



Maintenance Enforcement ProgramTelephone:204-945-7133100-352 Donald St Winnipeg, MB R3B 2H8Facsimile:204-945-5449ManitobaMEPinquiries@gov.mb.caToll free in Canada:1-866-479-2717

BET	ΓWEEN:	Support Recipient		
	- and -	Person who receives support,		
		_ Support Payor		
	Statutory Declaration	(Person who pays support,		
I,		, in the Province		
of M	Full name of person declaring Name of city or town Anitoba, MAKE OATH AND SAY:			
1.	THAT on the above-named sup	port payor was		
	Order (or Agreement) date ordered to pay support for Name(s) for whom support is required			
	in the sum of \$ Amount of support payment (include expenses, if any) Payment	ent cycle		
2.	THAT I have not lost my right to apply for the enforcement of the said Order	r.		
3.	THAT the support payments are in arrears and the total sum owing to me is			
	\$, up to and including Total support owing (as on attached Schedule) current date			
	Total support owing (as on attached Schedule) current date			
	as described on the attached Schedule of Payments. The next support payment is due			
	on Pursuant to the order indicated above, the date next payment due after signing	ere are no other		
	arrears that I will be requesting MEP to collect on my behalf.			
I,	, do solemnly declare that the con	tents of this		
Stati true.	Full name of person declaring tutory Declaration are true and I make this solemn declaration conscientiously be.	elieving it to be		
false	suant to Section 87(1) of <i>The Family Support Enforcement Act</i> , any persole statutory declaration is guilty of an offence and liable on summary convener than \$2,000.00 or imprisonment for a term of not more than 90 days	viction to a fine of		
	before me in,)			
Swo in th	ne Province of Manitoba, on the) Support Recip.			
	of, 20)	ient Sign here		
	outy Registrar, Notary Public, nmissioner for Oaths (commission expires)			

C10 (Rev. 05/2016) 1/4



Date: _____

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File # _____ Name: ____

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SCHEDULE OF PAYMENTS

DUE DATE	AMOUNT DUE	AMOUNT RECEIVED	AMOUNT OWING
Use a second page, if necessary		Total Support Owing	

The Program takes the position that any claim for support or expenses not included in this declaration will not be registered for enforcement.

C10 (Rev. 05/2016) 2/4



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Instructions for completing the Declaration

This is a two-page document. You will need to have a copy of your court order or agreement handy to complete the first portion of the declaration.

Print your name wherever "Support recipient" or "Full Name of Person Declaring" is noted.

Print the support payor's name where "Support payor" is noted.

Print the date the support order was granted, the dependant children's' names, support amount and support cycle (ex. Monthly, biweekly, semi-monthly) where indicated in number 1.

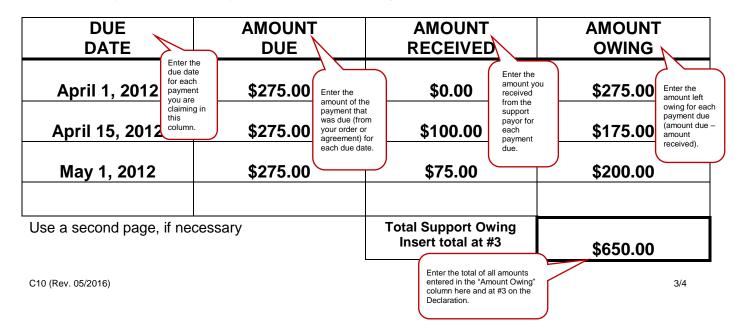
Enter the total amount of support owing from the Schedule of Payments in Number 3:

To arrive at the total support owing, you must complete the Schedule of Payments. On the Schedule of Payments, for the entire period of time you are claiming support is owing to you. you must list each payment due and whether or not it was paid.

- Under **Due Date**, the full date each payment is due (the due date according to the order or agreement)
- Under Amount Due, the amount of each payment (the amount due according to the order or agreement)
- Under **Amount Received**, the amount that was paid to you (enter "zero" if not paid)
- Subtract the Amount Received from the Amount Due to arrive at the **Amount Owing**.
- Total the Amount(s) Owing to arrive at the **Total Support Owing** at the bottom of the Schedule. Insert this amount at number three on the Declaration.

If your support order includes more than one type of support (ex. Child support and spousal support) or specific expense amounts (ex. daycare fees) the amounts can be listed separately or as the total amount due for each due date.

Example of how to complete the Schedule of Payments:



Statutory Declaration



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Enter the date you are completing this Declaration and the date the next support payment will be due where indicated in Number 3.

Signing and witnessing the declaration:

Once you have completed the declaration, it must be signed in front of a Commissioner for Oaths, Deputy Registrar or Notary Public.

You will need to attend at a lawyer's office to sign in front of a Notary Public. Commissioners or Registrars are available in all municipal offices, government offices, provincial courts, financial institutions, many insurance agencies and educational institutions.

Maintenance Enforcement Program

C10 (Rev. 05/2016) 4/4