

**LETTER OF CERTIFICATION FOR INTERIM OCCUPANCY
ASSURANCE OF PROFESSIONAL FIELD REVIEW AND COMPLIANCE**

(This letter must be submitted after completion of the project but prior to final inspection by the Inspection and Technical Services.
A separate letter must be submitted by each registered professional.)

Building Permit No. _____

Date _____

Discipline or Part (i.e. Structural or Part 4) _____

Name of Project (Print) _____

Address of Project (Print) _____

(Each registered professional shall complete the following:)

Name (Print) _____

Address (Print) _____



Affix Seal, Signature & Date

I hereby give assurance that:

- I have fulfilled my obligations for field review as required for the project as outlined in the previously submitted Letter of Assurance.
- I am a registered professional who is registered in the Province of Manitoba as a member in good standing with the Engineers Geoscientists Manitoba or the Manitoba Association of Architects;
- I, (or a suitably qualified person reporting to me, has) have completed periodic reviews of the project at appropriate stages of construction;
- Other than the exceptions listed below, in my professional opinion the construction was carried out in substantial compliance with the applicable provisions of the Manitoba Building Code, the Manitoba Energy Code for Buildings, and the Manitoba Plumbing Code, and the plans submitted in support of the application for the building permit. This includes any additional plans, documents, review of plans and design decisions that have been part of my responsibility and related to applicable Code issues that were not detailed as part of the submitted permit application.
- The design and construction of any building elements of a Part 9 building that are not compliant to the prescriptive provisions of Part 9 of the Manitoba Building Code (MBC) comply with the requirements of Division B Part 4, or good engineering practice such as that provided in CWC 2014, "Engineering Guide for Wood Frame Construction" or other applicable Parts of the MBC.
- I have informed the Inspection and Technical Services in cases where I am aware that the construction has materially deviated from the submitted plans.
- I am not aware of any deficiencies or I have reported any deficiencies to the Authority Having Jurisdiction that would compromise compliance with the aforementioned code(s).

List of Exceptions and Points of Non-Compliance:

- ☐ In my professional opinion, these points of non-compliance with the Manitoba Building Code, the Manitoba Energy Code for Buildings, and the Manitoba Plumbing Code are not material and do not pose a health or safety hazard to occupants of the building. In my professional opinion, the above-noted building may be occupied until _____ and on the following conditions: _____ without compromising the health or safety of occupants."

(If the registered professional is a member of a firm, complete the following:)

I am a member of the firm _____
and I sign this letter on behalf of the firm.

(Print name of firm)

**LETTER OF CERTIFICATION FOR FINAL OCCUPANCY
ASSURANCE OF PROFESSIONAL FIELD REVIEW AND COMPLIANCE**

(This letter must be submitted after completion of the project but prior to final inspection by the Inspection and Technical Services.
A separate letter must be submitted by each registered professional.)

Building Permit No.

Date

Discipline or Part (i.e. Structural or Part 4)

Name of Project (Print)

Address of Project (Print)

(Each registered professional shall complete the following:)

Name (Print)

Address (Print)



Affix Seal, Signature & Date

I hereby give assurance that:

- I have fulfilled my obligations for field review as required for the project as outlined in the previously submitted Letter of Assurance.
- I am a registered professional who is registered in the Province of Manitoba as a member in good standing with the Engineers Geoscientists Manitoba or the Manitoba Association of Architects;
- The project is substantially complete and approved for occupancy;
- I, (or a suitably qualified person reporting to me, has) have completed periodic reviews of the project at appropriate stages of construction;
- In my professional opinion the design and construction of this project was carried out in substantial compliance with the applicable provisions of the Manitoba Building Code, the Manitoba Energy Code for Buildings, and the Manitoba Plumbing Code, and the plans submitted in support of the application for the building permit. This includes any additional plans, documents, review of plans and design decisions that have been part of my responsibility and related to Code issues applicable to my discipline that were not detailed as part of the submitted permit application.
- The design and construction of any building elements of a Part 9 building that are not compliant the prescriptive provisions of Part 9 of the Manitoba Building Code (MBC) comply with the requirements of Division B Part 4, or good engineering practice such as that provided in CWC 2014, "Engineering Guide for Wood Frame Construction" or other applicable Parts of the MBC.
- I have informed the Inspection and Technical Services in cases where I am aware that the construction has materially deviated from the submitted plans.
- I am not aware of any deficiencies or I have reported any deficiencies to the Authority Having Jurisdiction that would compromise compliance with the aforementioned code(s).

(If the registered professional is a member of a firm, complete the following:)

I am a member of the firm _____
and I sign this letter on behalf of the firm.

(Print name of firm)