized.	
Model's hair is protected by towel or hairband.	5
Model is draped and covered for comfort/safety.	
Skin Care Technician maintained good posture throughout the procedure.	
Workspace maintained in clean/organized manner.	
Work station/sink area sanitized after service.	
Total Points:	100

5. Massage (15 minutes)

Marking objective:	Maximum Points
Control of product and application.	5
Neck, chest, shoulders: sequence of massage movements.	10
Neck, chest, shoulders: rhythmic flow, even tempo.	10
Forehead: sequence of massage movements.	10
Forehead: rhythmic flow, even tempo.	10
Eyes and nose: sequence of massage movements.	10
Eyes and nose: rhythmic flow, even tempo.	10
Cheeks and chin: sequence of massage movements.	10
Cheeks and chin: rhythmic flow, even tempo.	10
Removal of product.	10
Professionalism	
Professional conduct.	
Hands washed or sanitized.	
Model's hair is protected by towel or hairband.	
Model is draped and covered for comfort/safety.	5
Skin Care Technician maintained good posture throughout the procedure.	
Workspace maintained in clean/organized manner.	
Work station/sink area sanitized after service.	
Total Points:	100

6. Mask and lash tint

(35 minutes; both eyes)

Marking objective:	Maximum Points
Mask applied to the face and neck zones.	5
Mask applied uniformly (neat and tidy).	5
Mask has sufficient coverage.	5
< Examiner's checkpoint >	
Petroleum jelly applied under each eye.	5
Correct placement of eye pads under each eye.	5
Explanation to model about procedure to keep eyes closed.	5
Correct positioning of eye lashes on the eye pads.	5
Petroleum jelly applied on lower portion of upper eyelid, close to lashes.	5
Correct mixture of product (all product to be used).	5
Applied eyelash tinting product (all lashes covered).	5
Eyelashes covered.	5
Product removal on both eyes.	5
Water rinse on both eyes.	5
Removal of petroleum jelly from both eyes (using toner).	5
Tint results on both eyes is visible. Skin free of stain.	5
Candidate's hands and towels free of tint.	5
Removal of mask.	5
Applied toner to face and neck. Moisturizer applied and worked into skin.	5
Eye cream applied using ring finger in light tapping motion.	5
Professionalism	
Professional conduct.	
Hands washed or sanitized.	
Model's hair is protected by towel or hairband.	5
Model is draped and covered for comfort/safety.	
Skin Care Technician maintained good posture throughout the procedure.	
Workspace maintained in clean/organized manner.	
Work station/sink area sanitized after service.	
Total Points:	100

7. Evening makeup application (35 minutes)

Marking objective:	Possible Score:
Model's skin prepared.	5
Concealing and corrective makeup.	5
Foundation application.	5
Foundation suitable to model's skin tone.	5
Highlighting features.	5
Contouring (shading) features.	5
Cheek application (suits model's face shape.)	5
Cheek colour blending.	5
Eye shadow application.	5
Eye shadow blending.	5
Brow application.	5
Eyeliner application.	5
Mascara application.	5
Lip liner application.	5
Lip colour application.	5
Translucent powder application.	5
Overall appearance and balance of makeup suitable to the client.	15
Professionalism	5
Professional conduct.	
Hands washed or sanitized.	
Model's hair is protected by towel or hairband.	
Model is draped and covered for comfort/safety.	
Skin Care Technician maintained good posture throughout the procedure.	
Workspace maintained in clean/organized manner.	
Work station/sink area sanitized after service.	
Total Points:	100