

Hairstylist Level 1

Note: Apprenticeship Manitoba requires an **overall** mark of 70% in theory and an **overall** mark of 70% in practical skills in order to meet the Requirements for the Verification of Completion Form.

Hairstylist

Unit: A1 Learning About Work

Level: One

Duration: 30 hours

Theory: 20 hours

Practical: 10 hours

Overview:

A sign that an apprentice has become competent in a task or technique is to be asked to share this knowledge. Worksite skills-exchange has long been fundamental to trade-learning. Even trade veterans rely on peers to refine their knowledge and skill. The opportunity to benefit from this process, however, is shaped by complex factors that include worksite 'politics' and job deadlines. As adult trade-learners, apprentices at all levels of training must use their observational, listening and interpersonal skills to benefit from the Journeyperson's knowledge and experience. This requires understanding the trade's dynamics, as well as the roles and responsibilities which determine work-life.

This unit profiles the trade's structure and scope as determined by The Apprenticeship and Certification Act, Apprenticeship and Certification Board, Sector Committees, and Industry Working Groups using the occupational standards from which the technical training is derived. This unit also includes short- and long-term career progression and social competencies. This includes information about major areas of working knowledge, activities and interactions at work, and expansive and restrictive workplaces, stressing their application to apprenticeship on-the-job training.

A sound grasp of the roles, workplace relationships, and possibilities introduced in this unit are part of 'learning to learn' in Manitoba's apprenticeship system. Senior apprentices are later offered information about the transfer of knowledge and skills in this system. Please refer to unit H2 Journeyperson Trainer which explores the central and time-honoured foundation of trades journeywork.

Note: No percentage-weightings for test purposes are prescribed for this unit's objectives. Instead, a 'Pass/Fail' grade will be recorded for the unit in its entirety.

Objectives and Content:	Percent of Unit Mark (%)
1. Describe the structure and scope of the Hairstylist trade.	n/a
a. The Apprenticeship and Certification Act	
• Apprenticeship and Certification Board	
• Sector Committees and Industry Working Groups (IWG)	
• General regulation, and specific trade regulations/by-laws	
• Policies regarding attendance, evaluation procedures, conduct and progression requirements (Apprenticeship Manitoba, training provider)	
b. Uses of the Red Seal Occupational Standards (RSOS)	
• Apprenticeship Manitoba technical training standards	
• On-the-Job report of hours	
• Examinations (unit tests, final certification examinations)	
c. Opportunities and future career options	

- Generalists and specialists. The move toward specialization is well known to modern tradespeople. Some prefer to specialize and others want to do it all. Supervisory positions require a broad scope.
- Lead hands and other immediate supervisors. Apprentices need to know how to become a lead-hand as much as they need to know the benefits and pit-falls of leadership between management, journeypersons, tradespersons, and other workers.
- Geographic mobility. What does it mean to a tradesperson to have to travel to find work? Are there more opportunities if they do? What are they? What are the drawbacks to being away from home for several weeks at a time?
- Job hierarchies and innovations. What trade specific special training opportunities are available in the trade? Is there travel involved? How do these opportunities affect work assignments and career progression?

2. Describe two levels of workplace competency. n/a

- a. Job competencies related to workplace culture
 - Knowledge of workplace equipment and materials
 - Skills and techniques
- b. Social competencies related to workplace culture
 - Language of work
 - Workplace belief systems
 - Rules and meanings
 - Equity, diversity, and inclusion in the workplace

3. Describe accommodation for apprentices with accessibility requirements. n/a

- a. Awareness of the *Accessibility for Manitobans Act*
 - Customer service accessibility standard
 - Employment accessibility standard
 - Information and communications accessibility standard
 - Built environment
 - Transportation
- b. Technical training
 - Requirements
 - Roles and responsibilities
 - Services and information required by persons with accessibility requirements
- c. On-the-job
 - Requirements
 - Roles and responsibilities
 - Services and information required by persons with accessibility requirements

Hairstylist

Unit: A2 Hair and Scalp Analysis

Level: One

Duration: 30 hours

Theory: 24 hours

Practical: 6 hours

Overview:

This unit of instruction is designed to provide the knowledge and ability to analyze hair and the scalp.

Objectives and Content:	<u>Percent of Unit Mark (%)</u>
1. Describe the composition and structure of hair.	25%
a. Hair chemistry	
2. Describe hair analysis.	25%
a. Favourable condition using visual and tactile approaches	
• Sight	
• Touch	
• Hearing	
• Smell	
b. Qualities	
• Texture (coarse or fine)	
• Porosity (good, moderate or poor)	
• Elasticity	
• Quantity	
• Length	
• Formation (Wave pattern)	
c. Existing hair colour	
d. Hair history	
e. Record results	
3. Discuss scalp analysis.	25%
a. Examination of scalp	
• Abrasions and cuts	
• Dandruff	
• Dryness	
• Oiliness	
• Types of alopecia	
b. Skin diseases and disorders	
• Infectious and non-infectious diseases	

- c. Skin anatomy
- d. Record and file results

4. Perform hair and scalp analysis on models.

25%

Hairstylist

Unit: A3 Consultation, Pre-Service and Post-Service

Level: One

Duration: 65 hours

Theory: 30 hours

Practical: 35 hours

Overview:

This unit of instruction is designed to provide the knowledge and ability to perform a consultation and to provide pre-service and post-service to clients.

Objectives and Content:

Percent of Unit Mark (%)

1. Discuss consultation and pre-service procedures.

5%

- a. Greeting clients
 - Introductions
 - Assistance
- b. Removal of personal accessories and/or clothing
 - Safe storage
 - Liability issues
- c. Preparation procedures
 - Seating
 - Adjusting chair
 - Positioning of client
 - Draping
 - Concern for care and comfort of client
- d. Client's needs
 - Climate of trust
 - Client's lifestyle, preferences, and health
 - Home maintenance and affordability
 - Duration of time for service
 - Correct interpretation of client's needs/desires
 - Inform clients of possible side effects of various chemical products
- e. Face and head shape analysis
- f. Hair analysis
- g. Scalp analysis
- h. Recommendation of service
- i. Record results

2. Discuss procedures for performing an allergy test.

5%

- a. Allergy test
- b. Identify test results and record

- c. Recommendation of treatment and products
 - d. Manufacturers' directions
3. **Discuss procedures for performing a strand test.** **5%**
 - a. Monitor strand test and hair's integrity
 - b. Recommendation to clients results of test
 4. **Examine products used for hair services.** **5%**
 - a. Manufacturers' directions
 - b. Suitability of product
 5. **Recognize liabilities and insurance limitations.** **5%**
 6. **Discuss post-service with client.** **5%**
 - a. Client free of hair
 - b. Drape removal
 - c. Record and file service
 - d. Sales/service transaction
 - Closing a sale
 - Programs for retaining clients and generating business growth
 - Future service requirement
 - Home maintenance program
 7. **Discuss sanitary measures after releasing the client.** **5%**
 - a. Post-service sanitation
 8. **Demonstrate assembling tools, materials, equipment and products.** **25%**
 - a. Selection according to service
 9. **Demonstrate sanitizing hands before and after client services.** **5%**
 10. **Demonstrate allergy and strand tests.** **15%**
 11. **Demonstrate preparation of clients for services.** **20%**

Hairstylist

Unit: A4 Shampoos, Conditioners and Treatments

Level: One

Duration: 20 hours

Theory: 8 hours

Practical: 12 hours

Overview:

This unit of instruction is designed to provide the knowledge and ability to understand shampoos, including spa shampoos, conditioners and treatments.

Objectives and Content:	<u>Percent of Unit Mark (%)</u>
1. Discuss procedures for shampooing hair.	5%
a. Preparing client	
b. Brushing hair	
c. Types of shampoo	
• Selection of product according to analysis and service	
• Manufacturers' instructions	
• Distribution of shampoo	
• pH range	
d. Safety	
• Positioning of client	
• Eyes and ears	
• Posture	
• Neck injuries	
• Water temperature	
e. Manipulation	
• Anatomy	
• Technique	
f. Rinsing	
g. Removing tangles	
h. Drying	
2. Describe procedures for using hair conditioners.	5%
a. Preparation	
b. Application	
• Manufacturers' directions	
c. Types	
• Rinse-out	
• Leave-in	
d. Treatments	

- 3. Describe scalp treatments. 20%**
- a. Client's hair/scalp analysis
 - b. Types
 - Dandruff treatment
 - Mechanical treatment
 - Manual treatment
 - Dry scalp treatment
 - Light therapy treatment
 - Oily scalp treatment
 - Prescribed treatment
 - Spa shampoos
 - c. Determination of treatment using scalp analysis
 - d. Selection of equipment, tools and products according to treatment
 - e. Manufacturers' directions
- 4. Describe treating hair and scalp using various conditioning agents. 20%**
- a. Brush hair
 - b. Residue removal
 - c. Hair and scalp analysis
 - d. Section
 - e. Product application
 - f. Massage
 - Technique
 - g. Heat
 - Operating equipment to manufacturer's instructions
 - Timing
- 5. Demonstrate shampooing and conditioning hair on model. 30%**
- 6. Demonstrate scalp treatments on model. 10%**
- 7. Demonstrate treating hair and scalp using various conditioning agents. 10%**

Hairstylist

Unit: A5 Retail and Salon Management

Level: One

Duration: 25 hours

Theory: 10 hours

Practical: 15 hours

Overview:

This unit of instruction is designed to provide the knowledge and ability to understand retail and salon management functions.

Objectives and Content:	<u>Percent of Unit Mark (%)</u>
1. Discuss reception duties.	20%
a. Telephone	
• Professional communication	
• Accessing and using telephone answering service	
• Tact	
• Proficiency under pressure	
• Empathy	
b. Scheduling appointments	
• Recording appointments (hard copy or electronic)	
• Appointment calendar	
• Time estimates for services requested	
• Matching service requested with availability of stylist	
• Filing client's record	
c. Directs clients (check-in/check-out)	
d. Client complaints	
• Initiative, tact and courtesy	
• Listening skills	
• Analysis (facts from non-facts)	
• Company policies	
e. Special needs	
• Company policies	
f. Office and waiting area	
• Temperature	
• Attractive clean and comfortable	
• Reading materials	
• Music	
• Proper lighting	
• Ventilation	
• Refreshments	

- Supplies

2. Discuss salon management functions. 15%

- a. Daily intake
 - Individual stylist intake
 - Tally tickets and recording results
 - Compute manually and/or using electronic aids
- b. Working hours
 - Time sheets
 - Time clocks
- c. Inventory control
 - Check inventory
 - Order supplies
 - Count, organize, stock, restock
 - Report missing or outstanding products
 - Sales trends
 - Reorder point
 - Schedule purchases and deliveries
 - Delivery receipts and invoices
- d. Staffing
 - Advertising
 - Interview
 - Resume
 - Portfolio
- e. Finances
 - Salaries
 - Rental charges
 - Commission
 - Retail sales
 - Vacation pay
 - Net monthly profit

3. Discuss retail sales. 15%

- a. Product displays
 - Balance and aesthetics
 - Housekeeping routines
 - Window dressing
 - Accessible to client
- b. Pricing
 - Price tags on products
 - Monitoring mark-ups and mark-downs
- c. Marketing
 - Ethics in advertising
 - Product knowledge
 - Promoting sales
 - Need for clients
 - Up-selling

4. Demonstrate reception duties and salon management functions. 50%

Hairstylist

Unit: A6 New Trends

Level: One

Duration: 10 hours

Theory: 10 hours

Practical: 0 hours

Overview:

This unit of instruction is designed to provide the knowledge and ability to be current in the hairstylist industry as per discussion of New Trends on p.10 of the 2019 Hairstylist Red Seal Occupational Standards document.

Objectives and Content:	<u>Percent of Unit Mark (%)</u>
1. Discuss new products and techniques.	20%
2. Discuss trends in barbering and facial grooming.	20%
3. Discuss new trends in digital technology.	20%
4. Discuss environmental, health and safety, and legislative trends.	40%

Hairstylist

Unit: B1 Trade Safety Awareness

Level: One

Duration: 30 hours

Theory: 30 hours

Practical: 0 hours

Overview:

Safe working conditions, injury prevention, and the preservation of health are of primary importance to industry in Canada. These responsibilities are shared and require the joint efforts of government, employers, supervisors, and workers. It is imperative to be familiar and apply the Manitoba Workplace Safety and Health Act and Regulations. Safety education is an integral part of apprenticeship training both in school and on-the-job. This unit is an overview of occupational safety and health best practices in Manitoba and covers Personal Protective Equipment, the Workplace Hazardous Materials Information System and Safe Work Procedures. The unit also describes injury prevention and response. Finally, the unit reinforces these best practices by navigating the SAFE Work Manitoba website through each objective to apply Manitoba's most current safety and health standards. Additional trade safety awareness related resources are located on the Apprenticeship Manitoba website link below. Trade specific hazards and safe work practices are supplemented and delivered in-context within technical training units.

- **SAFE Work Manitoba website:** <https://www.safemanitoba.com/>
- **Safety resources:** <http://www.gov.mb.ca/wd/apprenticeship/generalinfo/instructoreducators.html>

Note: No percentage-weightings for test purposes are prescribed for this unit's objectives. Instead, a 'Pass/Fail' grade will be recorded for the unit in its entirety.

Objectives and Content:	<u>Percent of Unit Mark (%)</u>
<p>1. Define and describe Manitoba safety and health requirements.</p> <p>a. Overview of the <i>Workplace Safety and Health Act and Regulations</i></p> <ul style="list-style-type: none"> • Rights and responsibilities of workers under the <i>Act</i> • Rights and responsibilities of supervisors under the <i>Act</i> • Rights and responsibilities of employers under the <i>Act</i> <p>b. Public agencies</p> <ul style="list-style-type: none"> • Workplace Safety and Health (Enforcement) • SAFE Work Manitoba (Prevention) • Other <p>c. Codes of practice, guidelines, policies and standards (differences)</p> <p>d. Worker rights</p> <ul style="list-style-type: none"> • Right to know, participate, refuse • Protection from reprisal <p>e. Workplace safety and health program (worker's involvement)</p> <ul style="list-style-type: none"> • Workplace safety and health committee • Participation in investigation and inspection process 	n/a

- 2. Identify and describe personal protective equipment (PPE) requirements and standards in the workplace.** n/a
- a. Employer, supervisor and worker responsibilities
 - b. Hierarchy of control measures
 - c. Personal protective equipment (PPE)
 - Eye and face protection
 - Hearing protection
 - Foot, head, hand and skin protection
 - Respiratory protection
 - Protective clothing (including Hi-Visibility/Hi-Vis)
 - Fall protection (trade specific)
- 3. Identify and describe the Workplace Hazardous Material Information System (WHMIS) and procedures.** n/a
- a. Hazard identification
 - b. Product labels, symbols and classification
 - Supplier
 - Workplace
 - c. Safety Data Sheets (SDS)
 - d. Chemical and biological hazards
 - Emergency washing
 - Transportation of dangerous goods
 - Storage and handling
- 4. Identify and describe Safe Work Procedures (SWP).** n/a
- a. Hazard identification
 - b. Uncontrolled risk
 - c. SWP development
- 5. Identify and describe injury prevention.**
- a. Hazard recognition, evaluation, and control (SAFE acronym)
 - b. Occupational disease and illness
 - c. Musculoskeletal
 - Ergonomics
 - d. Psychological health and safety
 - Harassment and violence
 - Working alone
 - e. Young workers
 - f. Physical hazards
 - g. Chemical and biological hazards, and exposures
 - Dust and fibres
 - Fumes, aerosols, gases and vapours
 - h. Confined space entry
 - i. Electrical safety
 - Lockout/tagout procedures
 - j. Fire types, fire extinguisher classifications and applications
- 6. Identify and describe injury response.** n/a
- a. Control the scene
 - b. Incident investigation
 - Near miss
 - Incident
 - Serious incident

- c. Corrective actions
- d. Follow-up
- e. Reporting an injury (Workers Compensation Board of Manitoba (WCB))

7. Demonstrate navigation and retrieval of key content areas from SAFE Work Manitoba's website and apply resources directly to unit objectives. n/a

- a. Legislation
- b. Bulletins
- c. Templates
- d. Shop Talk
- e. Other resources

Hairstylist

Unit: B2 Sanitation and Decontamination

Level: One

Duration: 35 hours

Theory: 20 Hours

Practical: 15 hours

Overview:

This unit of instruction is designed to provide the knowledge and ability to understand sanitation and decontamination processes.

Objectives and Content:	<u>Percent of Unit Mark (%)</u>
1. Describe the use of sanitation and decontamination products and equipment.	5%
2. Describe guidelines to maintain a clean and orderly work area.	10%
a. Daily sanitation tasks	
• Waste disposal	
• Sort waste products for recycling	
• Floor clean, dry and free from obstacles	
• Storing tools and products	
• Clean windows and washrooms	
• Clean sinks and mirrors	
• Sanitize furnishings	
• Sanitize workstation	
• Sanitize tools and implements	
b. Universal sanitation tasks	
• Clean walls and other public areas	
• Clean light fixtures	
• Clean general salon	
3. Describe spread of infectious diseases and methods of prevention.	10%
a. Identify favourable conditions for growth and reproduction of bacteria	
b. Disinfectants and antiseptics	
c. Water temperature	
4. Describe good hygiene practices.	5%
a. Designated area for eating and drinking	
5. Describe the procedure for sanitizing hands.	5%
a. Action of types of soaps and water temperature on bacteria	
• Hand medicated	
• Antibacterial	

- Antifungal
 - b. Inspection of hands for healthiness and cleanliness
 - c. Dry hands
 - Paper towels
 - Electric hand dryers
- 6. Discuss sanitation process of implements, tools and equipment. 10%**
- a. Wet sanitizer on implements including combs, brushes, perm rods and rollers
 - Follow manufacturers' instructions
 - Safety
 - b. Sanitize metal implements
 - Follow manufacturers' instructions
 - Safety
 - c. Sanitize implements using ultraviolet equipment
 - Follow manufacturers' instructions
 - Safety
 - d. Sanitize electric tools and equipment
 - Follow manufacturers' instructions
 - Safety
 - e. Autoclave or other options
 - Follow manufacturers' instructions
 - Safety
- 7. Discuss methods of sanitizing towels, capes and smocks. 5%**
- 8. Demonstrate sanitizing implements, tools, equipment and other supplies. 50%**

Hairstylist

Unit: C1 Introduction to Haircutting

Level: One

Duration: 40 hours

Theory: 40 hours

Practical: 0 hours

Overview:

This unit of instruction is designed to introduce the theory of haircutting.

Objectives and Content:	<u>Percent of Unit Mark (%)</u>
1. Explain the correct use and application of basic haircutting implements.	10%
a. Scissors (shears)	
b. Combs	
c. Clippers	
d. Razor	
e. Texturizing/thinning shears	
2. Describe natural direction, texture and density of hair.	15%
a. Straight	
b. Wavy	
c. Curly	
d. Over curly	
e. Fine/coarse	
f. Thin/thick	
3. Describe how to find the natural parting.	10%
4. Discuss cutting hair following the low-elevation, zero-degree, basic, and increased (over-directed) layered guidelines.	25%
5. Explain the difference between a basic and increased (over-directed) layered haircut.	25%
6. Describe how to examine hair for evenness.	15%

Hairstylist

Unit: C2 Shear/Scissor Cutting

Level: One

Duration: 120 hours

Theory: 10 hours

Practical: 110 hours

Overview:

This unit of instruction is designed to cover the knowledge and ability to perform haircuts using shears or scissors on models.

Objectives and Content:	<u>Percent of Unit Mark (%)</u>
1. Explain the correct use and application of basic haircutting implements.	5%
a. All lengths of shears or scissors	
b. Appropriate combs	
2. Describe natural direction, texture, and density of hair.	5%
a. Straight	
b. Wavy	
c. Curly	
d. Over curly	
e. Fine/coarse	
f. Thin/thick	
3. Describe direction of natural growth patterns.	5%
4. Discuss cutting hair using a comb and either shears or scissors.	5%
5. Practice shear/scissor cuts on model.	5%
a. Zero degree	
b. Low elevation	
c. Basic layered	
d. Increased layered	
e. Taper (scissor over comb)	
6. Describe and practice trimming and outlining sideburns.	5%
a. Sideburn shapes	
b. Edging with shears or scissors	
7. Describe and practice trimming nose, ear and eyebrow hair safely.	5%

- | | |
|---|------------|
| 8. Describe and practice texturizing and customizing hair with regular shears. | 5% |
| a. Point cutting | |
| b. Slide cutting | |
| 9. Describe and practice shear/scissor cuts. | 5% |
| 10. Demonstrate shear/scissor cuts. | 55% |

Hairstylist

Unit: C3 Razor Cutting/Neck Shaving

Level: One

Duration: 70 hours

Theory: 10 hours

Practical: 60 hours

Overview:

This unit of instruction is designed to cover the knowledge and ability to perform haircuts using a razor on models.

Objectives and Content:	Percent of <u>Unit Mark (%)</u>
<p>1. Explain the correct use and types of razors.</p> <ul style="list-style-type: none"> a. Folding straight razor (with or without guard, or notched blade) b. Straight handled razor (with or without guard, or notched blade) c. Appropriate combs d. Safety <ul style="list-style-type: none"> • Changing blade • Sharps disposal • First aid 	5%
<p>2. Describe the procedures for using razors for haircutting.</p> <ul style="list-style-type: none"> a. Holding the razor and comb b. Cutting hair with razor <ul style="list-style-type: none"> • Wet hair • Controlled razor strokes • Safety c. Shaping hair with a razor 	10%
<p>3. Describe the technique and application of shaving excess hair below the perimeter of the cut.</p> <ul style="list-style-type: none"> a. Holding the razor and comb b. Application of shaving cream c. Shaving <ul style="list-style-type: none"> • Razor on skin • Free hand and reverse back hand (sideburns, around and behind ear to nape) d. Safety 	15%
<p>4. Describe and practice examining hair for evenness.</p>	5%
<p>5. Describe and practice texturizing and customizing hair with razor.</p>	5%
<p>6. Describe and practice razor cutting on hair and skin.</p>	5%

7. Demonstrate razor cutting on hair and skin.

55%

Hairstylist

Unit: C4 Clipper Cutting

Level: One

Duration: 90 hours

Theory: 10 hours

Practical: 80 hours

Overview:

This unit of instruction is designed to provide the knowledge and ability to perform clipper cuts on models.

Objectives and Content:	Percent of Unit Mark (%)
1. Explain the correct use of clippers.	10%
a. Clippers	
b. Clipper maintenance	
c. Appropriate Combs	
d. Edgers/trimmers	
2. Describe natural direction, texture, and density of hair.	5%
a. Straight	
b. Wavy	
c. Curly	
d. Over curly	
e. Fine/coarse	
f. Thin/thick	
3. Discuss cutting hair using electric clippers.	15%
a. Removing excess length	
b. Taper (clipper over comb)	
c. Detailing and customizing	
4. Describe and practice trimming and outlining sideburns using edgers/trimmers.	10%
5. Describe and practice clipper cuts on models.	5%
6. Demonstrate clipper cuts on models.	55%

Hairstylist

Unit: C5 Texturizing/Thinning Shear Cutting

Level: One

Duration: 45 hours

Theory: 10 hours

Practical: 35 hours

Overview:

This unit of instruction is designed to provide the knowledge and ability to use texturizing and thinning shears on models.

Objectives and Content:	<u>Percent of Unit Mark (%)</u>
1. Explain the correct use and application of texturizing and thinning shears.	10%
2. Describe and practice customizing and texturizing. a. Removing bulk b. Creating volume	35%
3. Demonstrate customizing and texturizing on models.	55%

Hairstylist

Unit: D1 Chemical Texture Waves

Level: One

Duration: 70 hours

Theory: 25 hours

Practical: 45 hours

Overview:

This unit of instruction is designed to provide the knowledge and ability to create texture waves in hair.

Objectives and Content:	<u>Percent of Unit Mark (%)</u>
1. Describe texture waves.	5%
2. Explain the correct use and application of texture wave tools, equipment and products.	5%
a. Tools and equipment	
• Combs	
• Spatula	
• Cotton	
• Spray bottle	
• End papers (book-end, double-flat, and single flat)	
• Perm rods and texture tools (different lengths and diameter)	
• Tension sticks	
• Towels	
• Gloves	
• Plastic cap	
b. Products	
• Clarifying shampoo	
• Pre-wrap	
• Barrier cream	
• Wave solution	
• Neutralizer	
3. Describe the steps in preparing hair for texture waves.	5%
a. Consultation	
b. Drape client	
c. Hair analysis	
d. Determine rod size/technique and product selection	
e. Shampoo hair	
f. Section, block and wrap hair	

- g. Hairline protection
 - Protective cream or base around hairline
 - Strip of cotton around hairline
 - h. Equalize porosity of wrapped hair
 - Mist with water
 - i. Ensure drape
 - j. Follow manufacturer's instructions
- 4. Describe the chemicals used for texture waves. 5%**
- a. Cold wave (alkaline buffered)
 - b. Heat wave
 - Acid (endothermic/exothermic)
 - c. Neutralizer
- 5. Describe the effects of chemicals on different types of hair. 5%**
- 6. Describe the steps in finishing a texture wave. 10%**
- a. Time
 - b. Test curl
 - c. Rinse
 - Safe practices
 - d. Towel blot
 - e. Air neutralizer (where applicable)
 - f. Neutralizer
 - Manufacturers' specifications
 - Safe practices
 - g. Rod removal
 - h. Finishing operations
 - Comb out curls
- 7. Discuss safety and sanitation concerns when giving texture waves. 10%**
- a. Eye protection
 - b. Safe practices to prevent tissue damage
 - c. Sanitation of equipment
- 8. Demonstrate different types of texture waves on models. 55%**

Hairstylist

Unit: D2 Wrapping Design

Level: One

Duration: 40 hours

Theory: 5 hours

Practical: 35 hours

Overview:

This unit of instruction is designed to provide the knowledge and ability in wrapping designs for chemically waving hair.

Objectives and Content:	Percent of Unit Mark (%)
1. Describe wrapping patterns.	30%
a. Single halo	
b. Double halo (double horseshoe)	
c. Straight back	
d. Dropped crown	
e. Spiral wrap	
f. Stack perm	
g. Specialty design	
2. Describe the basic directions in which hair can be wrapped.	15%
3. Demonstrate specific designs using wrapping patterns on models.	55%

Hairstylist

Unit: D3 Chemical Smoothing and Relaxing Hair

Level: One

Duration: 45 hours

Theory: 15 hours

Practical: 30 hours

Overview:

This unit of instruction is designed to provide the knowledge and ability to chemically smooth, relax, and give soft curls for over-curly hair.

Objectives and Content:	<u>Percent of Unit Mark (%)</u>
1. Describe and compare chemical relaxing and chemical smoothing systems.	10%
2. Describe giving soft curls for over-curly hair.	10%
3. Describe the steps in preparing hair for chemical relaxing, smoothing, and giving soft curls for over-curly hair, according to manufacturers' instructions.	10%
a. Analyze hair	
b. Prepare the hair	
c. Apply the product	
d. Time the product	
c. Rinse the product	
4. Describe effects of chemicals on different types of hair.	10%
5. Discuss safety and sanitation concerns when giving chemical waves.	5%
a. Eye protection	
b. Safe practices to prevent tissue damage	
c. Sanitation of equipment	
6. Demonstrate chemical smoothing, relaxing, and giving soft curls to hair on models.	55%

Hairstylist

Unit: E1 Wigs, Hairpieces and Hair Extensions

Level: One

Duration: 35 hours

Theory: 10 hours

Practical: 25 hours

Overview:

This unit of instruction is designed to provide the knowledge and ability to work with wigs, hairpieces, and hair extensions for clients.

Objectives and Content:	<u>Percent of Unit Mark (%)</u>
1. Describe the different types of wigs, hairpieces and hair extensions.	5%
a. Styles and types	
• Synthetic	
• Human and animal hair	
• Hand made and machine made	
2. Describe considerations in selecting wigs, hairpieces and hair extensions.	5%
a. Cost estimates	
• Purchasing	
• Securing	
b. Styles of hair extensions	
c. Types of hair extensions	
d. Ordering	
3. Describe the consultation process when selecting wigs, hairpieces and hair extensions.	5%
a. Record service	
• Date	
• Size	
• Type	
• Colour	
• Brand	
• Other relevant information	
b. Cost estimates for ordering	
• Purchasing	
• Fitting	
• Shaping	
• Styling	
• Tinting	

- Maintenance

- | | |
|--|------------|
| 4. Describe how to measure a head form. | 5% |
| <ul style="list-style-type: none"> a. Tasks <ul style="list-style-type: none"> • Circumference • Middle of front hairline to nape • Ear to ear • Temple to temple • Width of nape b. Record <ul style="list-style-type: none"> • Measurement (imperial and metric) • Hair shade • Quality of hair • Length of hair • Type of hair • Part and patterns | |
| 5. Describe how to fit a wig and/or hairpiece. | 5% |
| 6. Describe how to condition, style, colour, clean, and repair wigs, hairpieces and hair extensions. | 10% |
| 7. Describe how to apply and remove hair extensions. | 10% |
| <ul style="list-style-type: none"> a. Manufacturers' instructions b. Technique <ul style="list-style-type: none"> • Glue/Fusion • Wax • Braid • Sew and weave • Clip-in • Tape-in • Loop and lock | |
| 8. Demonstrate conditioning, styling, colouring, cleaning, and repairing wigs, hairpieces and hair extensions. | 35% |
| 9. Demonstrate applying and removing hair extensions. | 20% |

Hairstylist

Unit: E2 Thermal Styling

Level: One

Duration: 55 hours

Theory: 10 hours

Practical: 45 hours

Overview:

This unit of instruction is designed to provide the knowledge and ability to perform thermal styling using a variety of tools.

Objectives and Content:	<u>Percent of Unit Mark (%)</u>
1. Describe styles, styling aids (product) and styling tools.	45%
a. Styles	
b. Styling aids (product)	
c. Tools	
• Hot rollers	
• Thermal irons (marcel)	
• Blow dryer	
• Flat iron	
• Appropriate brushes and combs	
• Other	
d. Techniques	
e. Care and maintenance of thermal tools	
f. Safety	
2. Demonstrate thermal styling on models.	55%

Hairstylist

Unit: E3 Roller Setting

Level: One

Duration: 50 hours

Theory: 10 hours

Practical: 40 hours

Overview:

This unit of instruction is designed to provide the knowledge and ability to use rollers and/or pins or clips.

Objectives and Content:	<u>Percent of Unit Mark (%)</u>
1. Describe styles using rollers.	35%
a. Tools	
• Combs	
• Rollers	
• Pins	
• Clips	
b. Roller patterns and placement for particular styles	
• Roller type (shapes, size)	
• Sectioning and partings	
• Roller placement	
• On-base	
• Half base	
• Off-base	
• Indentation	
2. Describe roller effect on different hair types.	10%
3. Demonstrate roller setting on models.	55%

Hairstylist

Unit: E4 Pin Curls

Level: One

Duration: 30 hours

Theory: 10 hours

Practical: 20 hours

Overview:

This unit of instruction is designed to provide the knowledge and ability to create pin curls.

Objectives and Content:

Percent of Unit Mark (%)

1. **Describe pin curls.**
 - a. Tools
 - Combs
 - Pins
 - Clips
 - b. Types of pin curls
 - c. Pin curl patterns for particular styles
 - d. Techniques
 - Carving
 - Ribboning
 - Rolling
 - Clipping
 - e. Safety when using clips

2. **Demonstrate pin curls on models.**

45%

55%

Hairstylist

Unit: E5 Finger Waves/Molding

Level: One

Duration: 30 hours

Theory: 5 hours

Practical: 25 hours

Overview:

This unit of instruction is designed to provide the knowledge and ability to create finger waves/moldings.

Objectives and Content:	<u>Percent of Unit Mark (%)</u>
1. Name parts of the finger wave.	15%
2. Describe styles using finger waves and moldings.	30%
a. Tools	
• Combs	
• Brush	
• Pins	
• Net	
b. Finger wave or curl patterns for particular styles	
• Shaping	
• Movement	
• Direction	
c. Technique	
• Finger wave	
• Molding	
d. Safety	
3. Demonstrate finger waves/molding on models.	55%

Hairstylist

Unit: E6 Braiding

Level: One

Duration: 20 hours

Theory: 2 hours

Practical: 18 hours

Overview:

This unit of instruction is designed to provide the knowledge and ability to braid hair.

Objectives and Content:

Percent of Unit Mark (%)

- | | |
|--|------------|
| 1. Describe braiding. | 45% |
| a. Tools | |
| • Combs | |
| • Brush | |
| • Hair pins/bobby pins | |
| • Elastics | |
| b. Types of braiding | |
| • Braid | |
| • Plait | |
| • Cornrow | |
| • French (visible/invisible) | |
| c. Technique | |
| 2. Demonstrate braiding hair on models. | 55% |

Hairstylist

Unit: E7 Formal (Up Do) Hair

Level: One

Duration: 40 hours

Theory: 10 hours

Practical: 30 hours

Overview:

This unit of instruction is designed to provide the knowledge and ability to create formal (Up Do) hair.

Objectives and Content:	<u>Percent of Unit Mark (%)</u>
1. Describe styles for formal (Up Do) hair.	35%
a. Tools and equipment	
• Combs	
• Brush	
• Thermal styling tools	
• Rollers	
• Clips	
• Hair/bobby pins/elastics	
• Hair dryer	
• Hairpieces	
• Ornaments	
b. Types of formal (Up Do) hair	
c. Technique	
• Shape	
• Mold	
• Curl	
2. Discuss consultation process with client to determine desired style.	10%
a. Client's:	
• Occasion	
• Preference	
• Affordability	
• Required duration time of styling	
3. Demonstrate creating formal (Up Do) hair on models.	55%

Hairstylist

Unit: F1 Preparation for Colouring and Colour Theory

Level: One

Duration: 60 hours

Theory: 55 hours

Practical: 5 hours

Overview:

This unit of instruction is designed to provide the knowledge and ability to prepare hair for colouring.

Objectives and Content:	<u>Percent of Unit Mark (%)</u>
1. Discuss colour theory. a. Colour wheel b. Primary, secondary, tertiary c. Complementary	25%
2. Describe and analyze hair colouring. a. Colouring products <ul style="list-style-type: none"> • Categories of tints/colours b. Level, tone and intensity c. Structural factors <ul style="list-style-type: none"> • Pigmentation (natural or artificial) • Texture • Porosity • Density • Hair length • Effects of formation on hair colour d. Condition of hair <ul style="list-style-type: none"> • Prior chemical treatments • Client's hair colour • Percentage of white • Texture • Desired results e. Condition of scalp <ul style="list-style-type: none"> • Skin sensitivity/patch test • Scalp abrasions, irritations or eruptions • Contagious scalp disorders 	25%
3. Discuss consultation process with client to determine desired colour. a. Observation of previous haircolouring service	15%

- Colour level
 - Colour tone
 - Eye colour
 - Skin tone
 - Length
 - Porosity
 - Density
 - Texture
 - Form
 - Percentage of unpigmented hair
- b. Hair and scalp analysis
- c. Release statements for services
- Client record card
4. **Describe how to section hair.** **5%**
5. **Describe how to prepare colour mixture.** **5%**
- a. Selection of colour, shade and colour blending
 - b. Manufacturers' instructions
 - c. Mixing colour shades
 - d. Types of hair colouring products
6. **Discuss safety procedures when handling chemical products.** **5%**
7. **Demonstrate preparing colour mixture.** **20%**

Hairstylist

Unit: F2 Temporary Colour

Level: One

Duration: 10 hours

Theory: 5 hours

Practical: 5 hours

Overview:

This unit of instruction is designed to provide the knowledge and ability to apply temporary colour.

Objectives and Content:	<u>Percent of Unit Mark (%)</u>
1. Describe effect of temporary colour. a. Uses b. Advantages and disadvantages	15%
2. Discuss types of temporary colour products. a. Colouring crayons and mascara b. Colouring mousses, gels and creams c. Colouring sprays d. Colour enhancing shampoos e. Temporary colour rinses	20%
3. Describe the application of temporary colour. a. Colour selection b. Preparation of colour c. Colour application d. Coverage e. Manufacturers' instructions f. Safe practices	10%
4. Demonstrate colouring hair on models using a variety of different temporary colour products.	55%

Hairstylist

Unit: F3 Semi-Permanent Colouring

Level: One

Duration: 20 hours

Theory: 5 hours

Practical: 15 hours

Overview:

This unit of instruction is designed to provide the knowledge and ability to apply semi-permanent (non-oxidizing) colour.

Objectives and Content:	<u>Percent of Unit Mark (%)</u>
1. Describe effect of semi-permanent colour.	15%
a. Uses	
b. Advantages and disadvantages	
2. Identify the implements and materials needed for applying semi-permanent colour to hair.	5%
3. Describe the types of semi-permanent colour products.	10%
4. Describe the application of semi-permanent colour.	15%
a. Section hair	
b. Application	
• Effects of chemicals on different types of hair	
• Manufacturers' instructions	
• Selection of colour, shade and colour blending	
• Mix colour shade or select pre-mixed colour	
• Strand test	
• Monitor time for colour development	
• Rinse according to manufacturers' instructions	
5. Demonstrate colouring hair on models using a variety of semi-permanent colour products.	55%

Hairstylist

Unit: F4 Demi-Permanent Colouring

Level: One

Duration: 30 hours

Theory: 5 hours

Practical: 25 hours

Overview:

This unit of instruction is designed to provide the knowledge and ability to apply demi-permanent (oxidative deposit-only) colour.

Objectives and Content:	<u>Percent of Unit Mark (%)</u>
1. Describe the effect of demi-permanent hair colour.	5%
a. Uses	
b. Advantages/disadvantages	
2. Identify the composition and action of demi-permanents.	5%
3. Identify the implements and materials needed for applying demi-permanent colour.	5%
4. Describe the types of demi-permanent colour products.	15%
5. Describe the application of demi-permanent colour.	15%
a. Section hair	
b. Application	
• Effects of chemicals on different types of hair	
• Manufacturers' instructions	
• Selection of colour, shade and colour blending	
• Mix colour shade or select pre-mixed colour	
• Strand test	
• Monitor time for colour development	
• Rinse according to manufacturers' instructions	
6. Demonstrate colouring hair on a model using demi-permanent colour products.	55%

Hairstylist

Unit: F5 Permanent Colouring

Level: One

Duration: 75 hours

Theory: 20 hours

Practical: 55 hours

Overview:

This unit of instruction is designed to provide the knowledge and ability to use permanent colour.

Objectives and Content:	<u>Percent of Unit Mark (%)</u>
1. Describe the effect of permanent colour. a. Uses b. Advantages/disadvantages	5%
2. Describe the types of permanent colours. a. Liquid b. Cream c. Gel	5%
3. Identify tools and equipment needed for applying permanent colour.	5%
4. Describe the application of permanent colour. a. Section hair b. Application <ul style="list-style-type: none"> • Effects of chemicals on different types of hair • Manufacturers' instructions • Selection of colour, shade and colour blending • Mixing colour • Strand test • Monitor time • Rinse off chemical solution • Shampoo and conditioner c. Safety <ul style="list-style-type: none"> • Practices for clients and stylists • Personal protective products • Handling chemical products • Eye 	15%
5. Describe a retouch of permanent hair colour to new growth.	15%

- a. Sections
- b. Application
 - Sub-divide hair and apply colour to new growth only
 - Repeat operation
 - Monitor processing time
 - Restore colour from end of new growth to ends if required
 - Manufacturers' directions
 - Rinse
 - Shampoo
- c. Safety
 - Eye
 - Personal protective products
 - Handling chemical products

6. Demonstrate colouring hair on models using permanent colour.

55%

- a. New growth
- b. Virgin
- c. Corrective

Hairstylist

Unit: F6 Hair Lightening, Colour Removers and Toning

Level: One

Duration: 75 hours

Theory: 25 hours

Practical: 50 hours

Overview:

This unit of instruction is designed to provide the knowledge and ability to remove colour, lighten, and tone.

Objectives and Content:	<u>Percent of Unit Mark (%)</u>
1. Describe the effect of lightening. a. Uses b. Advantages/disadvantages	5%
2. Describe the process for lightening and toning virgin hair. a. Preparation <ul style="list-style-type: none"> • Section b. Application and processing of lightener <ul style="list-style-type: none"> • Desired distance from scalp • Time lightener for processing • Rinse • Shampoo • Dry hair to product requirements c. Types of lighteners <ul style="list-style-type: none"> • Oil bleaches • Cream lighteners • Powder bleaches d. Application and processing of toner <ul style="list-style-type: none"> • Technique for application • Rinse • Shampoo e. Safety	10%
3. Describe the process for lightening and toning new growth. a. Preparation <ul style="list-style-type: none"> • Section b. Application and processing of lightener <ul style="list-style-type: none"> • Lightener applied to new growth • Time lightener for processing 	10%

- Rinse
 - Shampoo
 - Dry hair to product requirements
- c. Application and processing of toner
- Mix toner
 - Toner application
 - Time required for process
 - Rinse
 - Shampoo
- d. Safety eye safety
- Eye safety
 - Protective devices
 - Handling chemicals
- 4. Describe the effect of colour removers. 5%**
- a. Uses
- b. Advantages/disadvantages
- 5. Describe the process for using colour removers on artificial hair colour. 15%**
- a. Selection of colour remover
- b. Application of colour remover
- Manufacturers' instructions
 - Decolourize hair to desired shade
 - Test for colour development
- c. Processes hair
- Rinse colour remover
 - Manufacturers' instructions
- d. Normalizes hair
- Conditioner
- e. Neutralize the undesirable cast and off-shades
- f. Safety
- Effects of pungent fumes
 - Eye safety
 - Safe practices
 - Damages to mucous membranes and respiratory system
- 6. Demonstrate lightening and toning hair on a model with virgin hair. 20%**
- 7. Demonstrate lightening and toning hair on a model with new growth. 20%**
- 8. Demonstrate colour removal on a model with artificial hair colour. 15%**

Hairstylist

Unit: F7 Special Effects

Level: One

Duration: 40 hours

Theory: 10 hours

Practical: 30 hours

Overview:

This unit of instruction is designed to provide the knowledge and ability to apply special effects techniques.

Objectives and Content:	<u>Percent of Unit Mark (%)</u>
1. Describe special effects techniques.	15%
a. Uses	
b. Advantages/disadvantages	
2. Describe the various methods used for special effects.	30%
a. Amount and location	
b. Methods	
• Cap	
• Foil	
• Freehand technique	
c. Client preparation	
d. Application and processing	
3. Demonstrate creating special effects techniques on models.	55%

Hairstylist

Unit: G1 Afros and Other Natural Hair Types

Level: One

Duration: 30 hours

Theory: 10 hours

Practical: 20 hours

Overview:

This unit is integral to the objectives of a hair stylist in this province. Afros and other natural hair types are an important component to the delivery and services of this population. It is hoped that with time and experience that hairstylists will be able to better serve people with afros and other hair types. This unit of instruction is designed to provide learners with the opportunity to acquire and/or improve their knowledge and skills in a safe learning environment at the discretion of the school/instructor.

Objectives and Content:	Percent of Unit Mark (%)
<p>1. Describe Afros and other natural hair types.</p> <ul style="list-style-type: none"> a. Cornrows b. Twists and locs (dreadlocks, dreads) c. Single braids d. a Wash n' go e. a Blowout or press f. Washing the hair, moisturizing the hair, detangling and parting the hair as well as proper product knowledge g. Cuts/trims 	30%
<p>2. Demonstrate two (2) services.</p> <ul style="list-style-type: none"> a. The first is a haircut that removes a minimum of ¼ inch of hair with a taper b. The second is a wash n go utilizing at least two (2) products 	35%
<p>3. Demonstrate a combination of at least two (2) design methods to complete a finished style that contains cornrows, twists and/or single braids. Examples may include:</p> <ul style="list-style-type: none"> a. Blow out/cornrows into twists b. Blow out/cornrows into single braids c. Blow out/cornrows into fringe with twists d. Blow out/cornrows into fringe with single braids 	35%

Hairstylist

Unit: G2 Specialized Services

Level: One

Duration: 7 hours

Theory: 7 hours

Practical: 0 hours

Overview:

This unit of instruction is designed to provide the knowledge of specialized services at the discretion of the school/instructor.

Note: No percentage-weightings for test purposes are prescribed for this unit's objectives. Instead, a 'Pass/Fail' grade will be recorded for the unit in its entirety.

Objectives and Content:	<u>Percent of Unit Mark (%)</u>
<p>1. Describe tools and equipment used in chosen additional services.</p> <ul style="list-style-type: none"> a. Manicure (natural nails only) b. Facial hair removal (not including waxing) c. Facial hair shaving d. Makeup e. Ear-piercing 	n/a
<p>2. Describe the steps in performing chosen additional services.</p> <ul style="list-style-type: none"> a. Manicure (natural nails only) b. Facial hair removal (not including waxing) c. Facial hair shaving d. Makeup e. Ear-piercing 	n/a
<p>3. Describe and practice safety and sanitation for chosen additional services.</p> <ul style="list-style-type: none"> a. Manicure (natural nails only) b. Facial hair removal (not including waxing) c. Facial hair shaving d. Makeup e. Ear-piercing 	n/a
<p>4. Demonstrate abilities in chosen additional services.</p>	n/a

Hairstylist

Unit: H1 Business Fundamentals

Level: One

Duration: 7 hours

Theory: 7 hours

Practical: 0 hours

Overview:

This unit of instruction is designed to provide the knowledge of basic business fundamentals at the discretion of the school/instructor.

Objectives and Content:	<u>Percent of Unit Mark (%)</u>
1. Describe professionalism.	20%
2. Describe how to market products and services.	55%
3. Describe a business plan.	25%

Hairstylist

Unit: H2 Journeyperson Trainer

Level: One

Duration: 7 hours

Theory: 7 hours

Practical: 0 hours

Overview:

This unit introduces apprentices to the responsibilities of workplace training that they will assume as supervising journeypersons. The unit orients apprentices to some of the practical and conceptual tools that can enable them to contribute to this trade heritage when they become certified journeypersons and, ultimately, journeyperson trainers.

Objectives and Content:	Percent of <u>Unit Mark (%)</u>
<p>1. Compare/contrast role-options and responsibilities of the supervising journeyperson.</p> <ul style="list-style-type: none"> a. Implicit vs. explicit standards and content: training goals are/are not codified; assessment measures are/are not used b. Accountability for results: e.g. journeyperson is/is not required to prepare performance evaluation that could affect apprentice's employability or wage-rate, etc. c. Long-term vs. short-term supervision assignments – e.g., considerable latitude/little latitude for apprentice to learn from mistakes d. Formally vs. informally structured – e.g. supervision assignment is part of a prescribed cycle of assignments involving coordination among multiple journeypersons; apprentice is trained according to an individual training plan negotiated with employer e. Types of supervisory role options and what is implied by each: <ul style="list-style-type: none"> • Journeyperson Trainer (JT) role: often initiated by someone other than apprentice, and limited to a particular skill set, task, or production requirement • Mentor role: often initiated by apprentice, and relatively open-ended regarding content, duration, etc • Peer role: typically involves individual upgrading or cross-training of one journeyperson by another; can include senior apprentice assisting less-experienced trade learner • Coordinator role: often a senior-level journeyperson appointed by an organization to assume responsibilities for monitoring progression of groups of apprentices • Other roles: may be improvised by journeyperson, such as combination or multiple roles of the above 	50%
<p>2. Describe and demonstrate common requirements about providing journeyperson level supervision.</p> <ul style="list-style-type: none"> a. Apprenticeship learning adapted to journeyperson supervision assignments and a journeyperson perspective <ul style="list-style-type: none"> • Application of adult education concepts to trades teaching and learning (e.g. responsibilities and expectations of senior-level apprentices) 	50%

- Practical significance of 'styles' of adult learning and teaching
 - Helping senior-level apprentices integrate in-school technical training and on-the-job practical training experiences
 - Providing help and guidance about new tasks and skills
 - Providing help and guidance about fixing mistakes
 - Learning and teaching "the ropes" – socialization of apprentice within a community of trade practice (e.g. how to borrow a tool, interrupt a journeyman, and seek advice of experienced co-workers)
 - Coverage and documentation of prescribed tasks and subtasks where applicable.
 - Discuss the limits of the journeyman trainers' own responsibilities and competence (e.g. scope, willingness to train, etc.)
 - Benefits of maintaining a personal record of achievements, ideas, and needs as a journeyman trainer (e.g. resume, portfolio, training credentials, logbook, etc.)
- b. Individual reflection and guided group discussion about personal experiences of workplace learning as an apprentice
- Identification of best and worst practices of journeyman trainer
 - Identification of workplace and other factors that can contribute to good and bad trades teaching/learning experiences
 - Development of professional standards and work ethics about responsibility to share one's knowledge and skill with others in the workplace (e.g., use/misuse of humour, rigour, discretion, craft-pride, etc.)
 - Qualities of a good journeyman trainer
 - Components of workplace journeyman training
 - Processes and recommended practices re: journeyman training
 - Troubleshooting problems re: supervision assignments
- c. Role of assessment in supervising, coaching, or guiding other people to learn or improve their skills (e.g. formative and summative evaluation), and how this might contribute to how the journeyman-level supervision task is approached in future
- d. Compare and contrast discussion results with current knowledge and resources about workplace training methods as they apply to journeyman-level supervision assignments
- e. Other (as may be specified by instructor)

Hairstylist

Unit: H3 Pre-Interprovincial Exam Review

Duration: 7 hours

Theory: 7 hours

Practical: 0 hours

Overview:

This unit offers apprentices a systematic review of skills and knowledge required to pass the Inter-Provincial Hairstylist Theory Examination and Practical Examination. It promotes a purposeful personal synthesis between on-the-job learning and the content of in-school technical training. The unit includes information about the significance of Interprovincial (Red Seal) certification and the features of the Interprovincial Examination.

Note: No percentage-weightings for test purposes are prescribed for this unit's objectives. Instead, a 'Pass/Fail' grade will be recorded for the unit in its entirety.

Objectives and Content:	<u>Percent of Unit Mark (%)</u>
<p>1. Describe the significance, format and general content of Inter-Provincial (IP) Examinations for the trade of the Hairstylist trade.</p> <ul style="list-style-type: none"> a. Scope and aims of Interprovincial (Red Seal) certification; value of certifications b. Obligations of candidates for Interprovincial certification <ul style="list-style-type: none"> • Relevance of Interprovincial Examinations to current, accepted trade practices; industry-based provincial and national validation of test items • Supplemental Policy (retesting) • Confidentiality of examination content c. Multiple-choice format (four-option) item format, Red Seal standards for acceptable test items d. Government materials relevant to the Interprovincial Examinations for apprentice Hairstylists <ul style="list-style-type: none"> • Red Seal Occupational Standard (RSOS) – for Hairstylist; prescribed scope of the skills and knowledge which comprise the trade • RSOS “Pie-chart” and its relationship to content distribution of Interprovincial Examination items • Apprenticeship Manitoba Technical Training package 	n/a
<p>2. Identify resources, strategies and other considerations for maximizing successful completion of written exams.</p> <ul style="list-style-type: none"> a. Personal preparedness <ul style="list-style-type: none"> • Rest • Nutrition • Personal study regimen • Prior experience in test situations (e.g., Unit Tests) b. Self-assessment, consultation and personal study plan <ul style="list-style-type: none"> • Self-assessment of individual strengths/weaknesses in trade related skills and 	n/a

knowledge

- Approved textbooks
- Study groups

- | | | |
|-----|---|-----|
| 3. | Review program content regarding the major work activity of performs common occupational skills. | n/a |
| 4. | Review program content regarding the major work activity of performs hair and scalp care. | n/a |
| 5. | Review program content regarding the major work activity of cuts hair. | n/a |
| 6. | Review program content regarding the major work activity of styles hair. | n/a |
| 7. | Review program content regarding the major work activity of performs chemical texture services on hair. | n/a |
| 8. | Review program content regarding the major work activity of alters hair colour. | n/a |
| 9. | Review program content regarding the major work activity of performs specialized services. | n/a |
| 10. | Develop a review program content regarding the major work activity of performs salon operation. | n/a |

Hairstylist

Unit: H4 In-School Hairstylist Practical Exam

Duration: 7 hours

Theory: 0 hours

Practical: 7 hours

Overview:

This final unit comprises the Manitoba Hairstylist Practical Examination.

Objectives and Content:

Percent of Unit Mark (%)

1. **Practical Exam format and content is described in the document “Manitoba Hairstylist Practical Examination Information.”**

100%
