

*Dispute Resolution Review Committee*

**Board Member**

Co-Chairs

Emile Huberdeau, Winnipeg (bil.)  
Victor Thordarson, Gimli  
Gayle Hryshko, Winnipeg

Members

Brenda Bignell-Arnault, The Pas  
Bronwen Bugden, Morden  
Bert Cenerini, Winnipeg  
Patricia Holbrow, Winnipeg  
Jacqueline Gosselin, Winnipeg (bil.)

**Mandate:**

The Dispute Resolution Review Committee is established under the appropriate Education Regulations of *The Public Schools Act*. The purpose of the Review Committee is to give Manitoba parents of children with special needs a fair and impartial review of disputes which have arisen between themselves and their school divisions over the educational programming or placement provided for their children in Manitoba public schools.

**Authority:**

*The Public Schools Act*

**Responsibilities:**

A review panel (3) is chosen from a list of committee members. A review is intended to provide a decision that is reasonable and appropriate in meeting the educational needs of the child. The role of the Committee is to interview parents, school division officials, and their respective witnesses in order to gather information and documentation which will allow the Committee to make recommendations to both sides in a dispute.

The Committee reports to the Deputy Minister once a decision and appropriate recommendations have been made and its final report has been sent to both parties. If either party wishes to appeal the decisions and recommendations of the Review Committee they must do so in writing to the Deputy Minister.

**Membership:**

Fourteen members appointed by Order in Council. Eleven are members, and three are identified as chairpersons. The Review Committee members should reflect the social, economic, regional and cultural diversity of the province. Ideally, the committee must also exhibit a general knowledge of the Manitoba school system and the competencies necessary, including:

- A general knowledge of approaches to problem solving, dispute resolution and arbitration;
- A knowledge of education law, including the responsibilities of school boards, human rights code, etc;
- A general knowledge of the Manitoba school system, curriculum and current policies and practices involved in providing appropriate educational programming to students with exceptional learning needs;
- The ability to act impartially;
- The ability to interpret and act upon information contained in reports submitted to the Review Committee; and
- The ability to collaborate with other members of the Review Committee in conducting the review, making recommendations and writing a report to the Deputy Minister.
- Members cannot be employees of the Department of Education.

**Length of Terms:**

Determined by the Minister.

**Desirable Experience:**

There is no formal educational or experience requirement; however potential members should be able to demonstrate an understanding of the issues being brought before the Board. Extensive knowledge of the K-12 education system, and particularly of student services, is an asset.

An effective board member must be able to read written material, analyze written and verbal information in order to ascertain facts, and apply relevant legislation to this written and verbal information.

**Board members:**

- must have strong verbal and written communication skills and the ability to use plain language;
- have active listening skills;
- be able to read and interpret policies/legislation and how it applies to the situation;
- adhere to a degree of confidentiality; and
- have the ability to make decisions in a fair and unbiased manner.

**Time Commitment:**

Three members are chosen from the larger list when a dispute arises which qualifies for a review. One person acts as the chairperson. Once an individual has accepted and been appointed to a review, he or she will work for approximately six days, usually for two days at a time, and should expect travel and overnight stays in Manitoba communities. Additional time (one day) may be required for writing and revising of the Final Report. Based upon recent history, there may be only one review per year.

**Meetings:**

The Board members meet only if a Review is called for. There are no regular meetings.

**Remuneration:**

Chairperson: \$280.00/day.

Members: \$200.00/day.