

Manitoba Municipal Relations

Annual Report

2018-2019



Municipal Relations

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**MINISTER
OF MUNICIPAL RELATIONS**

Room 317
Legislative Building
Winnipeg, Manitoba CANADA
R3C 0V8

Her Honour the Honourable Janice Filmon, C.M., O.M.
Lieutenant Governor of Manitoba
Room 235, Legislative Building
Winnipeg MB R3C 0V8

May It Please Your Honour:

I have the privilege to present for your information the Annual Report of Municipal Relations for the fiscal year ended March 31, 2019.

Sincerely,

Original signed by

Honourable Jeff Wharton
Minister Municipal Relations





**MINISTRE
DES RELATIONS AVEC LES MUNICIPALITÉS**

Bureau 317
Palais législatif
Winnipeg (Manitoba) R3C 0V8
CANADA

Son Honneur l'honorable Janice C. Filmon, C.M., O.M.
Lieutenante-gouverneure
Palais législatif, bureau 235
Winnipeg (Manitoba) R3C 0V8

Madame la Lieutenante-Gouverneure,

J'ai l'honneur de vous présenter le rapport annuel du ministère des Relations avec les municipalités, pour l'exercice financier s'étant terminé le 31 mars 2019.

Je vous prie d'agréer, Madame la Lieutenante-Gouverneure, l'expression de mon profond respect.

Le ministre des Relations avec les municipalités,

Original signé par

Jeff Wharton



Honourable Jeff Wharton
Minister of Municipal Relations
317 Legislative Building
Winnipeg MB R3C 0V8

Dear Minister:

I am pleased to present the annual report for the Department of Municipal Relations for the fiscal period April 1, 2018 to March 31, 2019. This letter highlights Municipal Relations' recent accomplishments as we continue to fulfill the priorities of the Department and the government overall.

The Department led the research, policy development, and stakeholder consultations that resulted in Bill 19 – The Planning Amendment Act (Improving Efficiency in Planning), which received Royal Assent on June 4, 2018. Changes to The Planning Act under Bill 19 include streamlining a number of planning processes and providing municipalities with greater discretion as to how they regulate livestock development.

In addition, Department planning staff assisted municipalities and planning districts with the preparation, review, and adoption of 21 development plans and amendments and 155 zoning by-laws and amendments. These by-laws establish local policies respecting development and ensure local control over the use and development of land.

Community and Regional Planning enhanced its transformative web-based GIS interface containing development plan, zoning and property assessment information for all lands in Manitoba outside the City of Winnipeg. The highly successful web application enables users to perform a variety of land use analyses and produce maps of their communities.

In 2018/19, the Department moved towards streamlining and simplifying the delivery of grants to Manitoba municipalities and community organizations by using a single window intake approach to Community Development grant programs, including Community Places Program; Hometown Manitoba; Neighbourhoods Alive Community Initiatives; Neighbourhoods Alive Neighbourhood Renewal Fund; and Partner 4 Growth.

Over \$20.0M was invested in community development projects and initiatives. Support for these projects helped strengthen local capacity, leverage funding, enable community economic growth, and promote quality of life in our communities.

Municipal Finance and Advisory Services strengthened the Province's partnership with the City of Winnipeg and rural municipalities through ongoing dialogue to identify local priorities and alignment with provincial priorities. This included a newly established Manitoba-Winnipeg Working Group to discuss funding needs and critical policy issues, and ongoing dialogue with the Association of Manitoba Municipalities to discuss funding needs, resolutions and key legislative work.

In addition, the Branch continued to strengthen the government's basket funding model, delivered through the Strategic Municipal Investment Fund, by consolidating funding from the Main Market Roads Program and the Enhanced Youth Recreation Program into the Municipal Operating basket for select municipalities.

Funding through this model to support general operations is unconditional, which provides municipalities the flexibility to allocate funding based on local needs and emerging priorities. Funding for infrastructure is also based on a fair say approach, with funds going to projects that reflect municipal and provincial shared priorities relating to vital municipal and community assets.

The Manitoba Water Services Board initiated 26 new cost shared agreements comprised of feasibility studies, final design drawings and construction. Under both the Water and Sewer and Canada-Manitoba Water and Wastewater Fund programs, the Board initiated construction activity of approximately \$40.6M.

The Municipal Board has implemented a new appeal management model to effectively deal with its outstanding assessment appeals. In a short seven-month period, 1/3 of those outstanding appeals were addressed and ultimately brought to resolution. The Board has in place a very aggressive schedule to deal with the remaining appeals.

I trust this provides you with a high level summary of the work of the Department and we look forward to continuing our efforts, working collaboratively with, and supporting municipalities.

Sincerely,

Original signed by

Jan Forster
Deputy Minister
Municipal Relations



Monsieur Jeff Wharton
Ministre des Relations avec les municipalités
Palais législatif, bureau 317
Winnipeg (Manitoba) R3C 0V8

Monsieur le Ministre,

J'ai l'honneur de vous présenter le rapport annuel du ministère des Relations avec les municipalités pour l'exercice financier allant du 1^{er} avril 2018 au 31 mars 2019. La présente lettre souligne les réalisations récentes du ministère alors que nous continuons à mettre en œuvre les priorités de celui-ci et du gouvernement dans son ensemble.

Le ministère a procédé à des activités de recherche, d'élaboration de politiques et de consultation des intervenants ayant mené au projet de loi 19, Loi modifiant la Loi sur l'aménagement du territoire (efficacité accrue), qui a reçu la sanction royale le 4 juin 2018. Les modifications à la Loi sur l'aménagement du territoire apportées en vertu du projet de loi 19 comprennent la rationalisation de plusieurs processus de planification et procurent aux municipalités une plus grande discrétion quant à la façon dont elles réglementent l'exploitation de bétail.

En outre, le personnel de planification du ministère a aidé les municipalités et les districts d'aménagement du territoire pendant la préparation, l'examen et l'adoption de 21 plans de mise en valeur et modifications et de 155 règlements de zonage et modifications. Ces règlements administratifs établissent les politiques locales relatives à l'aménagement et permettent un contrôle local sur l'utilisation et l'aménagement des terres.

La Division de la planification communautaire et régionale a amélioré son interface transformatrice SIG en ligne qui contient des plans de mise en valeur, des données de zonage et de l'information sur l'évaluation foncière pour toutes les terres du Manitoba se trouvant à l'extérieur de Winnipeg. Cette application Web très réussie permet aux utilisateurs de réaliser une gamme d'analyses des utilisations des terres et de produire des cartes pour leur collectivité.

En 2018-2019, le ministère a pris des mesures pour la rationalisation et la simplification de l'octroi de subventions aux municipalités et aux organismes communautaires du Manitoba en adoptant une approche de guichet unique pour les programmes de Développement communautaire, notamment le programme Place aux communautés, Fiers chez nous, les initiatives communautaires de Quartiers vivants, le Fonds de revitalisation des quartiers de Quartiers vivants et le Programme de partenariat pour la croissance.

Une somme de plus de 20 millions de dollars a été investie dans les projets et les initiatives de développement communautaire. Le soutien pour ces projets a aidé à renforcer la

capacité locale, à tirer parti du financement, à favoriser la croissance économique des collectivités et à promouvoir la qualité de vie dans nos collectivités.

La Direction des services consultatifs et financiers aux municipalités a renforcé le partenariat de la Province avec la Ville de Winnipeg et les municipalités rurales au moyen d'un dialogue continu visant à déterminer les priorités locales et leur harmonisation avec les priorités provinciales. Pour ce faire, on a procédé à la création d'un groupe de travail Manitoba-Winnipeg afin de discuter des besoins de financement et des enjeux politiques critiques, et on a poursuivi le dialogue avec l'Association des municipalités du Manitoba pour discuter des besoins de financement, des résolutions et des principaux travaux législatifs.

En outre, la Direction a continué à renforcer le modèle de financement commun du gouvernement, offert dans le cadre du Fonds d'investissement stratégique municipal, en fusionnant le financement du programme Main Market Roads et celui des programmes améliorés de loisirs jeunesse en un fonds de fonctionnement municipal commun pour certaines municipalités.

Le financement offert dans le cadre de ce modèle pour soutenir le fonctionnement général est inconditionnel, procurant aux municipalités la souplesse d'affecter le financement en se fondant sur les besoins locaux et les priorités émergentes. Le financement pour l'infrastructure est aussi fondé sur une approche avec voix au chapitre, les fonds étant versés aux projets qui reflètent les priorités municipales et provinciales communes concernant les actifs vitaux des municipalités et des collectivités.

La Commission des services d'approvisionnement en eau du Manitoba a lancé les négociations pour 26 ententes de partage des coûts portant sur des études de faisabilité, des dessins de conception finale et des travaux de construction. En vertu du Programme de services municipaux d'eau et d'égouts et des programmes du fonds Canada-Manitoba pour l'eau potable et le traitement des eaux usées, la Commission a entamé des travaux de construction d'environ 40,6 millions de dollars.

La Commission municipale a mis en œuvre un nouveau modèle de gestion des appels pour traiter efficacement les appels d'évaluation en instance. Dans un court délai de sept mois, le tiers de ces appels en instance ont été traités et résolus. La Commission a adopté un calendrier très serré pour traiter le reste des appels en instance.

Je suis convaincue que le présent résumé vous fournit un aperçu de haut niveau des travaux du ministère, et nous nous réjouissons à l'idée de poursuivre nos efforts, en travaillant en collaboration avec les municipalités et en les soutenant.

Je vous prie d'agréer, Monsieur le Ministre, l'expression de mon profond respect.

La sous-ministre
des Relations avec les municipalités,

Original signé par

Jan Forster



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Preface

Introduction

The Department of Municipal Relations was created in August 2017 as a result of the restructuring of the previous Department of Indigenous and Municipal Relations to two new departments – Indigenous and Northern Relations and Municipal Relations.

Report Structure

This Annual Report is organized in accordance with the appropriation structure of the Department of Municipal Relations as set out in the Main Estimates of Expenditure of the Province of Manitoba for the fiscal year ending March 31, 2019. It thereby reflects the authorized votes of the Department as approved by the Legislative Assembly. The Report contains financial performance and variance information at the Main and Sub-appropriation levels relating to the Department's objectives and results. A five-year adjusted historical table of departmental expenditures and staffing is provided.

Role and Mission

Manitoba Municipal Relations' mission is to:

- support municipalities to be accountable and responsive to the needs of communities
- partner with municipalities to make strategic use of existing infrastructure and maximize investment in new infrastructure
- support the development of healthy, safe and sustainable communities

The Department establishes a framework of legislation, finance, planning and policy that supports autonomy, accountability, and financially efficient local government, community development, a quality property assessment system, and sustainable development of our communities. Within this framework, the Department delivers training, on-going advice, technical analysis and funding related to land management, community revitalization, infrastructure and building the capacity of local governments to provide services.

The Department works collaboratively with all Manitobans to ensure communities are places of opportunity. The Department's clients include individuals, municipal governments, non-governmental organizations, industry, academia and utilities.

In the interest of promoting the well-being of residents and communities, the Department is a catalyst and co-ordinator of action. The Department promotes intergovernmental relationships and strategic partnerships between and among the Provincial and Federal governments, local governmental and non-governmental organizations.

To undertake these responsibilities, Municipal Relations is organized into two functional areas:

- Community Planning and Development
- Infrastructure and Municipal Services

As well as one area of special focus:

- Manitoba Water Services Board

These areas are supported by Executive Management, which includes the Financial and Administrative Services Branch. Several Boards and Committees also function within the Department.

Préface

Introduction

Le ministère des Relations avec les municipalités a été créé en août 2017 à la suite de la division de l'ancien ministère des Relations avec les Autochtones et les municipalités en deux nouveaux ministères: le ministère des Relations avec les Autochtones et le Nord et le ministère des Relations avec les municipalités.

Structure du rapport

Le présent rapport annuel est organisé en fonction de la structure de crédits du ministère des Relations avec les municipalités figurant dans le budget des dépenses principal de la Province du Manitoba pour l'exercice financier s'étant terminé le 31 mars 2019. Il reflète ainsi les crédits approuvés par l'Assemblée législative pour le ministère. Le rapport contient de l'information sur la performance financière et les écarts au niveau des postes principaux et des postes secondaires concernant les objectifs et les résultats du ministère. Il fournit également un tableau présentant des données rajustées sur cinq ans concernant les dépenses et la dotation en personnel du ministère.

Rôle et mission

Le ministère des Relations avec les municipalités a comme mission:

- d'aider les municipalités à faire preuve de responsabilité et de réactivité par rapport aux besoins des collectivités;
- de s'associer aux municipalités afin de faire une utilisation stratégique de l'infrastructure existante et de maximiser les investissements dans l'infrastructure nouvelle;
- de soutenir le développement de collectivités saines, sûres et durables.

Le ministère établit un cadre législatif, financier, stratégique et de planification qui soutient l'autonomie, la responsabilité et l'efficacité financière des administrations locales, le développement communautaire, un système d'évaluation foncière de qualité et le développement durable de nos collectivités. Au sein de ce cadre, le ministère offre de la formation, des conseils continus, des analyses techniques et du financement lié à la gestion des terres, à la revitalisation communautaire, à l'infrastructure et au renforcement de la capacité des administrations locales à fournir des services.

Le ministère travaille en collaboration avec tous les Manitobains pour faire des collectivités des endroits offrant des possibilités. Les clients du ministère comprennent des particuliers, des administrations locales, des organismes non gouvernementaux et des acteurs de l'industrie, du milieu universitaire et des services publics.

Dans l'intérêt de promouvoir le bien-être des résidents et des collectivités, le ministère agit comme un moteur et un coordonnateur d'action. Le ministère favorise les relations intergouvernementales et les partenariats stratégiques entre les gouvernements provincial et fédéral, les administrations locales et les organismes non gouvernementaux, ainsi qu'au sein de ceux-ci.

Pour assumer ces responsabilités, le ministère comprend deux domaines fonctionnels:

- Aménagement et développement communautaires;
- Infrastructure et services municipaux.

Ainsi qu'un domaine d'intérêt particulier:

- Commission des services d'approvisionnement en eau du Manitoba.

Ces domaines sont soutenus par une haute direction, qui comprend la Direction des services administratifs et financiers. Plusieurs conseils et comités exercent aussi leurs fonctions au sein du ministère.

Statutory Responsibilities

The Department of Agriculture, Food and Rural Development Act
[section 9 insofar as it relates to Rural Opportunities 4 Growth]
The City of Winnipeg Charter (S.M. 2002, c.39)
The Capital Region Partnership Act
The Community Renewal Act
The Community Revitalization Tax Increment Financing Act
The Convention Centre Corporation Act (S.M. 1988-89, c. 39)
The Local Government Districts Act
The Local Vehicles for Hire Act
The Municipal Act
The Municipal Assessment Act
The Municipal Affairs Administration Act
The Municipal Amalgamations Act
The Municipal Board Act
The Municipal Councils and School Boards Elections Act
An Act respecting Debts Owing by Municipalities to School Districts
The Municipal Taxation and Funding Act [Part 2]
The Official Time Act
The Planning Act [except Part 10]
The Regional Waste Management Authorities Act
The Soldiers' Taxation Relief Act
The Unconditional Grants Act
The Manitoba Water Services Board Act

As per schedule "K. 1", Order in Council 227/2017

Organizational Structure

The Department's organizational structure is illustrated in the Organizational Chart and in the accompanying map depicting the regional delivery system. The Department is organized into two functional areas and one area of special focus:

- Community Planning and Development is responsible for creating and managing an effective land use planning policy and legislative framework. It coordinates the development, integration, and delivery of community and land use planning services to support the sustainable growth and development of Manitoba's communities. The Division supports and strengthens the regional services delivery system at the municipal, regional, and provincial levels. It also develops and delivers community development programs across the province in partnership with local governmental and non-governmental organizations and other stakeholders.
- Infrastructure and Municipal Services establishes and maintains a relevant and enabling policy and legislative framework for Manitoba's municipalities, delivers comprehensive funding support to all 137 municipalities and provides advisory and consulting services to elected and non-elected municipal officials. The Division also delivers property assessment services, including producing assessment notices and property tax statements for municipalities outside Winnipeg, undertakes property tax policy research and analysis, given the importance of property tax as a municipal revenue source, and provides related information technology services to support program delivery.
- The Manitoba Water Services Board provides field resources to deliver technical advice/information to develop and upgrade sewer and water infrastructure. The Board also provides operating and capital financial assistance in support of local governments.

These areas are supported by Executive management, which includes the Financial and Administrative Services Branch.

In addition to these core functions, several Boards and Committees also function within the Department.

Structure organisationnelle

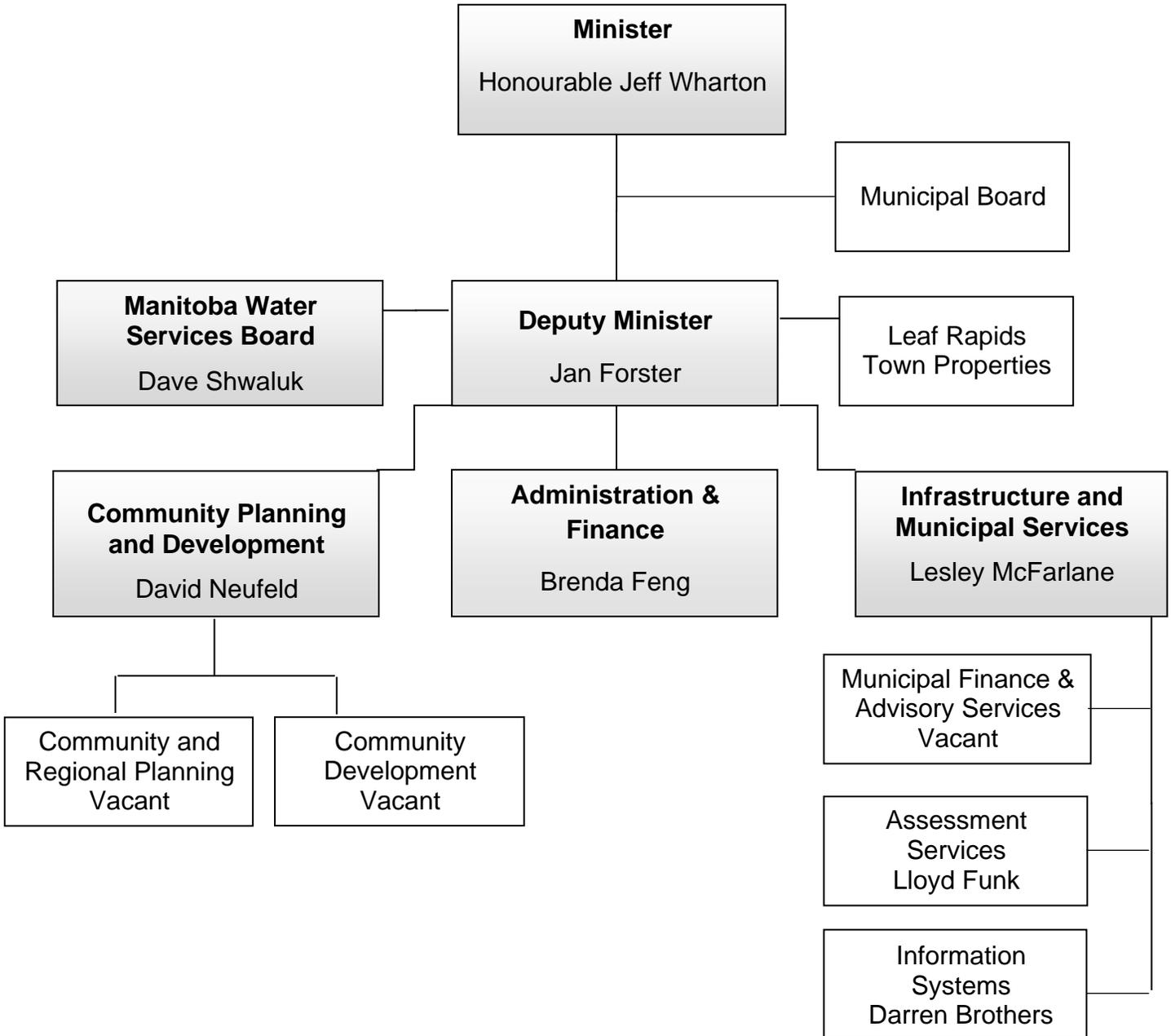
La structure organisationnelle du ministère est présentée dans l'organigramme et dans la carte qui l'accompagne, laquelle illustre le système de prestation régional. Le ministère est divisé en deux domaines fonctionnels et comprend un domaine d'intérêt particulier:

- La Division de l'aménagement et du développement communautaires est responsable de la création et de la gestion de politiques efficaces relatives à la planification de l'usage des biens-fonds et du cadre législatif. Elle coordonne l'élaboration, l'intégration et la prestation des services communautaires et de planification de l'usage des biens-fonds pour soutenir la croissance et le développement durables des collectivités du Manitoba. La Division soutient et renforce le système de prestation de services régionaux aux niveaux municipal, régional et provincial. Elle procède également à l'élaboration et à la prestation de programmes de développement communautaire partout dans la province en partenariat avec les administrations locales, les organismes non gouvernementaux et d'autres parties intéressées.
- La Division de l'infrastructure et des services municipaux établit et maintient un cadre législatif et stratégique pertinent et habilitant pour toutes les municipalités manitobaines, fournit un soutien financier global à toutes les 137 municipalités et offre des services de conseil et de consultation aux représentants municipaux élus et non élus. La Division fournit également des services d'évaluation foncière, notamment la préparation d'avis d'évaluation et de relevés d'impôt foncier pour les municipalités à l'extérieur de Winnipeg, réalise des activités de recherche et d'analyse concernant les politiques relatives à l'impôt foncier (compte tenu de l'importance de l'impôt foncier en tant que source de revenus municipaux), et offre des services connexes en matière de technologies de l'information afin de soutenir la prestation des programmes.
- La Commission des services d'approvisionnement en eau du Manitoba offre des ressources sur le terrain pour fournir de l'information et des conseils techniques en vue de l'élaboration et de l'amélioration de l'infrastructure d'égouts et d'aqueducs. La Commission fournit également du financement de fonctionnement et d'immobilisations aux administrations locales.

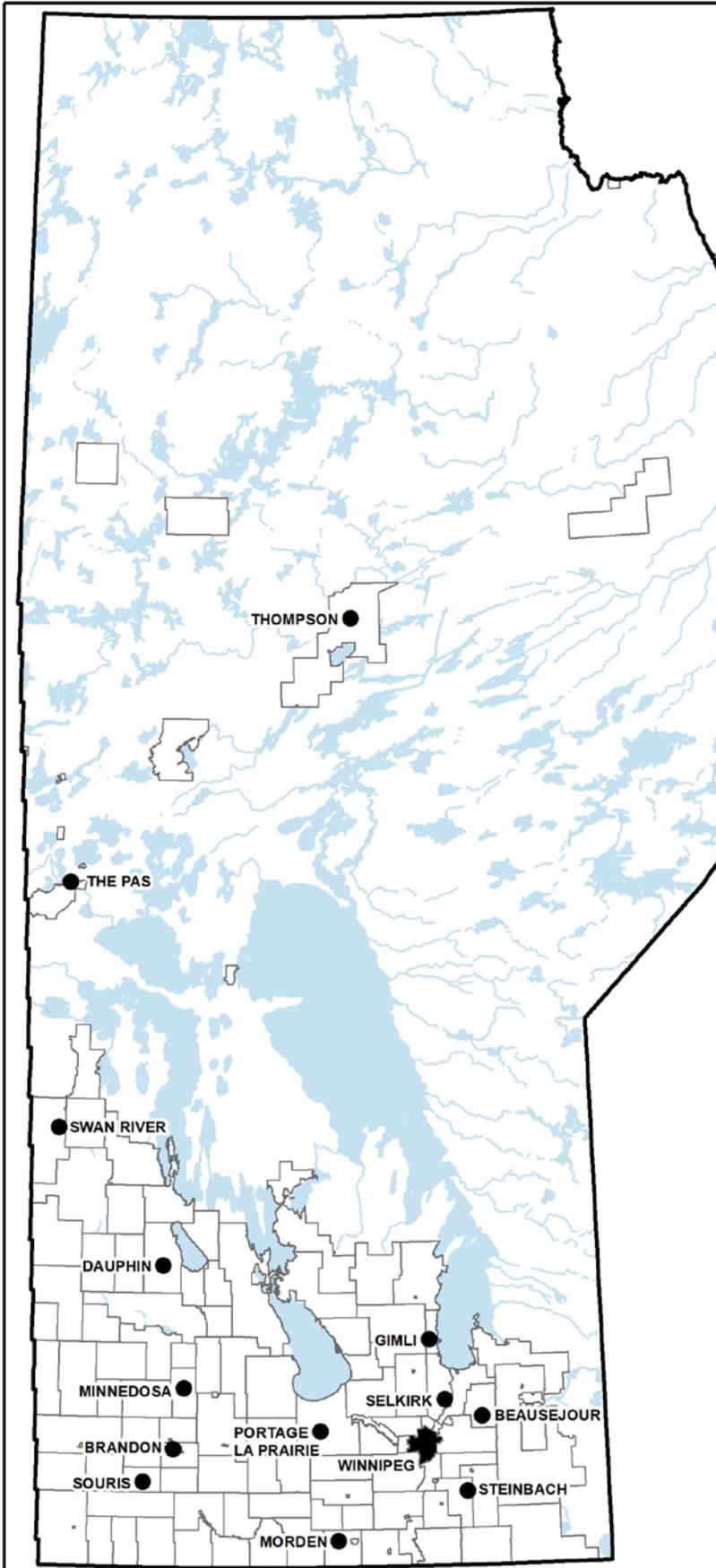
Ces domaines sont soutenus par une haute direction, qui comprend la Direction des services administratifs et financiers.

En plus de ces fonctions essentielles, plusieurs conseils et comités exercent aussi leurs fonctions au sein du ministère.

**DEPARTMENT OF MUNICIPAL RELATIONS
ORGANIZATIONAL CHART 2018/19
as of March 31, 2019**



DEPARTMENT OF MUNICIPAL RELATIONS
REGIONAL OFFICES



MUNICIPAL RELATIONS
WINNIPEG OFFICE

- Administration and Finance
- The Municipal Board
- Community Planning and Development
- Infrastructure and Municipal Services

MUNICIPAL RELATIONS
REGIONAL OFFICE SERVICES

Legend

- A Assessment
- CD Community Development
- CRP Community and Regional Planning
- MWS Manitoba Water Services Board
- MFA Municipal Finance & Advisory Services

REGIONAL OFFICE SERVICES
As of March 31, 2019.

Beausejour	CD	CRP		
Brandon	A	CD	CRP	MWS MFA
Dauphin	A	CD	CRP	
Gimli		CD		
Minnedosa	A			
Morden	A	CD	CRP	
Portage La Prairie	A	CRP		
Selkirk	A	CRP		
Souris	A			
Steinbach	A	CRP		
Swan River	A			
The Pas		CD		
Thompson	A	CD	CRP	

Administration and Finance

The Division provides the Minister and staff responsible for the portfolio with advice and administrative support. These services are provided by Executive Support and the Financial and Administrative Services Branch. This Division also includes The Municipal Board.

Minister's Salary

The Minister provides leadership to senior departmental management in maintaining and enhancing the direct partnership the Province has with its municipal partners, community organizations and other stakeholders. The Minister provides direction to ensure departmental goals and objectives are met.

1(a) Minister's Salary

Expenditures by Sub-appropriation	Actual 2018/19	Estimate 2018/19		Variance Over/(Under)	Expl. No.
	\$(000s)	FTE	\$(000s)		
Total Salaries	42	1.00	42	0	

Executive Support

Executive Support includes the offices of the Minister and the Deputy Minister.

The Minister's office provides leadership and policy direction for the Department. The Deputy Minister's office provides support to the Minister by providing information and advice to ensure open dialogue with municipalities and communication with diverse client groups. The Deputy Minister's office carries out policy decisions initiated by the Minister and provides executive leadership and operational direction for the departmental programs. The office of the Deputy Minister also provides direction for the collaboration and coordination across government with departments and agencies.

1(b) Executive Support

Expenditures by Sub-appropriation	Actual 2018/19	Estimate 2018/19		Variance Over/(Under)	Expl. No.
	\$(000s)	FTE	\$(000s)		
Total Salaries	785	9.00	784	1	1
Total Other Expenditures	74	0.00	112	(38)	2
TOTAL	859	9.00	896	(37)	

Explanation(s)

1. The over-expenditure reflects higher than anticipated salary expenditures as a result of the additional costs associated with severance payments.
2. The under-expenditure is mainly due to expenditure management.

Financial and Administrative Services

Financial and Administrative Services provides financial comptrollership, fiscal management, financial advice and administrative support services to the Department. The Branch coordinates the preparation of the Department's annual estimates, ongoing financial planning, monitoring, and reporting and annual report.

The Executive Financial Officer of Finance fulfills the position of Access Officer for The Freedom of Information and Protection of Privacy Act and Personal Health Information.

Principal Activities in 2018/19

- Maintained the Minister of Municipal Relations Trust Account with receipts of approximately \$9.3M and disbursements of approximately \$7.8M.
- Provided fiscal management/comptrollership to the Department as delegated by government statutes/regulations and policies.
- Provided financial advice and support services to assist the Department's divisions in the achievement of their goals and objectives.
- Processed expenditures totalling approximately \$357.5M. Maintained a revenue collection and deposit system totalling approximately \$11.0M.
- Co-ordinated and consolidated the financial information to prepare Detailed Estimates of Expenditure and Revenue, Estimates Supplement, Annual Report, Public Accounts Variance Explanations and Quarterly Forecasts of Expenditures and Revenues.
- Co-ordinated the operation and maintenance of approximately 47 fleet vehicles.
- Co-ordinated requests under The Freedom of Information and Protection of Personal Privacy Act. In 2018/19, 62 requests were submitted to the departmental Access Officer.
- Prepared financial reports for departmental management, and administered the Soldier's Taxation Relief by-laws.
- Within the Department, provided continuing support for users of SAP. Provided technical advice, review, and revision of all policies and procedures related to the business processes necessitated by SAP.
- Co-ordinated the Department's procurement activities and represented the Department on relevant committees such as the Committee of Executive Financial Officers (CEFO) and the Senior Financial Management Committee (SMFC).

Achievements:

- All financial transactions were monitored for compliance with government and departmental rules and regulations. Non-complying transactions were rejected. The Provincial Auditor noted no incidents of departmental non-compliance.
- All support services were provided within established service standards.
- Advice provided resulted in:
 - the allocation of financial resources so that the maximum benefit was obtained,
 - the purchasing of goods and services in an economical, efficient and effective manner.
- Policies and procedures were reviewed and amended on a priority basis.
- Responded to requests for information under The Freedom of Information and Protection of Personal Privacy Act.
- Departmental Estimates were prepared in compliance with Treasury Board guidelines.

1(c) Financial and Administrative Services

Expenditures by Sub-appropriation	Actual 2018/19	Estimate 2018/19		Variance Over/(Under)	Expl. No.
	\$(000s)	FTE	\$(000s)		
Total Salaries	523	8.10	606	(83)	1
Total Other Expenditures	123	0.00	139	(16)	2
TOTAL	646	8.10	745	(99)	

Explanation(s)

1. The under-expenditure is due to vacancies.
2. The under-expenditure is mainly due to expenditure management.

The Municipal Board

The Municipal Board is a quasi-judicial body that hears applications, appeals and referrals from the Minister, and makes reports and recommendations relating to local government matters.

Due to its quasi-judicial nature, the Board operates independently and is attached to the Department for administrative reasons only. The Board prepares a separate Annual Report on a calendar-year basis.

The Municipal Board (the “Board”) has responsibilities under a total of 15 Statutes, including but not limited to The Municipal Act, The Municipal Board Act, The Municipal Assessment Act, The Planning Act, The Water Rights Act, and The Special Surveys Act.

Highlights in 2018/19

- A significant shift to a more efficient, expedient and fiscally responsible way of dealing with the high volume of assessment appeals took place in May 2018, transforming its model from Hearing to Settlement. Within the Settlement Model, are Appeal Management and Case Management. All changes have been implemented in accordance with the Board’s current legislation and rules.
- Appeal Management was created to efficiently manage the conduct of appeals, all appeals must go through an Appeal Management Preliminary Hearing (“Pre-Hearing”). The purpose of the Pre-Hearing is to determine “next steps” for the appeal and to schedule dates.
- Unless otherwise ordered by the Board in an Appeal Management Interim Order, all appeals must go through a Case Management Conference. The purpose of Case Management is to assist parties in resolving, disposing, simplifying or expediting an appeal. Only in rare cases as ordered by the Board will an appeal move directly to hearing.

2018/19 Service Volumes

As of March 1, 2018 the Board had a total of 2,458 outstanding assessment appeals ranging from the 2008 to 2018 assessment years. Activity under the new model is summarized as follows:

Appeals dealt with in Appeal Management (May 14-December 31)	857
Appeals sent to Case Management	750
Appeals referred to Settlement Discussions	14
Appeals referred to hearing	18 782
Outstanding as at December 31st	75

Appeals referred to Case Management	750
Appeals resolved	283
Appeals withdrawn	21
Appeal proceeded to hearings	28 332
Outstanding as at December 31st	418

NOTE: An appeal may require more than one Case Management Conference

The Board notes that all 2008, 2010, 2012 and 2014 assessment years have been dealt with. Assessment years 2016 and a portion of 2018 is set for Appeal Management in Spring of 2019 with the majority of Case Management taking place in early 2020. Boards of Revision for the 2020 assessment year will be taking place in the Fall and Winter of 2019 resulting in approximately 900 to 1,000 new assessment appeals being filed with the Board.

In other activity a total of 47 Borrowing by-laws, 69 Local Improvement by-laws, and 59 Special Service by-laws were process and approved by the Board. The Board also dealt with three Zoning applications, five Subdivision appeals, and two Ward Boundary applications.

In accordance to Section 106 of The Municipal Board Act, the Board prepares for the Minister an Annual Report highlighting all of its activity. The report can be found on The Municipal Board website.

1(d) The Municipal Board

Expenditures by Sub-appropriation	Actual 2018/19	Estimate 2018/19		Variance Over/(Under)	Expl. No.
	\$(000s)	FTE	\$(000s)		
Total Salaries	677	8.00	670	7	
Total Other Expenditures	131	0.00	118	13	
TOTAL	808	8.00	788	20	

Community Planning and Development

Overview

The Community Planning and Development Division is responsible for developing and administering provincial land use planning policies and legislation while providing regionally-based professional planning services to local governments, northern communities, planning districts, and the Inland Port Planning Authority. It also responds to public inquiries and engages in stakeholder consultation and local capacity building.

Community Planning and Development contributes to the Department's overall mandate of building healthy, sustainable communities and effective local governments by maintaining strong working relationships with municipalities and non-governmental organizations. This includes providing services such as workshops, information, and technical consultation through client-centred regional services across Manitoba. The Division also develops and implements policies and programs in support of community development in partnership with other governments, provincial departments, and community organizations.

The executive administration directs the effective and efficient operation of the Community Planning and Development Division. Guidance and support are given to staff to carry out programs and services in areas of provincial land use policy and legislative development and application; regional, community, and neighbourhood planning; subdivision approval; and community revitalization.

The Assistant Deputy Minister's office provides the Deputy Minister, the Minister and the executive level of government with information and advice on community and land use planning, community development and neighbourhood revitalization, economic development, transit oriented development, and related matters. Strong working relationships with municipalities and community agencies are established and maintained to contribute to ensuring the creation and maintenance of a strong Manitoba made up of safe, healthy, vibrant, and sustainable communities.

In 2018/19, the Assistant Deputy Minister was the Designated Officer for The Public Interest Disclosure (Whistleblower Protection) Act.

Community and Regional Planning

Community and Regional Planning: The Community and Regional Planning Branch supports the development of healthy, sustainable communities by providing regionally-based community planning and development services. Located in eight regional centres across Manitoba and supported by a Winnipeg office, the Branch delivers professional and technical planning services to local planning authorities, northern communities and the public, and carries out the responsibilities delegated to staff under The Planning Act and The Municipal Act, which include authority to approve subdivisions, road closures, and the closure of public reserves.

Principal Activities in 2018/19

- The Branch provided professional and technical services to municipalities and planning districts by preparing development plans, zoning by-laws, and related amendments. Staff assisted in the preparation, review, and adoption of 21 development plans and amendments and 155 zoning by-laws and amendments. These by-laws established local policies respecting development and ensured local control over the use and development of land.
- The Branch provided advice and assistance to other provincial departments and agencies on the use and development of land. In 2018/19, staff reviewed 174 proposals for the development or disposition of Crown land, and provided comments to the Department of Sustainable Development.
- Staff processed 672 new applications for subdivisions as the delegated Subdivision Approving Authority under The Planning Act and assisted the Cypress Planning District Board and the South Interlake Planning District Board to administer subdivisions in those planning districts. Staff also reviewed 61 applications submitted to the Brandon and Area Planning District Board, the Lac du Bonnet Planning District Board and the Red River Planning District Board, which have been delegated subdivision approving authority.
- The authority to make decisions on by-laws for the closure of roads and public reserves is delegated to senior regional planning staff. In 2018/19, 43 by-laws for the closure of roads and public reserves were reviewed and approved on behalf of the Minister.
- The Branch is responsible for coordinating the interdepartmental review of all municipal annexation proposals under The Municipal Act and preparing legal descriptions for all municipalities involved in annexations for the Municipal Status and Boundaries Regulation. In 2018/19, the Branch coordinated the review and regulatory approval of one municipal annexation.
- The Branch continued to work in partnership with the Department of Indigenous and Northern Relations to provide land use planning services to unincorporated northern communities.

- The Branch operates two Geographic Information System (GIS)/Drafting Regional Service Centres (RSC) in Winnipeg and Brandon, which create and maintain the entire dataset of assessment parcels for organized Manitoba. This past fiscal year, GIS staff created data for approximately 1,000 property subdivisions and consolidations and improved the spatial accuracy of over 6,000 assessment parcels for both incorporated and northern Manitoba.
- The Branch coordinates and chairs the interdepartmental review of large-scale livestock operation proposals as set out in the Technical Review Committee Regulation. In 2018/19, the Technical Review Coordination Unit submitted reports for 13 livestock operation proposals.
- Staff provided ongoing professional planning and technical support on several major government projects and initiatives such as CentrePort Canada, technical proposals to The Municipal Act governed amalgamations, annexations and local urban district expansions, and planning advice to the Winnipeg Metropolitan Region (formerly Partnership of the Manitoba Capital Region).

Highlights in 2018/19

- The Branch led the research, policy development, and stakeholder consultations that resulted in Bill 19 – The Planning Amendment Act (Improving Efficiency in Planning) that received Royal Assent on June 4, 2018.
- Changes to The Planning Act under Bill 19 include streamlining planning processes and providing municipalities with greater discretion as to how they regulate livestock development.
- Changes to The Planning Act under Bill 19 also resulted in the creation of a provincial technical review and report requirement for new aggregate quarry applications. In 2018/19, the Branch developed the new aggregate technical review process and is providing municipalities with interdepartmental technical advice to assist councils in their evaluation of new quarry proposals.
- Building on existing Branch capacity in creating and maintaining spatial data and geographic information systems, Community and Regional Planning worked with the Department of Sustainable Development's GeoManitoba Branch to transfer the responsibility for maintaining and completing the dataset representing land registered at The Land Titles Office through plans of survey and subdivision.
- The Branch enhanced its transformative web-based GIS interface containing development plan, zoning and property assessment information for all lands in Manitoba outside the City of Winnipeg. The highly successful web application enables users to perform a variety of land use analyses and produce maps of their communities.

Summary of New Planning Projects by Regional Office (2018/19)

Regional Office	Approved Development Plans and Amendments *	Zoning Bylaws and Amendments	Road/Public Reserve Closing Bylaws	Other Bylaws	Sub-divisions	Crown Land Reviews
Beausejour	4	9	5	3	60	21
Brandon	3	31	18	1	110	0
Dauphin	2	6	3	1	77	13
Morden	5	16	3	1	101	0
Portage	2	29	5	1	91	0
Selkirk	2	21	2	0	72	20
Steinbach	1	31	3	1	151	0
Thompson	2	12	4	0	10	120
TOTALS	21	155	43	8	672	174

* Previous Annual Reports counted Development Plans & Amendments in process, which resulted in some by-laws being counted in multiple reports. To provide a more accurate total of annual Development Plans and Amendments the Department will now only identify approved by-laws.

2(a) Community and Regional Planning

Expenditures by Sub-appropriation	Actual 2018/19	Estimate 2018/19		Variance Over/(Under)	Expl. No.
	\$(000s)	FTE	\$(000s)		
Total Salaries	3,403	47.00	3,884	(481)	1
Total Other Expenditures	383	0.00	626	(243)	2
TOTAL	3,786	47.00	4,510	(724)	

Explanation(s)

1. The under-expenditure is due to vacancies.
2. The variance is mainly due to lower transportation costs, communication costs, conference and employee training expenditures, which is in part due to vacancies and Expenditure Management.

Community Development

The Community Development Branch works to build vibrant, sustainable communities, providing a high quality of life for Manitobans by strengthening community planning and development, coordinating the delivery of programs, encouraging regional approaches, and providing technical assistance to increase organizational capacity.

The Branch provides capacity building, advisory, and consultative support to community-based and regional organizations and local governments to access programs, grants and resources in partnership with other departments and organizations. It focuses staffing and resources to enable organizations to be more self-sustaining, strengthen governance and achieve positive outcomes.

The Branch also provides a single point of access for community development grant programs that assist municipalities and community organizations to undertake projects and develop community partnerships to deliver long-term benefits to their communities while reducing red tape for the non-profit sector.

Principal Activities in 2018/19

- The Branch coordinated efforts to increase capacity, sustainability, and positive outcomes for municipalities and the non-profit sector by promoting regional approaches, innovations, and alternative mechanisms for supporting community organizations.
- The Branch worked on the development and delivery of the new Tax Increment Financing (TIF) framework based on seven principles to strengthen the use of TIF as a catalyst for economic growth and development including the launch of the new framework in December 2018. This process included forming strong partnerships with municipalities to provide joint municipal and provincial TIF support for jointly identified priorities, as well as undertaking due diligence requirements under The Community Revitalization Tax Increment Financing Act. The Branch also continues to provide departmental oversight on revenues to and expenditures from the Community Revitalization Fund.
- Branch staff provided individuals and groups across Manitoba with the skills and tools required to build and create vibrant, sustainable communities. This included planning and development advice, resources, facilitation, information, and support to organizations and local governments on community development initiatives.
- The Branch worked to renew the delivery of community development programs to promote community capacity and sustainability, focus on outcomes, and enhance community partnerships that best serve the needs of neighbourhoods, communities and vulnerable Manitobans in alignment with priorities and plans of communities, other departments and other levels of government.
- The Branch streamlined grant funding to better meet community needs, reduce red tape for the non-profit sector, and leverage funding from other sources.

- The Branch coordinated interdepartmental and intergovernmental policy and program initiatives aimed at strengthening the grants management system, administering community development initiatives funding, enhancing regional coordination, and supporting economic development goals.

Highlights in 2018/19

- The Branch continued to support and build on community and regional partnerships by working with Winnipeg Metropolitan Region partners. This included supporting efforts to improve and coordinate land use planning and development in the region, as well as providing analysis and assessment of the capital region's assets to help inform investment decisions at the local and regional levels.
- The Department worked in partnership with the City of Brandon and the Provincial Exhibition of Manitoba on a renewed governance and funding framework for the Keystone Centre to improve the efficiency and effectiveness of governance and to maintain and advance the self-sustainability of this multi-use facility.
- Department staff provided consultations, training, and support for organizational governance, sustainability, and project development to over 300 clients, with over the phone support and site visits.
- The Branch extended its reach to a broad range of organizations located across the province with a variety of webinars and online resources.
- Efforts continued to better align provincial funding with local government priorities through the engagement of the Association of Manitoba Municipalities in the assessment of grant funding programs.
- Department staff worked with interdepartmental committees in efforts to modernize grant funding frameworks, achieve efficiencies in grant administration, and improve outcomes.
- Branch staff coordinated the 2018 Premier's Volunteer Service Awards in partnership with Volunteer Manitoba, honouring, recognizing, and encouraging the valuable efforts, dedication and services performed by volunteers throughout the province. In 2018, 225 nominations were received and 12 awards were presented within the individual volunteer, youth and community group categories.

2(b) Community Development

Expenditures by Sub-appropriation	Actual 2018/19	Estimate 2018/19		Variance Over/(Under)	Expl. No.
	\$(000s)	FTE	\$(000s)		
Total Salaries	3,514	58.40	4,491	(977)	1
Total Other Expenditures	567	0.00	815	(248)	2
TOTAL	4,081	58.40	5,306	(1,225)	

Explanation(s)

1. The under-expenditure is due to vacancies.
2. The under-expenditure is mainly due to lower transportation costs, communication costs, conference and employee training expenditures, which is in part due to vacancies and Expenditure Management.

Community Development Programs

The Community Development Programs included funding and commitments to community organizations and local governments for community development activities, emergency grants, and related partnership projects across Manitoba. The Community Development Programs included Community Places Program, Neighbourhoods Alive, Community Development Initiatives and Recreation Services grants.

The Community Development Programs provided funding support with a focus on increasing community capacity and stability for community organizations. These grants promoted greater community capacity and sustainability, focused on outcomes, and enhanced community partnerships to best serve the needs of neighbourhoods, communities, and vulnerable Manitobans.

Principal Activities in 2018/19

- During the 2018/19 fiscal year, Municipal Relations invested over \$20.0M in community development programs. Applications for the Community Places Program, Hometown Manitoba, Neighbourhoods Alive and Partner 4 Growth were submitted through a streamlined, updated single window intake. The Association of Manitoba Municipalities (AMM) was involved in the evaluation process and aligned key priorities between provincial and municipal partners to ensure the community benefit was maximized at the local level. The following provides a summary of each program area.
- Community Places Program provided funding and planning assistance to community organizations for facility construction, upgrading, expansion, or acquisition projects. Eligible projects provided sustainable recreation and wellness benefits to communities.
- Under Neighbourhoods Alive, Neighbourhood Development Assistance provided long-term core operating support for Neighbourhood Renewal Corporations to coordinate and implement community economic development within 13 designated neighbourhoods and communities. In addition, the Neighbourhood Renewal Fund and Community Initiatives supported community-sponsored initiatives in the designated neighbourhoods, including projects that assist neighbourhood capacity building, stability, economic development, and well-being.
- The Community Development Initiatives included Partner 4 Growth, Hometown Manitoba, Community Planning Assistance, and other strategic grants. These funds supported regional economic development, land use planning and other strategic initiatives with key organizations that served to contribute to the long-term sustainability and vibrancy of communities.
- The Department also provided funding to local government and organizations to support and strengthen the community based recreation delivery system at the local, regional, and provincial levels.

Highlights in 2018/19

- Under the Community Places Program, the following projects were funded:
 - Community Places provided \$3.5M in grant funding for 188 projects. The local contribution totaled \$14.2M. Projects that received funding included recreation, childcare and cultural facilities, parks and playgrounds, museums, libraries, community resource centres and projects that improved accessibility.
 - Funding assistance totaling \$155.3K was provided through the Emergency Capital Fund to support community organizations and total of nine emergency repair projects.
 - The Community Support Small Grant program provided \$2.2M in funding assistance to aid Manitoba's community organizations in their efforts to provide avenues for Manitobans to support and sustain thriving communities. This funding supported 198 projects.
- Under the Neighbourhoods Alive Program, \$3.7M was expended in the following programs:
 - The Neighbourhood Renewal Fund and Community Initiatives provided \$2.0M to 67 projects, with projects receiving an average grant of \$29.9K.
 - The Neighbourhood Development Assistance Fund provided \$1.7M to support the 12 Neighbourhood Renewal Corporations with multi-year core funding.
- Under Community Development Initiatives, several strategic partnerships and programs were funded:
 - The Hometown Manitoba program provided 91 grants and \$206.0K to support community and main street revitalization efforts across rural Manitoba.
 - The Partner 4 Growth program approved nine regional grants and two multi-regional grants for \$150.0K to support regional economic development plans and projects.
 - The Community Planning Assistance Program supported the implementation of sound land use planning practices by providing funding support of up to \$428.7K to implement 52 projects undertaken by local planning authorities. This included development plan and zoning by-laws, secondary plan by-laws, and planning background studies. Of the 52 projects, 14 were new projects approved in 2018/19 and are expected to leverage up to \$440.7K in nine different Manitoba communities over the next two years. Thirty projects were completed in 2018/19, including updated zoning by-laws for the Neepawa and Area Planning District, an Integrated Community Sustainability Plan for

the Village of Dunnottar, and the East Brandon Industrial Secondary Plan for the City of Brandon.

- The Province supported the growth of community foundations across Manitoba in collaboration with The Winnipeg Foundation. This included provincial participation in the 2018 Endow Manitoba 24 Hour Giving Challenge, which resulted in more than \$1.0M being raised in Community Foundations unrestricted funds. It marked the first year all 54 community foundations received a gift during the campaign. The new Manitoba Heritage program also encouraged community philanthropy, raising over \$205.0K in 22 endowment funds established in support of Manitoba's heritage organizations.
- The Province worked with partners towards a new governance and funding framework for the Keystone Centre. This included providing \$2.9M to retire the Keystone's long-term debt, enabling it to become more self-sustaining and remain a valuable multi-use facility that enhances quality of life and economic activity in the province.
- The Branch provided financial support to the Winnipeg Metropolitan Region. Funding included an increase of \$65.0K for a total \$165.0K to support the core operations of the organization and to help advance its mandate, as well as up to \$150.0K over fiscal years 2018/19-2019/20 to support the John Q. – Implementing Actions toward Regional Economic Development Project (\$75.0K) and the Employment Land Inventory and Evaluation Project (\$75.0K). These projects aim to foster regional coordination and collaboration and to increase and facilitate strategic economic, social, and physical development opportunities.
- The Green Team program provided funding assistance totalling \$3.8M to community organizations, rural and northern municipal governments to hire youth to work on community projects including: children/youth recreation, grounds maintenance, public works, conservation, trail enhancement, community beautification, community gardens and public education. The Green Team program provided funding to 499 projects resulting in the hiring of 1,237 youth.
- Funding assistance totalling \$1.5M was provided to provincial/community recreation organizations to support initiatives that encourage increased participation in recreation for all Manitobans, including summer camps, recreational sport events, community clubs, and recreation programs for children and youth.
- The Recreation Opportunities - Partners for Leisure program provided funding assistance totalling 58 recreation commissions, comprised of 92 municipal governments and 24 school divisions/districts, to support the development and delivery of local and regional recreation opportunities.

2(c) Community Development Programs

Expenditures by Sub-appropriation	Actual 2018/19	Estimate 2018/19		Variance Over/(Under)	Expl. No.
	\$(000s)	FTE	\$(000s)		
Community Places Program	6,335	0.00	5,739	596	1
Neighbourhoods Alive	3,745	0.00	5,077	(1,332)	2
Community Development Initiatives	10,809	0.00	8,117	2,692	3
Recreation Services	5,919	0.00	6,236	(317)	4
Less: Recoverable from Education and Training	(3,790)	0.00	(3,790)	0	
TOTAL	23,018	0.00	21,379	1,639	

Explanation(s)

1. The variance is due to increased spending for more capital projects.
2. The variance is due to re-allocation of funds to support more capital projects.
3. The variance is due to the payment of \$2,892 for the debt retirement of the Keystone Centre.
4. The variance is due to some programs being discontinued to be reallocated to strategic projects.

Infrastructure and Municipal Services

Overview

The Infrastructure and Municipal Services Division contributes to the Department's overall mandate by building municipal capacity to ensure effective, efficient, and accountable local governments that are positioned for long-term sustainability.

The executive administration directs the efficient and effective operation of the Infrastructure and Municipal Services component of the Division. Direction and support are provided to staff to carry out the Division's programs and services, including legislation and policy; advisory and education and training services to elected and non-elected municipal officials; funding to municipalities; property assessment; and information technology support services.

The Assistant Deputy Minister's office provides the Deputy Minister, the Minister and the executive level of government with information and advice regarding matters of concern relating to municipal government. The Assistant Deputy Minister's office also fosters strong working relationships with municipalities, other organizations and other government Departments in support of Manitoba municipalities.

The Division has three separate branches to effectively support this role:

- The Assessment Services Branch delivers property assessment services and is responsible for property tax policy, given property tax is a key source of municipal revenue. Assessment Services is responsible for producing assessment notices and property tax statements, which are delivered to all municipalities (excluding the City of Winnipeg).
- The Municipal Finance and Advisory Services Branch establishes and maintains a relevant and enabling policy and legislative framework for municipalities across the province, and delivers comprehensive funding support to all 137 Manitoba municipalities in support of their core services, programs, and strategic infrastructure projects. The Branch also delivers supports to elected and non-elected municipal officials to build governance and operational and financial capacity, and frequently acts as a liaison between other government departments and municipalities.
- The Information Services Branch supports the delivery of Department programs and services through information technology, business delivery systems, and technical upgrades to hardware and software. In addition, the Branch plays a dedicated role in supporting the technical needs of Assessment Services.

Within this overall scope of work, the Infrastructure and Municipal Services Division has a mandate to deliver on the following commitments:

- Strengthening the government's basket funding model that provides municipalities with a Fair Say and unprecedented flexibility over how best to invest provincial funds in their communities. This includes improving the integration of funding delivered to municipalities by other departments and monitoring outcomes to ensure continued value for taxpayer investments.
- Strengthening the government's partnership with the City of Winnipeg and rural municipalities through ongoing dialogue to identify local priorities and alignment with provincial priorities.
- Delivering sustainable water and wastewater infrastructure that enhances economic development while improving public health and environmental concerns.
- Transforming Municipal Relations service delivery to provide more proactive, timely and relevant services to municipalities and planning districts.
- Reviewing The Municipal Act and other key legislation to provide more flexibility in the exercise of municipal powers, including the ability to enforce their codes of conduct.

Municipal Finance and Advisory Services (MFAS)

The Municipal Finance and Advisory Services Branch supports the building and maintenance of strong municipal governments that can efficiently and effectively respond to their changing environments and serve as the foundation for healthy, viable municipalities.

Support to Manitoba municipalities includes a dynamic funding framework; provision of enabling, flexible legislation and policies and the delivery of advisory supports to elected and non-elected municipal officials. Specific advisory support to municipalities, including education and training, varies widely depending on the capacity and size of the municipality.

Principal Activities in 2018/19

- Provided a relevant and enabling legislative and policy framework, including the provision of basket funding for Manitoba municipalities to support operational needs and critical infrastructure projects.
- Branch staff provided capacity-building advisory and consultative services on administrative, governance and financial matters by providing tools and information. This included updates to the annual financial plan (budget) and annual financial statement templates, municipal election material, and a re-write of the guidebook entitled 'New Elected Officials: Once Elected ... What's Expected'.
- Branch staff supported municipalities in the implementation of asset management planning in collaboration with the Association of Manitoba Municipalities.
- The Branch provided education and training through seminars, presentations and workshops that were delivered to all elected and non-elected officials. Strategic, technical and other assistance was provided to individual municipalities on an as needed basis.
- Updated the Municipal Act Procedures Manual, a companion guide to The Municipal Act. The manual is intended to serve as an administrative resource for municipal officials working with the legislation.
- Continued to support the 47 municipalities that amalgamated effective January 1, 2015 to address transition issues. Provided support to municipalities as they moved to a uniform tax structure, detailed financial analysis, tax tools evaluations, and one-on-one meetings with municipal councils and administration were provided.

- Published the 2016 “Statistical Information for Municipalities in the Province of Manitoba”, which provides statistical and financial highlights for Manitoba municipalities. This publication is used by municipalities and a wide variety of other users for benchmarking, research, and other purposes and is available to download from the Department’s website. A new Excel format was introduced that provides end users increased accessibility and efficient presentation of the data.
- Monitored municipalities’ compliance with statutory requirements for financial budgeting, reporting and capital borrowing. The Branch also provided necessary follow-up and support to municipal officials and/or auditors throughout the full financial cycle, including the budgetary process and financial reporting.
- Performed due diligence related to municipal capital borrowing by-laws and special service levy by-laws submitted to The Municipal Board for review and approval. In 2018, Manitoba municipalities undertook \$90.3 M in capital borrowing, a less than 1% decrease from the \$90.5M borrowed in 2017. The number of borrowing applications increased from 52 in 2017 to 63 in 2018.
- Provided financial assistance to support the operating and capital priorities of municipalities.
- Provided \$17.5M Grants-in-Lieu-of-Tax payments to municipalities for provincially owned properties located within municipal boundaries.

Highlights in 2018/19

- Continued to strengthen the government’s basket funding model, delivered through the Strategic Municipal Investment Fund, by consolidating funding from the following grant programs into the Municipal Operating basket for select municipalities:
 - A total of \$2.75M formerly provided through the Main Market Roads Program for 12 former Local Government Districts to address critical infrastructure needs; and
 - A total of \$500.0K from the former Enhanced Youth Recreation Program to the City of Winnipeg to support recreational programming.
- Delivered comprehensive funding support to all Manitoba municipalities totaling \$312.8M.
- Strengthened the Province’s partnership with the City of Winnipeg and rural municipalities through ongoing dialogue to identify local priorities and alignment with provincial priorities. This included a newly established Manitoba-Winnipeg Working Group to discuss funding needs and critical policy issues, and ongoing dialogue with the Association of Manitoba Municipalities to discuss funding needs, resolutions and key legislative work.

- Continued to strengthen The Municipal Act to provide more flexibility in the exercise of municipal powers, including the ability to enforce their codes of conduct. The following key projects which includes amendments to other statutes, are detailed under the 'Regulatory Accountability and Red Tape Reduction' section of this report:
 - Bill 12: The Red Tape Reduction and Government Act, 2018 – received Royal Assent on November 8, 2018;
 - Bill 2: The Municipal Amendment Act (Strengthening Codes of Conduct for Council Members) –introduced on November 22, 2018;
 - Bill 14: The Reducing Red Tape and Improving Services Act, 2019 – introduced on March 11, 2019; and
 - Bill 25: The Municipal Amendment and City of Winnipeg Charter Amendment – introduced on March 19, 2019.
- Strengthened Municipal Relations Service Delivery to provide more proactive, timely and relevant services to municipalities by implementing new methods of outreach and support, including webinars, use of new presentation software, and a Municipal Election Day Hotline.

3(a) Municipal Finance and Advisory Services

Expenditures by Sub-appropriation	Actual 2018/19	Estimate 2018/19		Variance Over/(Under)	Expl. No.
	\$(000s)	FTE	\$(000s)		
Total Salaries	1,156	15.00	949	207	1
Total Other Expenditures	225	0.00	403	(178)	2
TOTAL	1,381	15.00	1,352	29	

Explanation(s)

1. The over-expenditure in salaries is partially offset by lower other expenditures.
2. The under-expenditure is due to lower communications, conferences and employee training expenditures.

Assessment Services

The Assessment Services Branch provides property assessment services related to 433,822 roll entries, with a total market value of \$94.1B. Property assessments are used by:

- 136 Manitoba municipalities (Winnipeg provides its own assessment services).
- Indigenous and Northern Relations, for areas under its jurisdiction.
- Manitoba Education and Training.
- 36 Manitoba school divisions/districts.

Assessment services include determining the values, classification, and liability to taxation of:

- Real property (land and buildings) in all 136 municipalities and all areas under Indigenous and Northern Relations.
- Personal property (equipment) used for gas distribution systems, spurs and railway sidings, oil and gas production, and other personal property in 106 municipalities that impose a personal property tax.
- Business assessment in 20 municipalities that impose a business tax.

The Branch also researches issues related to property valuation; develops policies and procedures for the district offices; liaises with the City of Winnipeg Assessor, and assists businesses, individual property owners, other organizations and other provincial and federal government departments with assessment matters. The Branch provides advice to government on legislative and policy issues related to property assessment.

For additional information on Market Value Assessment (see Appendix A), and for additional information on Total School Assessment (see Appendix B).

Assessment Services operates on a cost-recovery basis. Of its total budget, 75% is paid by municipalities and 25% is recovered from Manitoba Education and Training.

Principal Activities in 2018/19

- The Branch updated the 2019 re-assessment rolls to reflect construction and changes in owner; owner address; legal description; subdivision of land; or additions to buildings, to ensure delivery of an up-to-date, quality assessment roll to municipalities. In total, 46,524 notices were distributed to the affected owners, and a total of over 357,398 changes were recorded for the 2019 rolls.
- Branch staff conducted approximately 82,518 property reviews to place new construction and subdivisions on the rolls and update other property records. The number of reviews fluctuates annually.

- The Branch delivered the preliminary and final 2019 assessment rolls to municipalities. Municipalities use the final assessment roll for property tax purposes.
- The Branch responded to the 676 appeals of property assessments filed at the Boards of Revision and the 18 subsequent appeals filed at the Municipal Board. Completed 222 Owner Assessor Agreements prior to the Board of Revision.
- Branch staff worked towards improving property inspection services, with the goal of maximizing the number of inspections undertaken by assessors each year.
- Branch employees provided municipalities with the information required for "supplementary taxation" – tax bills for new in-year construction, a key element of a fair and equitable taxation system and property.

Highlights in 2018/19

- Branch staff conducted analyses in preparation for determining assessments for the 2020 Re-assessment, which involved updating all property assessments to reflect April 1, 2018 market values to ensure taxes are equitably distributed based on the assessed value of properties. The new reassessment values go into effect for the 2020 tax year.
- Preparation for the 2020 Re-assessment involved undertaking extensive analysis of property sales, research and updating of construction costs, and regulatory amendments for properties assessed on the basis of statutory rates. Re-assessments take place every two years.
- The Branch strengthened relationships with municipalities through a consultation plan developed to communicate new assessments and the impacts of the 2020 re-assessment including:
 - Scheduling Tax Impact meetings with all municipal councils (except Winnipeg) to provide information on assessment, resulting property tax impacts and tools available to mitigate tax shifts.
 - Ensuring property assessment system is open and transparent to citizens of Manitoba by:
 - Scheduling 51 open house consultation opportunities where property owners can discuss their new property assessments with assessors in communities across the province.
 - Providing 24-hour access to assessment information through a modern, map-based website where property owners can view more detailed information about their assessment and sales used to determine their assessed value.

- Streamlined and enhanced the delivery of property inspection services to municipalities and improved value for money by:
 - Utilizing proven and leading technologies such as high definition oblique-angle air photos to complete desktop property reviews, which are more efficient than physical field inspections and reduce greenhouse gas emissions compared to driving vehicles to properties;
 - Conducting sale verification by using databases from realty service providers to increase efficiencies in the re-assessment process. This is done by reducing the number of physical property inspections and resulting emissions;
 - Completing enhancements to Manitoba Assessment and Valuation Administration System (MAVAS) and Manitoba Municipalities Online to streamline reporting of supplementary assessments to municipalities, reducing the administrative burden of manual processes and providing improved consistency and flexibility to municipalities;
 - Reducing the number of fleet vehicles by six and facilitated increased sharing of vehicles with other branches in the Department through use of electronic scheduling; and
 - Conducting a Request for Proposal (RFP) to contract printing of reassessment notices.

3(b) Assessment Services

Expenditures by Sub-appropriation	Actual 2018/19	Estimate 2018/19		Variance Over/(Under)	Expl. No.
	\$(000s)	FTE	\$(000s)		
Total Salaries	7,080	123.00	8,967	(1,887)	1
Total Other Expenditures	1,019	0.00	1,193	(174)	2
Assessment Related Enhancement	143	0.00	150	(7)	
Less: Recoverable from Education and Training	(2,540)	0.00	(2,540)	0	
TOTAL	5,702	123.00	7,770	(2,068)	

Explanation(s)

1. The under-expenditure is due to vacant positions.
2. The under-expenditure is mainly due to expenditure management and vacancies.

Information Systems

The Information Systems Branch brings technology innovation to the department to facilitate transformation and continuous improvement efforts. The Branch ensures information systems and related infrastructure are reliable, well maintained, and flexible, and maintains alignment with the Department's goals and objectives through yearly plans and an annual three-year investment planning exercise.

The Branch strives to improve technology utilization throughout the Department by using proven and emerging strategies to reduce costs, minimize redundancy, improve services, and reduce security and system failure risks.

Principal Activities in 2018/19

- The Branch supported, operated, and maintained the Manitoba Assessment Valuation and Administration System (MAVAS) to produce annual assessment rolls and notices for municipalities. Enhancements were made to ensure the technology supporting these business processes remains current.
- The Branch supported, operated, and maintained the Manitoba property tax system to prepare annual property tax statements and related reports for municipalities.
- Branch staff maintained public accessibility to Manitoba Assessment Online, which provides the general public, municipalities, and subscribers access to assessment data via the website.
- Branch staff maintained a help desk function for internal system users of all internal systems as well as a help desk function for external users of the Manitoba Municipalities Online database.
- The Branch supported and maintained other Municipal Relations systems as well as other Departments' systems, including:
 - The Community Planning Services Activity Tracking System to provide the ability to monitor the progress of various items at the regional planning offices;
 - The Municipal Board database, which tracks all file activity including scheduling hearings, reports, and Board Member honorarium;
 - The Manitoba Education Property Tax Credit Advance (MEPTCA) System on behalf of Manitoba Finance. This system is used to confirm eligibility and provide qualified taxpayers with the MEPTCA deduction; and
 - The Farmland School Tax Rebate used by Manitoba Agriculture Services Corporation, to determine eligibility.

- The Branch developed annual IT investment and demand forecasts of technology related projects over a period of three years.
- Branch staff coordinated changes across systems and worked with the business areas to understand changes, group changes into system releases, and implement changes in a controlled and timely manner.
- The Branch facilitated transformation change through the business process analysis, feasibility analysis, business case and return on investment calculations for new transformation ideas.
- The Branch participated in the transformation champions network to understand new ideas from across government and discuss how they may benefit the Department of Municipal Relations.
- Branch staff worked to understand and predict how advancements in technology, such as communication networks, GIS, data management and systems development, could assist the Department in its transformation efforts.
- Branch staff continued to enhance Manitoba Municipalities Online, which provides secure website access to municipal administrators for information and services provided by the Department. This included improving the administrative processes for Gas Tax Reporting and grant programs.
- Branch staff coordinated the workplace technology (computers, network connections, printing services) for all locations across the province.
- Branch staff provided map interfaces identifying assessment information as well as land use, soil and water structures, and road and access information for use by the general public, subscribers, municipalities and government users. This improves the transparency of development plans.
- Branch staff reviewed technology such as drones, pictometry, and field level computing to improve the efficiency of assessing properties.
- Branch staff investigated areas where wireless technology could improve services delivered by the Department.
- Branch staff continued to deliver data to stakeholders and partners through the development of interfaces between systems of all parties involved.

Highlights in 2018/19

- Planned and produced more than 400,000 property tax statements for municipal distribution. These went to all Manitoba properties (excluding properties in the City of Winnipeg and the City of Brandon).
- Organized, produced, and distributed the 2018 property assessment notices and assessment rolls for all Manitoba properties (excluding properties within the City of Winnipeg) for the province-wide biennial reassessment.
- Supported the development of the new Grants Portal and facilitated the procurement of permanent grants technology to support granting programs across all departments.
- Planned and initiated the upgrade of all computers in the department to Windows 10 and resolved any technological conflicts associated with the implementation of Windows 10.
- Supported the development and distribution of the Municipal Asset Management Status Report through Manitoba Municipalities Online.
- Enhanced Manitoba Municipalities Online, improving the administrative processes for Gas Tax Reporting and grant programs.
- Enhanced Manitoba Assessment Online by improving the map interface for the general public, subscribers, municipalities, and government users. This improved the transparency and accountability of assessment information.
- Completed development on a solution to support the assessment branch to deliver supplementary tax lists to municipalities via online access (Manitoba Municipalities Online).
- Automated the production of the annual request for income information from commercial property owners.

3(c) Information Systems

Expenditures by Sub-appropriation	Actual 2018/19	Estimate 2018/19		Variance Over/(Under)	Expl. No.
	\$(000s)	FTE	\$(000s)		
Total Salaries	1,055	8.30	1,236	(181)	1
Total Other Expenditures	907	0.00	1,132	(225)	2
Less: Recoverable from Education and Training	(484)	0.00	(484)	0	
TOTAL	1,478	8.30	1,884	(406)	

Explanation(s)

1. The under-expenditure is mainly due to vacancies.
2. The under-expenditure is mainly due to the BTT Windows 10 chargebacks being less than originally projected.

Manitoba Water Services Board

The Manitoba Water Services Board mandate is to assist municipalities with the development of sustainable water and sewer infrastructure, including:

- water supply, treatment, storage and distribution
- collection and treatment of sewage
- the disposal of treated effluent and waste sludge in an environmentally sustainable manner
- provision of drought resistant, safe water supplies to rural residents for domestic and livestock needs

The Board operates on a cost-recovery basis and its annual staff budget is recovered through project management services provided.

Principal Activities in 2018/19

- Entered into cost sharing agreements with municipalities and/or water cooperatives to deliver sustainable water and wastewater infrastructure that enhances economic development while improving public health and minimizing environmental concerns.
- Operated a number of water supply and treatment facilities on behalf of the municipalities and water cooperatives. Operation and maintenance costs are recovered through wholesale water rates.
- Played a major role in implementing water and wastewater projects funded under Canada-Manitoba Agreements, namely the New Building Canada Fund and Clean Water and Wastewater Fund.
- Lead role in developing sustainable water and wastewater infrastructure and provide project management for major infrastructure projects for other departments as requested.
- Conducted feasibility studies and environmental impact assessments for developing regional infrastructure

Highlights in 2018/19

- In the 2018/19 budget, the Board was approved an annual budget of \$13.8M to invest in water and sewer infrastructure in rural Manitoba
- As of March 31, 2019, the Manitoba Water Services Board initiated 26 new cost shared agreements comprised of feasibility studies, final design drawings and construction. Under both the Water and Sewer and Canada-Manitoba water and wastewater funded programs, the Board initiated construction activity of approximately \$40.6M.

- The Board provided technical and operational support to six regional water supply cooperatives and four municipally owned water plants.
- The Board also provided project management services, subject to available staff capacity, to Parks Branch, Build Canada, and Indigenous and Northern Relations.
- Major projects under design/construction/completed during 2018/19 include:
 - \$5.0M RM of Alexander – Great Falls Water Treatment Plant
 - \$6.0M Town of Melita – Lagoon Expansion
 - \$3.2M RM of Pipestone – Sinclair Wastewater Collection System
 - \$4.5M Municipality of Prairie View – Birtle Water Treatment Plant
 - \$3.6M City of Winkler – Regional Wastewater Treatment System
 - \$5.0M RM of Yellowhead – Shoal Lake Water Treatment Plant
 - \$2.5M Town of Niverville – Water Supply
- Project management services were provided to eight Parks Branch, two Indigenous and Northern Relations and 22 Canada-Manitoba water and wastewater funded projects, including Town of Stonewall (\$4.6M), RM of Taché (\$10.3M), City of Selkirk (\$35.2M) and City of Thompson (\$36.0M).

2018/19 Service Volumes

Total Clients Served	Provincial Grants (\$000s)	Explanation No.
56 Municipalities	13,813	1, 2

Explanation(s)

1. Provincial grants enable the Manitoba Water Services Board to carry out sewer and water projects totalling about \$40.6M.
2. During 2018/19, Manitoba Water Services Board provided project management to Sustainable Development, Parks Branch, Building Canada Fund projects and Cartier Regional Water Co-op expansion.

3(d) Manitoba Water Services Board

Expenditures by Sub-appropriation	Actual 2018/19	Estimate 2018/19		Variance Over/(Under)	Expl. No.
	\$(000s)	FTE	\$(000s)		
Total Salaries	2,309	0.00	2,419	(110)	
Total Other Expenditures	134	0.00	191	(57)	
Sewer and Water Projects	13,823	0.00	13,824	(1)	
Less: Recoverable from Building Manitoba Fund	(13,824)	0.00	(13,824)	0	
TOTAL	2,442	0.00	2,610	(168)	

Financial Assistance

Funding to Municipalities and Related Grants

The Province of Manitoba continued to provide comprehensive funding support to the City of Winnipeg and rural municipalities, delivered through the Strategic Municipal Investment Fund – the Province of Manitoba’s basket funding model.

Funding included Municipal Operating support to address key service priorities and core programs, and Municipal Infrastructure funding to address strategic capital projects. The Department of Municipal Relations and other departments, including Manitoba Strategic Infrastructure Secretariat and Manitoba Infrastructure, administer capital funding.

In addition, Public Safety funding is provided to the City of Winnipeg and rural municipalities to support urban policing services. This funding is administered by Manitoba Justice.

Strategic Municipal Investment Fund

The Province’s main funding arrangement for Manitoba municipalities is set in provincial legislation – The Municipal Taxation and Funding Act. Amendments to this act in 2017 facilitated the creation of the new basket funding approach and enables government to set funding levels on an annual basis to ensure funding is sustainable.

The basket model, delivered through the Strategic Municipal Investment Fund, has streamlined and simplified the delivery of grants. Funding through this model to support general operations is unconditional, which provides municipalities with unprecedented flexibility to allocate funding based on local needs and emerging priorities. Funding for infrastructure is also based on a fair say approach, with projects determined based on shared priorities for the protection and development of vital municipal and community assets.

Strategic Municipal Investment Fund – City of Winnipeg

Funding support for the City of Winnipeg provided through the Strategic Municipal Investment Fund in 2018/19 was delivered through the following component programs:

Municipal Operating – A total of \$116.0M to support the delivery of City programs and services. This grant consolidates \$500.0K of funding previously provided through the Enhanced Youth Recreation Program.

Municipal Infrastructure – Grant payments of up to \$83.6M towards new and existing project commitments, administered by the Manitoba Strategic Infrastructure Secretariat. Payments were advanced for select projects. For others, payments were issued based on eligible claims for costs incurred by the end of the fiscal year. This included:

- 1) Regional and Local Street Renewal – Funding towards a final payment of \$10.0M to fulfil the final year of the Manitoba-Winnipeg Infrastructure Fund – Extension Agreement.
- 2) Funding of \$37.9M as an advanced payment towards a \$100.0M provincial commitment over five years to support Winnipeg’s new Accelerated Regional Street Renewal program. This program supports regional street renewals with traffic volumes in excess of 1,000 vehicles per day, as per New Building Canada Fund project eligibility criteria.
- 3) Canada/Manitoba Agreements – Progress payments of \$35.6M were made for a number of strategic infrastructure projects, including the Waverley Underpass, South End Wastewater Treatment Plant, Bus Rapid Transit Phase II, and other projects supported by the Public Transit Infrastructure Fund and Clean Water and Wastewater Fund. Payments are provided to approved projects as construction progresses to completion.

Strategic Municipal Investment Fund – Other Municipalities

Funding support for municipalities outside the City of Winnipeg was provided through the Strategic Municipal Investment Fund in 2018/19 and delivered through the following component programs:

Municipal Operating – A total of \$39.8M to support the delivery of municipal programs and services. This grant consolidates \$2.75M of funding previously provided through the Main Market Roads program to 12 former Local Government Districts to address ongoing infrastructure needs.

Per capita grant funding continued to be distributed based on current grant funding formulas. Overall, Municipal Operating funding remained at 2017 levels; however some municipalities saw changes to their 2018 grant amount due to adjustments made to the Census population numbers used to distribute the per capita portion of this grant. Adjustments were required based on successful appeals by municipalities to Statistics Canada of their 2016 Census populations.

Overall operating funding also included up to \$1.7M for rural handi-transit services provided through the Mobility Disadvantaged Transportation Program. This program supports the operation of 70 handi-van services in 163 communities in Manitoba to enable mobility-disadvantaged citizens to live more independently. Operating funding available to sponsoring municipalities under this program includes:

- One-time start-up grants of \$6.0K to assist sponsoring municipalities with the establishment of new handi-van services.
- Annual operating grants based on 37.5% of gross eligible operating expenses (maximum of \$20.0K for communities with one vehicle or \$30.0K for those with more than one vehicle).
- A Regional Incentive Grant, which provides additional funding support to eligible municipalities that sponsor handi-transit services operating in two or more municipalities.

Municipal Infrastructure – Grant payments of up to \$80.6M towards new and existing project commitments. Payments were made based on eligible claims for costs incurred by the end of the fiscal year. This included support for:

- 1) Municipal Road and Bridge Program – Funding to support final payments towards municipal road renewal and bridge rehabilitation projects approved under the 2017 program was administered by the Department of Municipal Relations.
- 2) Funding of up to \$2.25M for new municipal road renewal projects approved under the 2018 final transition year was administered by Municipal Relations. This funding supported 30 municipalities outside the City of Winnipeg, resulting in the repair and upgrade of approximately 85 kilometers of municipal roads.
- 3) Water/Sewer – Funding of \$15.1M to support safe and sustainable water and/or sewage treatment facilities, administered by the Manitoba Water Services Board.
- 4) Flood Mitigation – Funding of \$8.6M for flood mitigation projects, administered by Manitoba Infrastructure.
- 5) Canada-Manitoba Agreements – Progress payments totaling \$36.2M for various infrastructure projects supported by the Provincial Territorial Infrastructure Component Program, Clean Water and Wastewater Fund, and Public Transit Infrastructure Fund, administered by the Manitoba Strategic Infrastructure Secretariat. Payments are provided to approved projects as construction progresses to completion.

4(a) Funding to Municipalities and Related Grants

Expenditures by Sub-appropriation	Actual 2018/19	Estimate 2018/19		Variance Over/(Under)	Expl. No.
	\$(000s)	FTE	\$(000s)		
Funding to Municipalities and Related Grants	312,541	0.00	312,467	74	1
TOTAL	312,541	0.00	312,467	74	

Explanation

1. The over-expenditure is due to the 2019 Municipal Operating Grant initial payments being higher than originally forecasted.

Grants to Municipalities in Lieu of Taxes

Grants in lieu of taxes are paid to municipalities for provincially owned properties located within local government boundaries. Grants equivalent to school and municipal taxes are paid on all provincial properties except those that are exempt.

GRANTS IN LIEU PAID		
	2017/18 \$(000s)	2018/19 \$(000s)
Municipalities outside Winnipeg	10,023	10,049
City of Winnipeg	6,914	7,347
Northern Affairs	167	168
Agricultural Refunds	(32)	(36)
Municipalities and Northern Communities	17,072	17,528

4(b) Grants to Municipalities in Lieu of Taxes

Expenditures by Sub-appropriation	Actual 2018/19	Estimate 2018/19		Variance Over/(Under)	Expl. No.
	\$(000s)	FTE	\$(000s)		
Grants	17,528	0.00	17,040	488	1
Recoverable	(16,828)	0.00	(16,829)	1	
TOTAL	700	0.00	211	489	

Explanation

1. The over-expenditure is due to higher than originally projected GIL requirements. Payments are based on actual 2018 GIL property tax bills.

Sustainable Development

Manitoba Municipal Relations is committed to the principles and guidelines of sustainable development and works to incorporate them in department activities, programs and business practices.

Integration of Environmental and Economic Decisions

- The Administrative Services Branch staff facilitates government-wide implementation of sustainable development principles and policies through participation on sustainable development related committees.
- The Community Planning and Development Division worked in partnership with local planning authorities, other government departments, the private sector and other stakeholders to ensure that Manitobans live in well-planned, environmentally sound and economically sustainable communities and regions by contributing to land, infrastructure, and site preparation costs. In addition, incentives for development of new residential, private, and public spaces and redevelopment of existing and heritage buildings continue to attract new development and increase economic activity in downtown Winnipeg. Through TIF, the Division encourages the re-development of brownfields and under-utilized sites making Manitoba a more environmentally sound province to live in.
- The Community Places Program supported the implementation of Manitoba's Green Building Policy and sustainable development goals. In 2018/19, the Community Places Program received 370 applications for funding; \$3.5M in the Community Places Program, capital grants were approved for 188 applications. The program assisted more than 300 community groups by providing over 500 on-site planning and technical consultations to improve the quality, economy, and sustainability of community projects. Staff provided advice and guided community organizations throughout the province through the Green Building process. Applications received by CPP were evaluated for their environmental sustainability and community sustainable development benefit.
- The Neighbourhoods Alive initiative promoted the revitalization of urban communities by supporting initiatives that contributed to inner city renewal, building capacity, enhancing knowledge and skills, supporting environmental initiatives and fostering sustainable economic development.
- The Hometown Manitoba included a tree planting component that supported local community organizations and municipalities to enhance green spaces. Tree planting projects were completed.
- Assessment Services is utilizing technology, including high resolution aerial imagery and online databases to conduct property inspections from the desktop rather than through physical, on-site field inspections. The initiative improves inspection efficiencies and decreases fuel expenditures while also reducing vehicle greenhouse gas emissions.

- The Province continued to provide support for affordable and accessible municipal public transit systems in Winnipeg, Brandon, Thompson, Selkirk, and Flin Flon. This support was delivered through the basket funding model for municipalities – specifically the unconditional Municipal Operating grant, which provides greater flexibility for these municipalities to address their service delivery priorities, including public transit. Capital funding was also provided for Winnipeg’s Stage 2 Rapid Transit System. Public transit funding serves to increase transit ridership and supports environmental objectives of reducing greenhouse gas emissions and improving air quality. Manitoba also provided funding support to sponsoring municipalities that establish and operate Handi-van services for mobility disadvantaged persons in rural Manitoba through the Mobility Disadvantaged Transportation Program.
- The Manitoba Water Services Board administered a cost shared program to support water and wastewater projects that contribute to economic growth, strong communities and clean environments.

Stewardship

- The Community Planning and Development Division’s Community Planning Assistance Program provided grants to municipalities and planning districts for the review and preparation of development plans, zoning by-laws, land parcel mapping and related land use studies that assist local planning authorities in meeting additional requirements under the Provincial Planning Regulation. The Department also administered the Community Development Program funds and the Community Revitalization Fund, which provided grants to municipalities, not for profit organizations and the private sector in support of: community and economic development; enhanced social and cultural development; heritage preservation; and community infrastructure.
- Projects receiving cost shared provincial funding administered by the Manitoba Water Services Board for water and wastewater infrastructure will comply with applicable provincial regulations.

Shared Responsibility and Understanding

- Human resource services as provided by the Civil Service Commission, through implementation of the Department’s Employment Equity Plan, ensures that policies consider and reflect the needs and views of the various ethnic groups in Manitoba.
- The Municipal Board provides all administrative support to the Land Value Appraisal Commission and the Disaster Assistance Appeal Board who are under the jurisdiction of the Department of Manitoba Infrastructure and Transportation.

- The Community Planning and Development Division coordinated the interdepartmental review of all local, planning-related proposals – including development plans, zoning by-laws and subdivision applications – as well as the Livestock Operations Technical Review Committee and its review process. The Division managed and participated in a number of intergovernmental committees such as the Shoal Lake Tripartite Agreement; the Partnership of the Manitoba Capital Region; provincial-municipal governance committees for downtown economic development partnerships; and the Interdepartmental Planning Board.
- The Community Planning and Development Division provided planning services to several provincial departments as well as other divisions within the Department, local municipalities, and planning districts. It also consulted and worked with local municipalities' planning districts, the public, industry and other provincial and federal departments as an integral and ongoing part of its activities.
- The Community Planning and Development Division provided mapping services to municipalities and planning authorities across Manitoba through two Service Centres for Mapping and Analysis.
- The Community Planning and Development Division coordinated interdepartmental reviews of all community development projects. The Division also engaged the Association of Manitoba Municipalities in the review process for all community development grant programs.
- Municipal Finance and Advisory Services partners with municipal stakeholders on specific projects to build capacity of elected and non-elected municipal officials. This includes developing publications (e.g. guidelines for the new financial plan template), delivering presentations on a broad range of topics related to municipal administration, governance and financial issues as well as how municipalities can engage their citizens, and delivering training on specific issues.
- Manitoba Water Services Board provided technical support services in developing and delivering water and wastewater infrastructure projects in rural Manitoba. It also provided engineering support to CMIS and other government agencies.

Rehabilitation and Reclamation

- The Community Development Branch, together with the City of Winnipeg, supported community projects through Community Development Programs funds and the Community Revitalization Fund. Funded projects included the Sports Hospitality and Entertainment District Initiative; the Exchange Waterfront Neighbourhood Development Program, including the creation of new public and community green spaces and recreational venues; rehabilitation of older buildings; heritage buildings; and redevelopment of surface parking lots.
- The Community Places Program provided technical consultation and capital grants, which contributed to the general well being of Manitoba communities by assisting community organizations to undertake facility projects on existing buildings and facilities that provide long-term recreational and social benefits for the general community.
- The Neighbourhoods Alive Initiative responded to needs identified by the community, providing support and resources for projects that work towards addressing these needs including: the creation and expansion of community green space, rehabilitation of buildings, and facility alterations for expanded community use and benefit.
- Recreation and Regional Services, through consultative service and programs, have supported communities and organizations in planning recreation opportunities that build and support healthy, vibrant communities through leadership, training, accessible and inclusive programs, services, and facilities.
- Partner 4 Growth supported communities to plan, assess feasibility, and implement projects identified and supported within rural regions to grow their economies. Hometown Manitoba supported 91 projects that enhanced public places and main street building exteriors.
- Tax Increment Financing, delivered through the Community Development Branch, is a funding tool that can be used to support major redevelopment projects. This includes removal or neutralization of negative effects of brownfields on communities and environment by remediating and redeveloping properties in a sustainable manner.

Prevention

- Reviewing development plans and subdivisions for compliance with the Provincial Land Use Policies mitigates the risk of development occurring in flood prone areas or areas at risk of extreme events.
- Recreation and Regional Services programs and services supported communities and organizations to develop community driven recreation opportunities that affected prevention of crime, obesity, social isolation and the promotion of personal wellbeing and life skills development.

Public Participation

- The purpose of any provincial Tax Increment Financing grant from the Community Revitalization Fund must be endorsed by the local municipality and consultations must occur with the local school division prior to any properties being designated.
- The Neighbourhoods Alive Initiative was centred around community renewal plans, developed by Neighbourhood Renewal Corporations every five years. Community plans were developed with extensive consultation and provided measurement against which funding requests were assessed. Community input was also solicited on funding requests from resident-based review committees established by Neighbourhood Renewal Corporations to ensure public input and alignment with community goals. Program staff also assisted voluntary boards with board orientation.
- Community Development grant programs worked collaboratively with Association of Manitoba Municipalities to prioritize investments in community projects.

Access to Information

- The Department provides access to information through a number of avenues, including a web site, news releases, and an annual report. The website provides information on departmental programs.
- By administering The Freedom of Information and Personal Privacy Act on behalf of the Department, the Administrative Services Branch facilitates the opportunity for equal and timely access to departmental information by all Manitobans.
- The Municipal Board maintains a website regarding its jurisdiction, appeal and application information, Public Notices, the Board's Rules and Procedures and public hearing procedures. The Municipal Board provides its own Annual Report and makes it available on its website.
- Recreation and Regional Services developed a series of planning resources including facility planning, feasibility and needs assessment guides to assist communities in the development of their community recreation facilities.

- Public understanding of assessment information has been substantially improved through the modernization of Assessment Services' website, Manitoba Assessment Online. Property owners can access specific information about their property through map-based search capabilities that includes land and building characteristics, other pertinent data, fact sheets, and answers to frequently asked questions regarding property assessment. The public is also able to view the assessments of comparable properties and submit information for their property on downloadable electronic forms to ensure assessments are fair and equitable. This capability was introduced to increase the transparency of property assessment information. The public's improved ability to understand the recorded information and assessment process supports sustainable development decision making.
- "Statistical Information for Municipalities in the Province of Manitoba" is an annual publication that presents highlights and statistical information compiled from the audited financial statements of Manitoba's municipalities. The information is organized in a way that allows municipal officials and other researchers to analyse and interpret the financial position of all Manitoba municipalities. The publication is also a resource for municipalities to examine the efficiency and effectiveness of the services they deliver. Information such as budgeted municipal expenditures and municipal property tax is included to facilitate comparisons among similar municipalities.
- Manitoba Water Services Board provides access to information through its website and annual report. The website provides details on Board programs and construction specifications.

Integrated Decision-Making and Planning

- The Community and Regional Planning Branch integrated the perspectives of other departments and agencies in matters related to land use and development and on policies and tools related to the use and development of land.
- Winnipeg downtown revitalization initiatives including the Sports, Hospitality and Entertainment District Initiative; Live Downtown: Rental Development Grant Program; Exchange Waterfront Neighbourhood Development Program; and Downtown Winnipeg Residential Development Grant Program were governed by joint delivery and decision-making tables.
- Community Planning and Development played a key role in the Assistant Deputy Ministers' Crown Land Committee, and the Assistant Deputy Ministers' Geo Manitoba Committee.
- Manitoba Water Services Board is a provincial Crown corporation that delivers a cost shared program to support water and wastewater infrastructure in rural Manitoba. Manitoba Water Services Board provides project management services to municipalities and other government departments.

Waste Minimization and Substitution

- Through participation on the government-wide Procurement Council, the Administrative Services Branch helps to formulate sustainable procurement practices for government-wide implementation, and also coordinates the implementation of these practices in Municipal Relations.
- All boards, branches, and field offices continued to recycle scrap paper and solid waste, including aluminum cans, paper, cardboard, batteries, and Styrofoam.
- All boards, branches, and field offices regularly increased the use of electronic options such as email to distribute program and promotional materials in order to reduce the use of paper.
- Assessment Services is increasing the number of its forms available to the public on its website. This provides property owners with electronic options, which reduce the administrative burden of manual processes and decrease paper use, mailing costs, and time required to fill out forms. In 2018/19, the Branch modernized the supplementary assessment process through the development of a website-based program in Manitoba Municipalities Online. The new process provides municipalities the opportunity to download an electronic version of supplementary assessments, improving consistency and reducing the burden of a paper based supplementary tax processes.

Research and Innovation

- Community and Regional Planning developed a comprehensive Planning Resource Guide to Subdivision in Manitoba. This comprehensive document provides practical guidance on the subdivision process for applicants, municipalities, and provincial departments.
- Assessment Services utilized innovative methods such as desktop reviews based on high resolution aerial imagery and online realty services to improve efficiencies in conducting property reviews and increase the number of inspections conducted on an annual basis. Up-to-date property inspections ensure assessments are accurate, fair, and equitable. The Branch is exploring the use of tablet technology to provide a more efficient method of capturing property characteristic data in the field while reducing duplication in data entry. Additional research is being conducted regarding the feasibility of electronic notification of assessments to property owners.
- Municipal Finance and Advisory Services provides strategic, technical and other assistance to support municipalities on a range of locally-driven sustainability initiatives, for example through service sharing, and tax and revenue sharing.

- The “Statistical Information for Municipalities” publication, providing statistical highlights and financial statistics for all 137 municipalities, also continues to be enhanced.
- The municipal amalgamation initiative continues to result in municipalities with larger and more diverse populations and tax bases, enhancing the long-term sustainability of Manitoba municipalities. Larger municipalities have greater capacity to attract business and economic development, growth and investment opportunities, deliver essential services to citizens, and fund needed infrastructure.

Pollution Prevention and Human Health

- The government has discontinued the use of virgin paper and increased the purchase of recycled paper.
- The Department’s Workplace Safety and Health (WPS&H) Committee is functional and continues to meet on a quarterly basis. The Department’s Workplace Safety & Health Program was completed and implemented in 2006. The program contains a plan to identify and control workplace hazards and respond to emergencies.
- Showers are available in some offices for staff who cycle to work or run during their lunch break.

Reduction of Fossil Fuel Emissions

- All branches have been encouraged to use ethanol gasoline (E10) when operating government vehicles. As leases expire, vehicles are being replaced with E85 or lower consumption vehicles.
- The Department reduced its fleet vehicle allotment by six vehicles and has adopted a vehicle sharing program between divisions, which will reduce overall vehicle expenditures through more efficient utilization.
- Active transportation and public transit are supported by on site facilities such as secure bike parking, workplace championing events and the use of transit fare tickets. Financial and technical assistance is provided to municipalities to support the development of local active transportation facilities.

Community Economic Development

- To date, funding for community and economic development initiatives and major land transformation is being provided through the \$25.6M annual Community Development Programs fund as well as Tax Increment Financing across Manitoba.
- The Partner 4 Growth program approved nine regional grants and two multi-regional grants for \$150.0K to support regional economic development plans and projects.
- Since April 2016, the Province has committed Tax Increment Financing support for a number of projects representing over \$1.36B in economic development investments across Manitoba. Projects include the \$500.0M True North Square and Northland projects in downtown Winnipeg, the \$400.0M Roquette and \$330.0M Simplot projects in the Rural Municipality of Portage la Prairie, and \$130.0M for the HyLife Pork Processing Plant Expansion (Town of Neepawa) and Feed Mill (Municipality of Killarney-Turtle Mountain).

Financial Information Section

Part A - Operating Expenditure Municipal Relations Reconciliation Statement

Details	2018/19 Estimates \$(000s)
2018/19 MAIN ESTIMATES	359,357
Allocation of funds from:	
- Enabling Appropriations	-
- Internal Service Adjustments	603
Estimates of Expenditure 2018/19 (Adjusted)	359,960

DEPARTMENT OF MUNICIPAL RELATIONS

EXPENDITURE SUMMARY

For the fiscal year ended March 31, 2019 with comparative figures for the previous fiscal year (\$000s)

ESTIMATE 2018/19	APPROPRIATION	ACTUAL 2018/19	ACTUAL 2017/18	INCREASE (DECREASE)	EXPLANATION NUMBER
	1. Administration and Finance				
42	(a) Minister's Salary	42	32	10	
	(b) Executive Support				
784	(1) Salaries and Employee Benefits	785	870	(85)	
112	(2) Other Expenditures	74	55	19	
896		859	925	(66)	
	(c) Financial and Administrative Services				
606	(1) Salaries and Employee Benefits	523	421	102	1
139	(2) Other Expenditures	123	130	(7)	
745		646	551	95	
	(d) Municipal Board				
670	(1) Salaries and Employee Benefits	677	587	90	
118	(2) Other Expenditures	131	100	31	
788		808	687	121	
	(e) Taxicab Board				
0	(1) Salaries and Employee Benefits	0	304	(304)	
0	(2) Other Expenditures	0	102	(102)	
0		0	406	(406)	2
2,471	13-1	2,355	2,601	(246)	

2018/19	APPROPRIATION	ACTUAL 2018/19	ACTUAL 2017/18	INCREASE (DECREASE)	EXPLANATION NUMBER
	2. Community Planning and Development				
	(a) Community and Regional Planning				
3,884	(1) Salaries and Employee Benefits	3,403	3,598	(195)	3
626	(2) Other Expenditures	383	399	(16)	
4,510		3,786	3,997	(211)	
	(b) Community Development				
4,491	(1) Salaries and Employee Benefits	3,514	3,760	(246)	4
815	(2) Other Expenditures	567	888	(321)	5
5,306		4,081	4,648	(567)	
	(c) Community Development Program				
5,739	(1) Community Places Program	6,335	4,932	1,403	6
5,077	(2) Neighbourhoods Alive	3,745	3,714	31	
8,117	(3) Community Development Initiatives	10,809	8,023	2,786	7
6,236	(3) Recreation Services	5,919	6,051	(132)	
(3,790)	(4) Less: Recoverable from Education and Training	(3,790)	(3,790)	0	
21,379		23,018	18,930	4,088	
31,195	13-2	30,885	27,575	3,310	
	3. Infrastructure and Municipal Services				
	(a) Municipal Finance and Advisory Services				
949	(1) Salaries and Employee Benefits	1,156	1,111	45	
403	(2) Other Expenditures	225	220	5	
1,352		1,381	1,331	50	
	(b) Assessment Services				
8,967	(1) Salaries and Employee Benefits	7,080	7,156	(76)	

1,193	(2) Other Expenditures	1,019	1,028	(9)	
150	(3) Assessment Related Enhancement	143	0	143	
(2,540)	(4) Less: Recoverable from Education and Training	(2,540)	(2,569)	29	
7,770		5,702	5,615	87	

(c) Information Systems

1,236	(1) Salaries and Employee Benefits	1,055	1,264	(209)	8
1,132	(2) Other Expenditures	907	837	70	
(484)	(3) Less: Recoverable from Education and Training	(484)	(476)	(8)	
1,884		1,478	1,625	(147)	

(d) Manitoba Water Services Board

2,419	(1) Salaries and Employee Benefits	2,309	2,487	(178)	9
191	(2) Other Expenditures	134	126	8	
13,824	(3) Water and Sewer Projects	13,823	18,824	(5,001)	10
(13,824)	(4) Less: Recoverable from Funding to Municipalities and Related Grants	(13,824)	(18,824)	5,000	10
2,610		2,442	2,613	(171)	

13,616	13-3	11,003	11,184	(181)	
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4. Financial Assistance					
312,467	(a) Funding to Municipalities and Related Grants	312,541	315,267	(2,726)	11
	(b) Grants to Municipalities in Lieu of Taxes				
17,040	(1) Grants	17,528	17,072	456	12
(16,829)	(2) Less: Recoverable from other appropriations	(16,828)	(17,633)	805	12
211		700	(561)	1,261	
312,678	13-4	313,241	314,706	(1,465)	
359,960	DEPARTMENT TOTAL	357,484	356,066	1,418	

EXPLANATION NOTES:

1. The year over year variance is due less vacant positions in the current fiscal year.
2. The year over year variance is due to the closure of the Taxicab Board in 2017/18.
3. The year over year variance is mainly due to more vacant positions in the current fiscal year.
4. The year over year variance is mainly due to more vacant positions in the current fiscal year.
5. The year over year variance is mainly due to the transfer of operating grants to Community Development Initiatives in 2018/19. The variance is also due to fewer operating costs incurred.
6. The year over year variance is mainly due to payments to support more capital projects.
7. The year over year variance is mainly due to the debt retirement payment for the Keystone Centre.
8. The year over year variance is mainly due to more vacant positions in the current fiscal year
9. The year over year variance is mainly due to more vacant positions in the current fiscal year.
10. The variance is mainly due to a reduction in capital program funding and completion of some previous year's Clean Water and Wastewater projects.
11. The year over year variance reflects a slight reduction in funding to municipalities.
12. The year over year variance is due to higher than originally projected GIL requirements. Payments are based on actual 2018 GIL property tax bills.

DEPARTMENT OF MUNICIPAL RELATIONS

REVENUE SUMMARY BY SOURCE

For the fiscal year ended March 31, 2019 with comparative figures for the previous fiscal year

Actual 2017/18	Actual 2018/19	Increase (Decrease)	Source	Actual 2018/19	Estimate 2018/19	Variance	Expl. No.
			Current Operation Programs – Other				
			Revenue				
934	781	(153)	(a) Fees	781	1,133	(352)	1
10,702	10,262	(440)	(b) Municipalities Shared Cost Receipts	10,262	12,280	(2,018)	2
4	1	(3)	(d) Sundry	1	17	(16)	
			Government of Canada				
58	58	0	(a) Other	58	0	58	
11,698	11,102	(596)	TOTAL REVENUE	11,102	13,430	(2,328)	

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Explanation(s)

1. The variance is mainly due to Subdivision fees. The forecasted revenue is less than actually received reflecting fewer than anticipated subdivision applications.
2. The variance in actual revenue to Estimate in 2018/19 is due to vacant recoverable positions in Assessment Services and Manitoba Water Services Board.

**DEPARTMENT OF MUNICIPAL RELATIONS
 FIVE-YEAR EXPENDITURE AND STAFFING SUMMARY BY APPROPRIATION
 For years ending March 31, 2015 – March 31, 2019**

ACTUAL/ADJUSTED EXPENDITURES (\$000s)

		2014/15		2015/16		2016/17		2017/18		2018/19	
		FTE	\$(000s)								
13-1	ADMINISTRATION AND FINANCE ¹	37.10	3,113	37.10	3,257	35.10	3,258	33.10	2,601	26.10	2,355
13-2	COMMUNITY PLANNING AND DEVELOPMENT <small>1,2,3,4,5,6,7</small>	97.50	44,371	96.50	38,440	113.50	31,796	110.50	27,575	105.40	30,885
13-3	INFRASTRUCTURE AND MUNICIPAL SERVICES ^{1,8}	159.30	14,246	158.30	14,996	149.30	11,559	147.30	11,184	146.30	11,003
13-4	FINANCIAL ASSISTANCE	0	311,874	0	322,006	0	319,379	0	314,706	0	313,241
TOTAL	MUNICIPAL RELATIONS	293.90	373,604	291.90	378,699	297.90	365,992	290.90	356,066	277.80	357,484

EXPLANATION NOTES

1. In 2015/16 the accommodation cost recovery program was transferred to the department of Finance. The actuals for 2014/15 have been adjusted to reflect this transfer.
2. In 2016/17, Recreation and Regional Services was transferred from Children Youth and Opportunities. The actuals for 2014/15 and 2015/16 have been adjusted to reflect this transfer.
3. In 2016/17, Neighbourhoods Alive was transferred from Housing and Community Development. The actuals for 2014/15 and 2015/16 have been adjusted to reflect this transfer.
4. In 2016/17, Rural Opportunities 4 Growth was transferred from Agriculture. The actuals for 2014/15 and 2015/16 have been adjusted to reflect this transfer.
5. In 2016/17, Rural Economic Development Initiatives was transferred from Agriculture. The actuals for 2014/15 and 2015/16 have been adjusted to reflect this transfer.
6. In 2016/17, Community Assistance was transferred from Housing and Community Development. The actuals for 2014/15 and 2015/16 have been adjusted to reflect this transfer.
7. In 2016/17, Infrastructure Grants was transferred from Agriculture. The actuals for 2014/15 and 2015/16 have been adjusted to reflect this transfer
8. In 2015/16, the Energy Division was transferred to the department of Growth, Enterprise and Trade. The actuals for 2014/15 have been adjusted to reflect this transfer.
9. In 2016/17, the former department of Aboriginal and Northern Affairs was amalgamated with the former department of Municipal Government. The actuals for 2014/15 and 2015/16 have been adjusted to reflect this transfer.
10. In 2017/18, the former department of Indigenous and Municipal Relations was re-organized into two separate departments, Indigenous and Northern Relations and Municipal Relations. The actuals for 2014/15 to 2016/17 have been restated.
11. In 2018/19, the Public Safety Basket funding was transferred to the department of Justice and the Conservation Green Team funding was transferred to the department of Sustainable Development. The actuals for 2014/15 to 2017/18 have been restated.

Performance Reporting – Indicators

Progress against Priorities

English Introduction

The following section provides information on key performance measures for the Department for the 2018/19 reporting year. All Government of Manitoba departments include performance measures in their Annual Reports to complement the financial results and provide Manitobans with meaningful and useful information about government activities and their impact on the province and its citizens.

For more information on performance reporting and the Manitoba government, visit www.manitoba.ca/performance.

Your comments on performance measures are valuable to us. You can send comments or questions to mbperformance@gov.mb.ca.

French Introduction

La section ci-dessous fournit de l'information sur certaines mesures clés de performance relativement aux activités du ministère pendant l'année 2017/18. L'ensemble des ministères du gouvernement du Manitoba font état de mesures de performance dans leurs rapports annuels pour ajouter aux données sur les résultats financiers et mettre à la disposition des Manitobains et Manitobaines des renseignements valables et utiles sur les activités du gouvernement et leurs retombées pour la province et sa population.

Pour de plus amples informations quant aux rapports sur la performance et au gouvernement du Manitoba, veuillez consulter le site : www.gov.mb.ca/finance/performance.fr.html.

Nous apprécions beaucoup vos commentaires sur les mesures de performance. N'hésitez pas à nous transmettre vos observations ou questions à l'adresse : mbperformance@gov.mb.ca

WHAT IS BEING MEASURED AND USING WHAT INDICATOR?	WHY IS IT IMPORTANT TO MEASURE THIS?	WHERE ARE WE STARTING FROM (BASELINE MEASUREMENT)?	WHAT IS THE 2018/19 RESULT OR MOST RECENT AVAILABLE DATA?	WHAT IS THE TREND OVER TIME?	COMMENTS/ RECENT ACTIONS/ REPORT LINKS
<p>Outcome: Capacity of Manitoba community foundations to support local initiatives.</p> <p>Indicators: Number of endowment funds established under the Heritage Trust program.</p> <p>Growth in the value of the Heritage Trust endowment funds.</p> <p>Growth in the unrestricted funds among Manitoba community foundations.</p>	<p>This will allow local communities to be more self-sustaining.</p>	<p>2014/15: In 2014, 39 Community Foundations received donations.</p> <p>2016/17: In 2016, the Endow Manitoba 24 Hour Challenge raised \$497,116.</p> <p>The Heritage Trust program was initiated in 2016 - Zero Heritage Trust Endowment funds established.</p> <p>2017/18: In 2017, the province began its support of the Endow Manitoba 24 Hour Challenge.</p>	<p>To November 30, 2018, 22 Heritage Trust endowment funds had been established with a fund balance of \$280,885.88. The Manitoba government's funding commitment for this initiative was \$75,259.50.</p> <p>2018 was the first year all 54 Community Foundations received a donation as part of the Endow Manitoba 24 Hour challenge.</p> <p>In 2017, the funds raised by Manitoba Community Foundations for the unrestricted funds was \$893,449, and in 2018 was \$1,016,667.</p>	<p>The number of Community Foundations receiving donations through the Endow Manitoba 24 Hour Giving Challenge has increased year over year for the previous 5 years.</p> <p>The value of the donations received also increased over that period from \$210,601 in 2014 to \$865,880 in 2018.</p>	

WHAT IS BEING MEASURED AND USING WHAT INDICATOR?	WHY IS IT IMPORTANT TO MEASURE THIS?	WHERE ARE WE STARTING FROM (BASELINE MEASUREMENT)?	WHAT IS THE 2018/19 RESULT OR MOST RECENT AVAILABLE DATA?	WHAT IS THE TREND OVER TIME?	COMMENTS/ RECENT ACTIONS/ REPORT LINKS
<p>Outcome: Supporting community development efforts in communities across Manitoba.</p> <p>Indicators: Number of program grants approved.</p> <p>Number of capital projects approved.</p> <p>Number of on-site consultations provided.</p>	<p>Community organizations that initiate local community development projects add to the quality of life in communities and serve to leverage additional funds to support long-term revitalization.</p> <p>Sustainable community facilities provide social, recreation, and wellness benefits to Manitobans.</p>	<p>This is the first year program grants were provided through a single portal.</p>	<p>In 2018/19, over 700 capacity building and community/regional initiative projects were completed.</p> <p>In 2018/19, \$3.7 million in capital grants were approved for 279 projects.</p> <p>Over 500 on-site planning and technical consultations were delivered to over 300 community groups.</p>	<p>Requests for support from community organizations continued to exceed available funding.</p> <p>The demand continued to be strong for locally initiated community projects.</p>	<p>In 2018/19, \$3.7 million in capital grants leveraged \$18.0 million in total project costs.</p> <p>Community organizations continued to seek advice from technical support staff on projects.</p> <p>Funding enabled and promoted enhanced community partnerships and maintained capacity for the community organizations.</p>

WHAT IS BEING MEASURED AND USING WHAT INDICATOR?	WHY IS IT IMPORTANT TO MEASURE THIS?	WHERE ARE WE STARTING FROM (BASELINE MEASUREMENT)?	WHAT IS THE 2018/19 RESULT OR MOST RECENT AVAILABLE DATA?	WHAT IS THE TREND OVER TIME?	COMMENTS/ RECENT ACTIONS/ REPORT LINKS
<p>Outcome: To offer a single portal through which clients can access grants.</p> <p>Indicator: Number of grant programs included in the single-window intake portal.</p>	<p>A single, established grants portal through which citizens can access information about the availability of government grants will improve accessibility and reduce red tape for the non-profit sector.</p>	<p>The single-window intake portal was launched in 2018/19 and streamlined the application process for the following Community Development programs:</p> <ul style="list-style-type: none"> - Community Places Program; - Hometown Manitoba; - Neighbourhoods Alive Community Initiatives; - Neighbourhoods Alive Neighbourhood Renewal Fund; and - Partner 4 Growth. 	<p>Five programs within the Department of Municipal Relations used the single window intake portal.</p>	<p>Initiated in 2018/19.</p>	<p>This new initiative contributes to the Department's commitment to establish a single point of access for grant applications across government, which will reduce red tape for the non-profit sector.</p> <p>Preparations were made to expand the single-window intake to include grants from other departments.</p>

WHAT IS BEING MEASURED AND USING WHAT INDICATOR?	WHY IS IT IMPORTANT TO MEASURE THIS?	WHERE ARE WE STARTING FROM (BASELINE MEASUREMENT)?	WHAT IS THE 2018/19 RESULT OR MOST RECENT AVAILABLE DATA?	WHAT IS THE TREND OVER TIME?	COMMENTS/ RECENT ACTIONS/ REPORT LINKS
<p>Outcome: Municipalities are planning the protection and efficient use and re-use of their renewable and non-renewable resources.</p> <p>Indicator: Development plans that have undergone a full review and have been approved by the Province.</p>	<p>Development plans provide a framework to direct sustainable land use and development in a municipality or planning district through maps, policies, and statement of physical, social, environmental and economic objectives.</p> <p>Land use planning is the foundation upon which communities build economic opportunities, protect the environment, and improve the quality of life for their citizens.</p>	<p>Development plan by-laws in effect as of March 31, 2014.</p>	<p>For the fiscal year ending March 31, 2019, six development plans governing land use in three municipalities and three planning districts (which, when combined, account for eight municipalities) completed full reviews approved by the Province:</p> <ul style="list-style-type: none"> - The Municipality of Emerson-Franklin and the Rural Municipalities of Montcalm and Springfield; - The Mid-West Planning District (comprised of the Rural Municipalities of Ellice-Archie, Prairie View, Hamiota and Oakview); - The Tanners Crossing Planning District (comprised of the Rural Municipality of Minto-Odanah and the Town of Minnedosa);and - The Trans Canada West Planning District (comprised of the Rural Municipality of Wallace-Woodworth and the Town of Virden). 	<p>Number of municipalities and planning districts with updated development plans is increasing.</p>	

WHAT IS BEING MEASURED AND USING WHAT INDICATOR?	WHY IS IT IMPORTANT TO MEASURE THIS?	WHERE ARE WE STARTING FROM (BASELINE MEASUREMENT)?	WHAT IS THE 2018/19 RESULT OR MOST RECENT AVAILABLE DATA?	WHAT IS THE TREND OVER TIME?	COMMENTS/ RECENT ACTIONS/ REPORT LINKS
<p>Outcome: The long-term financial viability of municipalities (excluding the City of Winnipeg)</p> <p>Indicator: The ability of municipalities to comply with legislated filing timeframes for tax levy by-laws.</p>	<p>Municipalities that are financially viable are able to deliver services efficiently and effectively to citizens.</p>	<p>In 2003, 80% of municipalities had filed their tax levy by-law with the Minister by the legislated date.</p>	<p>In 2018, 94% of municipalities filed their tax levy by-law with the Minister by June 15, the legislated deadline under The Municipal Act.</p>	<p>Percentage of municipalities filing by the legislated date is increasing.</p>	<p>Although The Municipal Act does not define “financial viability”, there are legislative requirements that if consistently not met, indicate financial management stress.</p> <p>By July 15, 2018, 96% of municipalities filed their tax levy by-laws.</p>

WHAT IS BEING MEASURED AND USING WHAT INDICATOR?	WHY IS IT IMPORTANT TO MEASURE THIS?	WHERE ARE WE STARTING FROM (BASELINE MEASUREMENT)?	WHAT IS THE 2018/19 RESULT OR MOST RECENT AVAILABLE DATA?	WHAT IS THE TREND OVER TIME?	COMMENTS/ RECENT ACTIONS/ REPORT LINKS
<p>Outcome: Grow the provincial economy and achieve a return on investment for Community Revitalization Tax Increment Financing projects.</p> <p>Indicators: Amount of private investment leveraged.</p> <p>Increase in commercial and industrial space.</p> <p>Number of jobs created.</p>	<p>Support for strategic capital infrastructure projects encourages economic development and renewal. These investments increase the physical, social and economic viability of a municipality/community.</p> <p>Targeting development to serviced areas increases density and reduces long-term infrastructure and servicing costs.</p>	<p>2013/14:</p> <p>6,000 leasable square feet of new commercial space has been developed under programs/projects supported by the Community Revitalization Fund.</p>	<p>As of March 31, 2019:</p> <p>Approximately \$2.0B in private investment has been leveraged from projects/programs supported by an estimated \$228M in provincial investment through the Community Revitalization Fund.</p> <p>Over 575,000 leasable square feet of new commercial space has been developed under programs supported by the Community Revitalization Fund.</p> <p>In support of agricultural and industrial expansion projects, 340 new jobs will be created, with an additional 349 jobs being preserved, supported through the Community Revitalization Fund.</p>	<p>Private investment leveraged indicates a high rate of return on investment from the Community Revitalization Fund.</p> <p>The amount of new commercial and industrial space being developed is increasing, indicating an enhanced economic environment.</p> <p>Creation and preservation of jobs indicates an enhanced economic environment.</p>	<p>Properties designated as Community Revitalization Properties under The Community Revitalization Tax Increment Financing Act are reported on in Appendix C of the Annual Report.</p> <p>Negotiations on additional agreements for Tax Increment Financing (TIF) supported programs/projects are underway.</p>

WHAT IS BEING MEASURED AND USING WHAT INDICATOR?	WHY IS IT IMPORTANT TO MEASURE THIS?	WHERE ARE WE STARTING FROM (BASELINE MEASUREMENT)?	WHAT IS THE 2017/18 RESULT OR MOST RECENT AVAILABLE DATA?	WHAT IS THE TREND OVER TIME?	COMMENTS/ RECENT ACTIONS/ REPORT LINKS
<p>Outcome: Satisfaction of property owners with the assessment of their properties (made by the Provincial Municipal Assessor).</p> <p>Indicator: Rate of assessment appeals. A low appeal rate indicates ratepayer satisfaction with the assessment of their property.</p>	<p>All property owners have the right to appeal their assessments to the Board of Revision if they believe the assessed value of their property does not reflect the market value of their property (as of the reference date).</p>	<p>In the 2002 reassessment, 0.7% of assessment roll entries were appealed to the Board of Revision.</p>	<p>In the 2018 reassessment, 0.4% of assessment roll entries were appealed to the Board of Revision.</p>	<p>The appeal rate is consistent with previous years.</p>	<p>Under The Municipal Assessment Act, every municipality must have a Board of Revision.</p> <p>The Provincial Municipal Assessor is responsible for delivery of assessment services to all municipalities except the City of Winnipeg, which is responsible for delivery of its own assessment services.</p>

WHAT IS BEING MEASURED AND USING WHAT INDICATOR?	WHY IS IT IMPORTANT TO MEASURE THIS?	WHERE ARE WE STARTING FROM (BASELINE MEASUREMENT)?	WHAT IS THE 2018/19 RESULT OR MOST RECENT AVAILABLE DATA?	WHAT IS THE TREND OVER TIME?	COMMENTS/ RECENT ACTIONS/ REPORT LINKS
<p>Outcome: Access to clean drinking water and high quality wastewater treatment meeting current regulations.</p> <p>Indicator: Recorded project benefits from federal/provincial cost shared infrastructure programming in the category of: water and wastewater.</p>	<p>Recorded benefits from federal/provincial cost-shared infrastructure programming demonstrate funds are being spent on projects that contribute to long-term economic growth, a clean environment, and strong communities. The success of the projects under these programs hinges on the cooperative relationships between all three levels of government.</p>	<p>In 2016/17, the Manitoba Water Services Board entered into 35 project management agreements and completed \$45.0M of construction activity.</p>	<p>In the 2018/19 fiscal year, under the Manitoba Water Services Board Water and Sewer Program, the realized benefits and outcomes for projects completed are reported as follows:</p> <ul style="list-style-type: none"> - Board entered into 26 cost-sharing agreements with municipalities and completed \$40.6M of construction activity. - A new water plant will remove a long-standing boil water advisory. - Water supply and water treatment upgrades to meet growing populations and drinking water standards. - Wastewater lagoon studies and environmental approvals will allow municipalities to apply for Board or Canada- Manitoba Infrastructure funding. 	<p>The expectation is an increase in the amount of households and residents who benefit from water and wastewater upgrades meeting regulations.</p>	<p>During the 2018/19 fiscal year, 15 new capital projects estimated at \$43.0M were approved under the Board's 5-year capital plan. This approval will ensure planning and design functions continue for water and sewer projects in rural Manitoba.</p> <p>Clean Water and Wastewater Fund was a Federal/Provincial initiative for \$92.0M. The Board completed 20 water and sewer tender-ready projects under this initiative.</p>

Regulatory Accountability and Red Tape Reduction

Manitoba Municipal Relations is committed to implementing the principles of regulatory accountability as set out in [The Regulatory Accountability Act](#). The Department works to achieve balance with regulatory requirements, identify the best options for them, assess their impact and incorporate them in department activities, programs and in the development of all regulatory instruments.

A regulatory requirement is a requirement in a regulatory instrument for a person to take an action in order to

- access a program or service offered by the government or a government agency;
- carry on business; or
- participate in a regulated activity.

Regulatory accountability provides a framework to create a transparent, efficient and effective regulatory system. Red tape reduction aims to remove the regulatory requirements that are unclear, overly prescriptive, poorly designed, redundant, contradictory or antiquated. Not all regulatory requirements create red tape.

Regulatory Requirements

	Baseline (April 1, 2016)	2016/17 (March 31, 2017)	2017/18 (March 31, 2018)	2018/19 (March 31, 2019)
Total number of regulatory requirements	34,625	34,628	24,738	24,700

	2016/17 from baseline	2017/18 from baseline	2018/19 from baseline
Net change in total number of regulatory requirements	3	-9,887	-9135
% change	0.0%	-28.6%	-27%

Note: The information in the tables above includes that of any Special Operating Agencies (SOAs) or other agencies that report to the Minister.

- 2018/19 data includes Program transfers and other adjustments *
- the transition from a manual data collection system to an automatic one in 2018/19 may have impacted statistics reported in previous periods
- for additional information, please see the Manitoba Regulatory Accountability Report at www.manitoba.ca/reduceredtape

Achievements:

The Department's achievements in reducing regulatory requirements and eliminating red tape in 2018 included a number of projects as described below:

2017/18

Legislative

Session

- Bill 12: The Red Tape Reduction and Government Efficiency Act, 2018, received Royal Assent on November 8, 2018. Bill 12 included amendments to The Municipal Act to no longer require audits from organizations that receive grants or loans from a municipality, and Ministerial approval to close a public road. The Bill will also enable the Minister to make a regulation that prescribes thresholds for when municipal borrowings are subject to Municipal Board approval. These amendments are to be proclaimed at a future date.
- The Bill also repealed antiquated statutes, specifically The Dauphin Boys' and Girls' Band Act; and unproclaimed provisions under The Planning and Land Dedication For School Sites Act, including a requirement for the City of Winnipeg to report to the Minister on consultations with school boards when it undertakes a development plan review of Plan Winnipeg.
- The amendments recognize modern ways of doing business by providing municipalities with more streamlined options or reduced requirements related to municipal governance and local land use planning. The amendments also recognize that municipalities are mature levels of government that exercise due diligence in areas that include the provision of grants or loans, and municipal borrowing.
- Bill 19: The Planning Amendment Act (Improving Efficiency in Planning) received Royal Assent on June 4, 2018. The Bill introduced a number of changes to The Planning Act intended on streamlining regulatory processes and reducing the administrative burden on municipalities and planning districts. A number of the changes were developed in consultation with key stakeholders. Some of the red tape reduction provisions in Bill 19 include:
 - Removing the administrative burden of submitting a report to the department on consultation with school divisions and when submitting approved development plan by-laws.
 - Expediting municipal zoning bylaw approval process by increasing the minor variance threshold that can be approved by designated employees, and
 - Expediting timelines associated with approving public reserve closures and for municipal board reviews of development plan by-laws.

2018/19 Legislative Session

- Bill 2: The Municipal Amendment Act (Strengthening Codes of Conduct for Council Members) was introduced on November 22, 2018 . This Bill aims to strengthen the protections for all elected municipal officials by requiring council members to complete respectful workplace training when they are elected or re-elected. The Bill will also legislate a complaints and appeals process for code of conduct violations.
 - These requirements, which will be addressed under regulation, demonstrate Manitoba's commitment to strengthening the protections for all elected municipal officials.
- Bill 14: The Reducing Red Tape and Improving Services Act, 2019 was introduced on March 11, 2019. This Omnibus Bill includes amendments to The Municipal Act to enable municipalities obtain an order from a Justice of the Peace to enter onto a property for by-law enforcement or to test utility meters as an additional option to the current process of applying to the courts. Amendments will result in a less onerous process for municipalities to follow when accessing property to perform inspections or enforcement, and is generally quicker and cheaper than applying to the courts. Furthermore, this Bill will remove the requirement for Lieutenant Governor in Council approval to pay city grants, under The City of Winnipeg Charter. This requirement is an extra layer of approval that is deemed unnecessary as grants to Winnipeg are approved by Treasury Board and Cabinet through the annual Estimates process, and authorized under The Appropriation Act.
- Bill 25: The Municipal Amendment and City of Winnipeg Charter Amendment was introduced on March 19, 2019. This Bill will enhance the information available to councils when deciding how to respond to any significant municipal tax shifting caused by a province-wide reassessment. If significant tax shifting occurs during a reassessment, a municipality's administration will be required to evaluate and report on the municipality's options for using local tax tools to mitigate anticipated tax shifting. The Bill will also eliminate the outdated requirement for municipalities to pay 4.75% interest on excess taxes if an assessment appeal is successful. Going forward, municipalities will simply be able to refund excess property taxes without calculating interest, which aligns with the practices of other jurisdictions such as Saskatchewan and Alberta.

- **The Public Interest Disclosure (Whistleblower Protection) Act**

The Public Interest Disclosure (Whistleblower Protection) Act came into effect in April 2007. This law gives employees a clear process for disclosing concerns about significant and serious matters (wrongdoing) in the Manitoba public service, and strengthens protection from reprisal. The Act builds on protections already in place under other statutes, as well collective bargaining rights, policies, practices and processes in the Manitoba public service.

Wrongdoing under the Act may be: contravention of federal or provincial legislation; an act or omission that endangers public safety, public health or the environment; gross mismanagement; or, knowingly directing or counselling a person to commit a wrongdoing. The Act is not intended to deal with routine operational or administrative matters.

A disclosure made by an employee in good faith, in accordance with the Act, and with a reasonable belief that wrongdoing has been or is about to be committed is considered to be a disclosure under the Act, whether or not the subject matter constitutes wrongdoing. All disclosures receive careful and thorough review to determine if action is required under the Act, and must be reported in a department's annual report in accordance with Section 18 of the Act.

The Department of Municipal Relations is pleased to report that during the 2018/2019 fiscal year there were no issues/matters pertaining to any section of this Act.

The following is a summary of disclosures received by Manitoba Municipal Government for fiscal year 2018/19:

Information Required Annually (per Section 18 of The Act)	Fiscal Year 2018/19
<p>The number of disclosures received, and the number acted on and not acted on.</p> <p>Subsection 18(2)(a)</p>	<p style="text-align: center;">NIL</p>
<p>The number of investigations commenced as a result of a disclosure.</p> <p>Subsection 18(2)(b)</p>	<p style="text-align: center;">NIL</p>
<p>In the case of an investigation that results in a finding of wrongdoing, a description of the wrongdoing and any recommendations or corrective action taken in relation to the wrongdoing, or the reasons why no corrective action was taken.</p> <p>Subsection 18(2)(c)</p>	<p style="text-align: center;">NIL</p>

APPENDICES

Appendix A – Market Value Assessment – Provincial Totals

At the end of the calendar year, the Assessment Branch delivers final assessment rolls to all municipalities excluding the City of Winnipeg. The market value of all assessment in Manitoba as shown on these rolls is aggregated in the table below.

Roll Type / Year	RURAL \$	VILLAGES \$	TOWNS \$	CITIES \$	L.G.D.S. \$	ABORIGINAL / NORTHERN AFFAIRS \$	TOTAL \$
Business							
2019	60,348,500	0	13,170,400	78,077,300	992,500	1,339,300	153,927,900
2018	61,043,500	0	13,096,000	76,669,400	993,900	1,425,700	153,228,500
Change	-695,000	0	74,700	1,407,800	-1,400	-86,400	699,400
Personal							
2019	1,071,429,800	906,300	22,348,700	49,267,600	0	249,500	1,144,201,900
2018	1,008,588,800	893,200	21,122,800	46,277,200	0	217,700	1,077,099,700
Change	-62,841,000	13,100	1,225,900	2,990,400	0	31,800	67,102,200
Real (T)							
2019	65,530,813,507	260,129,200	4,963,257,600	12,950,334,440	176,184,200	291,917,300	84,082,636,247
2018	64,711,828,377	256,221,000	4,873,307,700	12,704,256,112	173,778,200	201,866,700	82,921,258,089
Change	818,985,130	3,908,200	89,949,900	246,078,328	2,406,000	50,600	1,161,378,158
Real (G)							
2019	1,640,216,300	1,802,100	225,864,500	556,061,400	6,108,300	94,702,000	2,524,754,600
2018	1,623,266,300	2,484,400	225,125,900	554,358,000	6,108,300	93,585,900	2,504,928,800
Change	16,950,000	-682,000	738,600	1,703,400	0	1,116,100	19,825,800

Real (S)								
2019	228,186,600	5,684,000	175,028,600	331,044,300	509,300	566,000	741,018,800	
2018	224,871,300	5,670,900	168,676,700	311,833,100	666,600	566,000	712,284,600	
Change	3,315,300	13,100	6,351,900	19,211,200	-157,300	00	28,734,200	
Real (E)								
2019	2,628,661,100	19,211,500	1,275,168,600	1,451,165,400	39,209,500	61,912,800	5,475,328,900	
2018	2,602,754,700	18,938,900	1,256,646,100	1,441,926,200	39,196,400	61,417,300	5,420,879,600	
Change	25,906,400	272,600	18,522,500	9,239,200	13,100	495,500	54,449,300	
TOTAL								
2019	71,159,655,807	287,733,100	6,674,838,400	15,415,950,340	223,003,800	360,686,900	94,121,868,347	
2018	70,232,352,977	284,208,400	6,557,975,200	15,135,320,012	220,743,400	359,079,300	92,789,679,289	
Change	927,302,830	3,524,700	116,863,200	280,630,328	2,260,400	1,607,600	1,332,189,058	

T – Taxable

G - Exempt: Subject to grant in lieu of taxes

S - Taxable: Exempt from school levies

E – Exempt

Appendix B – Total School Assessment (Portioned Values)

In accordance with provisions of The Municipal Assessment Act, the 2019 Total School Assessment was provided to the Department of Education by December 1, 2018 and formed the basis for the calculation of school levies. The Total School Assessment (TSA) is the Total Municipal Assessment (TMA) plus portioned values of personal property less the value of real property exempt from school taxes. The TSA is the tax base used by the Province to raise revenue to support the education program across Manitoba and is a determining factor in the distribution of funding to school divisions.

School Division	School Assessment
Beautiful Plains	803,501,640
Borderland	1,006,004,800
Brandon	3,232,644,950
Evergreen	1,017,610,390
Flin Flon	136,562,310
Fort la Bosse	1,236,030,290
Frontier	254,292,560
Garden Valley	1,311,912,740
Hanover	2,264,479,640
Interlake	1,433,429,580
Kelsey	261,051,420
Lakeshore	328,358,630
Lord Selkirk	2,063,098,810
Louis Riel	8,074,445,980
Mountain View	1,087,444,740
Mystery Lake	466,910,690
NL S.D.	162,708,240
Park West	963,056,720
Pembina Trails	8,688,991,790
Pine Creek	546,236,010

School Division	School Assessment
Portage la Prairie	1,349,229,070
Prairie Rose	1,529,203,950
Prairie Spirit	1,520,153,660
Red River Valley	1,572,480,940
River East Transcona	6,919,957,530
Rolling River	1,060,013,960
Seine River	1,902,017,900
Seven Oaks	3,533,872,920
Southwest Horizon	1,267,616,960
St. James Assiniboia	4,809,211,420
Sunrise	2,678,178,850
Swan Valley	574,614,200
Turtle Mountain	624,942,030
Turtle River	233,189,180
Western	609,533,190
Winnipeg	12,786,894,260
GRAND TOTAL	78,309,881,950

Appendix C - The Community Revitalization Fund

The Community Revitalization Tax Increment Financing Act (Act) came into force in November 2009. Section 15(9) states The minister must include in each annual report of the minister's department a financial statement of the fund and a report on the use of grants made from the fund in the year and what those grants achieved.

Tax Increment Financing (TIF) is a financing tool that governments can use to encourage redevelopment and revitalization. The Act provides authority to the Province to designate specific real properties as community revitalization properties for a specified period of time, up to a maximum of 25 years. During the designation period, increases in the assessed value of the property are expected to occur as a result of redevelopment and investment. The incremental increase in assessment resulting from the redevelopment and investment is subject to a Community Revitalization (CR) Levy in lieu of applicable education-related taxes. The levy is remitted to the Minister of Finance and held in trust in the Community Revitalization (CR) Fund account in the Consolidated Fund.

Grants from the CR Fund can be used to:

- revitalize communities or neighborhoods;
- encourage economic development;
- enhance social and cultural development; and
- preserve heritage properties.

Before a property can be designated, the school board and municipality must be consulted. Before a grant can be requisitioned from the CR Fund, the municipality in which the designated property is situated must agree to the purpose of the grant.

Note: The CR Levy is remitted to the CR Fund after development is completed and the designated property is reassessed. Properties may be designated for up to 25 years. Grants are provided from monies in the CR Fund over an extended period of time.

TIF Initiatives Supported under the TIF Act as of March 31, 2019 by Municipality

City of Winnipeg

Initiative	Purpose of Grant	Designation Status	Initiative Achievement
Downtown Winnipeg Residential Development Grant Program, a partnership between the Province of Manitoba and the City of Winnipeg to provide up to \$40 million in incentives to housing developers.	<p>To increase the number and diversity of housing options, increase mixed residential and commercial development, and redevelop vacant properties and surface parking lots.</p> <p>Grants are provided as an incentive to housing developers (private and non-profit) paid in a lump sum or annually after the development is completed.</p>	Development of residential units is complete for all 17 properties in the Program.	Program has resulted in the development of 343 new rental units and 443 new condominium units for a total of 786 new residential units in downtown Winnipeg.
Strategic Downtown Investments Agreement between the Province of Manitoba, the City of Winnipeg and CentreVenture Development Corporation to support the Portage Avenue Development Strategy and the Sports, Hospitality and Entertainment District (SHED).	<p>To encourage and protect private and public investment in downtown Winnipeg and develop the 11-block SHED area where entertainment and related commercial activities would be encouraged.</p> <p>Incremental taxes from the Centrepoint Development, across from the Bell MTS Place in downtown Winnipeg, will be used to support this program.</p> <p>Grants are provided to support capital projects in public and</p>	CentrePoint Development complete on three designated properties.	Developments were completed in December 2014 and include streetscape and pedestrian improvements surrounding Bell MTS Place, storefront and building enhancements and marketing and promotion of the SHED area.

	shared spaces within defined Portage Avenue districts downtown, such as streetscape enhancements and skywalk development.		
Investors Group Field	Incremental taxes from the redevelopment of the former CanadInns Stadium site will contribute to the Bomber Stadium at Investors Group Field, a new state-of-the-art sports and entertainment facility.	Vacant building and land on two designated properties. Pending further development.	Investors Group Field opened June 2013.
UWinnipeg Commons Housing Complex Project	Grants will support the development of a mixed-use complex.	Development complete on one designated property.	Redevelopment of a surface parking lot into a mixed-use complex with 102 rental housing units, including 46 affordable units and 30 rent-geared-to-income units.
Exchange/Waterfront Neighbourhood Development Program, a partnership between the Province of Manitoba, the City of Winnipeg and CentreVenture Development Corporation to contribute to the creation of a vibrant, economically sustainable downtown, building on the successful Downtown Winnipeg Residential Development Grant Program partnership.	<p>Incremental taxes from properties designated under the Downtown Winnipeg Residential Development Grant Program will support this program.</p> <p>Grants will support four program components, which include: Retail Attraction and Retention Coordination, Marketing/Image and Safety Initiatives, Parking Initiatives, and Capital Investments in Safety and</p>	Residential developments complete on two designated properties.	<p>Physical improvements, including safety and walkway upgrades, have been completed.</p> <p>In addition, the Peg City Co-op Car Share Program has expanded to the Exchange District and the Exchange BIZ has increased their safety patrols of the area.</p>

	<p>Heritage. The four-part program incorporates the Exchange, Civic Centre, China Town and the adjacent portion of South Point Douglas neighbourhoods.</p>		
<p>Support to Manitoba Dairy Value Added Food Industry – a partnership amongst Canada, Manitoba, the City of Winnipeg, and Parmalat Canada Inc.</p>	<p>To support the construction of a modern dairy processing facility in St. Boniface, allowing the company to keep its dairy operation in Winnipeg while maintaining and increasing local employment.</p> <p>Grants will support the extension of waste water servicing to the new dairy processing plant.</p>	<p>Development complete on one designated property.</p>	<p>Construction of the Parmalat Canada Inc. facility was completed in September 2017.</p>
<p>Live Downtown: Rental Development Grant Program, a partnership between the Province of Manitoba and the City of Winnipeg to increase new rental units in downtown Winnipeg by 750-900 units.</p>	<p>To encourage the development of additional multi-family, mixed-income rental housing aiming to increase and diversify the residential population of downtown Winnipeg.</p> <p>Grants are provided as an incentive to rental housing developers (private and non-profit), paid annually over 12-20 years after the development is complete.</p>	<p>Six properties designated and development complete on one designated property.</p>	<p>Program has resulted in the approval of 672 new rental units for development over six properties in downtown Winnipeg to date.</p>

Municipality of Killarney-Turtle Mountain

Initiative	Purpose of Grant	Designation Status	Initiative Achievement
HyLife Foods feed mill initiative in support of pork sector expansion in Manitoba.	Grant will support costs associated with the development of the new HyLife Foods feed mill.	One property designated.	The \$130M investment, including a plant expansion in Neepawa and new feed mill in Killarney-Turtle Mountain, was announced in September 2018 and is anticipated to create 98 new jobs.

Town of Neepawa

Initiative	Purpose of Grant	Designation Status	Initiative Achievement
HyLife Foods expansion initiative in support of pork sector expansion in Manitoba.	Grant will support costs associated with the expansion of the HyLife Foods processing facility.	One property designated.	The \$130M investment, including a plant expansion in Neepawa and new feed mill in Killarney-Turtle Mountain, was announced in September 2018 and is anticipated to create 98 new jobs.

Rural Municipality of Portage la Prairie

Initiative	Purpose of Grant	Designation Status	Initiative Achievement
Roquette – Pea Processing Plant. A partnership with the City and Rural Municipality of Portage la Prairie and Roquette Feres Inc.	Grants will support costs associated with infrastructure requirements to support the development of the new Roquette Pea Processing Plant in the RM of Portage la Prairie.	Two properties designated.	The new, \$400M pea processing facility near Portage la Prairie was announced in January 2017 and is anticipated to create 150 new jobs.
Simplot facility expansion. A partnership with the Rural Municipality of Portage la Prairie and J.R. Simplot.	Grants will support costs associated with plant expansion and infrastructure requirements to support the development of the expanded potato processing facility in the RM of Portage la Prairie.	Two properties designated.	The expanded \$460M facility near Portage la Prairie was announced in February 2018 and is anticipated to create 87 new jobs.

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Rural Municipality of Rosser

Initiative	Purpose of Grant	Designation Status	Initiative Achievement
CentrePort Canada, an approximately 20,000 acre inland port near the Winnipeg Richardson International Airport that is to serve as a transportation, trade, manufacturing, distribution, warehousing and logistics centre.	Grants will support future strategic requirements for CentrePort industrial lands including infrastructure servicing requirements.	Development complete on 19 of 20 designated properties.	N/A

Audit

Section 15(8) of The Community Revitalization Tax Increment Financing Act (the Act) requires that the accounts and transactions of the fund must be audited annually by an auditor, who may be the Auditor General. In accordance, the opinion of the Office of the Auditor General Manitoba on the receipts and disbursements of the Community Revitalization Fund as at March 31, 2019 forms a part of this Appendix.



Auditor General
MANITOBA

INDEPENDENT AUDITOR'S REPORT

To the Legislative Assembly of Manitoba
To the Department of Municipal Relations

Opinion

We have audited the statement of receipts and disbursements of the Community Revitalization Fund for the year ended March 31, 2019 and the notes to the statement, including a summary of significant accounting policies and other explanatory information. The statement has been prepared to comply with Section 15 of The Community Revitalization Tax Increment Financing Act.

In our opinion, the accompanying statement of receipts and disbursements of the Community Revitalization Fund for the year ended March 31, 2019 is prepared, in all material respects, in accordance with Section 15 of The Community Revitalization Tax Increment Financing Act.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Statement section of our report. We are independent of the Community Revitalization Fund in accordance with the ethical requirements that are relevant to our audit of the statement in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter - Basis of Accounting

We draw attention to Note 3 to the statement, which describes the significant accounting policies. The statement is prepared to assist the Department of Municipal Relations to comply with Section 15 of The Community Revitalization Tax Increment Financing Act. As a result, the statement may not be suitable for another purpose. Our opinion is not modified in this respect.

Responsibilities of Management and Those Charged with Governance for the Statement

Management is responsible for the preparation of the statement in accordance with Section 15 of The Community Revitalization Tax Increment Financing Act, and for such internal control as management determines is necessary to enable the preparation of a statement that is free from material misstatement, whether due to fraud or error.

In preparing the statement, management is responsible for assessing the Community Revitalization Fund's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless an intention exists to liquidate the Community Revitalization Fund or to cease operations, or there is no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Community Revitalization Fund's financial reporting process.

Auditor's Responsibilities for the Audit of the Statement

Our objectives are to obtain reasonable assurance about whether the statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the statement.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Community Revitalization Fund's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Community Revitalization Fund's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the statement or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Community Revitalization Fund to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the statement, including the disclosures, and whether the statement represents the underlying transactions and events in a manner that is in accordance with Section 15 of The Community Revitalization Tax Increment Financing Act.

We communicate with those charged with governance regarding , among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Office of the Auditor General

Office of the Auditor
General Winnipeg,
Manitoba
June 28, 2019

**DEPARTMENT OF MUNICIPAL RELATIONS
COMMUNITY REVITALIZATION FUND**

STATEMENT OF RECEIPTS AND DISBURSEMENTS

For the Year Ended March 31, 2019

	2019	2018
Funds on Deposit with Province of Manitoba		
Balance, beginning of year	\$ 2,947,088	\$ 1,984,759
RECEIPTS:		
City of Winnipeg		
Downtown Winnipeg Residential Development Grant Program	975,329	838,410
Exchange/Waterfront Neighbourhood Development Program	139,498	124,887
Sports Hospitality and Entertainment District Program	551,534	538,632
Investors Group Field (IGF)	400,389	673,621
University of Winnipeg (U of W) Commons	85,024	3,175
Live Downtown	57,749	-
Parmalat Canada	146,019	35,565
Rural Municipality (RM) of Rosser		
CentrePort	684,554	569,397
Interest	52,007	22,080
Total receipts	3,092,103	2,805,767
DISBURSEMENTS:		
Downtown Winnipeg Residential Development Grant Program (DRDG) (Note 4)	889,023	270,411
Exchange/Waterfront Neighbourhood Development (EWND)	423,055	-
Sports Hospitality and Entertainment District Program (SHED)	373,192	373,192
Investors Group Field (IGF) (Note 4)	181,878	1,161,138
University of Winnipeg (U of W) Commons	88,199	-
Parmalat Canada	146,019	35,565
Audit Services (Note 3d)	3,240	3,132
Total disbursements	2,104,606	1,843,438
Funds on Deposit with Province of Manitoba		
Balance, end of year (Note 4)	\$ 3,934,585	\$ 2,947,088

Department of Municipal Relations

Community Revitalization Fund

Notes to the statement for the year ended March 31, 2019

1. Authority and Operation

The Department of Municipal Relations, Community Revitalization Fund was established in accordance with provisions of The Community Revitalization Tax Increment Financing Act.

It provides a facility for the collection of community revitalization levies imposed in lieu of incremental school taxes and the provision of grants for the purposes as set out in the Community Revitalization Tax Increment Financing Act.

Transactions are recorded within trust accounts of the Province of Manitoba.

2. New Tax Increment Financing

In December 2018, the Province announced a new Tax Increment Financing (TIF) framework to strengthen the use of TIF as a tool to support the Province's Economic Growth Action Plan. The new framework is guided by seven principles to drive economic growth, leverage private investment, and reduce risk and liability for Manitobans. It will strengthen the use of TIF as a tool to support economic growth across Manitoba through prioritizing initiatives with a clear return on investment.

The 7 Principles are:

- 1 – clear, formal process (a formal application form and clear, public criteria)
- 2 – minimal risk (reducing risk to Manitoba – the Province only pays what is collected)
- 3 – a whole-of-government approach (interdepartmental committee tasked with TIF review)
- 4 – municipal alignment and collaboration (collaborative, long-term strategic partnerships)
- 5 – target development (encouraging development in brownfield and under-utilized areas)
- 6 – value (value for money and return on investment)
- 7 – economic growth (TIF is a catalyst to drive economic growth, leverage private investment)

TIF framework is developed in partnership with key stakeholders including the Association of Manitoba Municipalities and the City of Winnipeg. The framework will establish a clear and formal application package and approval process, identify investment priorities, and publicly report on outcome-based performance measures. TIF investments will be based on a value for money model, while helping to address shared local and provincial priorities for economic diversification across the province.

Department of Municipal Relations

Community Revitalization Fund

Notes to the statement for the year ended March 31, 2019

3. Significant Accounting Policies

Basis of Accounting

The statement is prepared on a cash basis of accounting in accordance with the financial reporting provisions in Section 15(9) of The Community Revitalization Tax Increment Financing Act.

- a) Receipts
The community revitalization levy remitted to the Minister of Finance by a municipality is credited to the Fund.
- b) Disbursements
Grant payments from the Fund are based on requisitions from the Minister responsible for the Community Revitalization Fund; the purpose of which is to promote and support significant improvement projects to:
 - a) revitalize communities or neighbourhoods;
 - b) encourage economic development;
 - c) enhance social and cultural development;
 - d) preserve heritage properties.

The grants may be made to:

- a) the person in whose name the community revitalization property is assessed;
- b) an occupier of the community revitalization property;
- c) the municipality in which the community revitalization property is situated; or
- d) a person or organization carrying on activities or projects that are consistent with the purposes of the Fund and that are in the same community or neighbourhood as the community revitalization property.

The Minister of Finance pays the requisitioned grants from the Fund.

- c) Funds on Deposit with Province of Manitoba
Funds on deposit with the Province of Manitoba are cash deposits held in an investment account or an administrative account. The deposits in the investment account are interest bearing and have fixed maturity dates. The deposits in the administrative account are non-interest bearing and cashable on demand.

- d) Administration
Interest income from funds on deposit is allocated to administration and is used to pay for administrative expenses, including audit fees.

Department of Municipal Relations

Community Revitalization Fund

Notes to the statement for the year ended March 31, 2019

4. Funds on Deposit with Province of Manitoba

	<u>2019</u>	<u>2018</u>
Investment Account, deposits interest bearing at rates from 1.68% to 1.83%, maturing from April 2, 2019 to July 2, 2019	\$ 3,934,585	\$ 2,665,195
Administrative Account	<u>\$ -</u>	<u>\$ 281,893</u>
Total	<u>\$ 3,934,585</u>	<u>\$2,947,088</u>

The 2018 Administrative Account balance of \$281,893 is for the remaining balance owed to DRDG, \$100,015 and IGF, \$181,878. Payment was made on April 23, 2018.

Department of Municipal Relations

Community Revitalization Fund

Notes to the statement for the year ended March 31, 2019

5. Program and Administration Balances

Programs	March 31, 2018 Balance	Receipts	Disbursements	Transfers (Note 6)	March 31, 2019 Balance
City of Winnipeg:					
DRDG	\$ 861,383	\$ 975,329	\$ 889,023	-	\$ 947,689
EWND	281,988	139,498	423,055	\$ 127,907	126,338
SHED	-	551,534	373,192	(127,907)	50,435
IGF	181,877	400,389	181,878	-	400,388
U of W Commons	3,175	85,024	88,199	-	-
Live Downtown	-	57,749	-	-	57,749
Parmalat Canada	-	146,019	146,019	-	-
RM of Rosser:					
CentrePort	\$ 1,586,876	684,554	-	-	2,271,430
Total Program Balance	\$ 2,915,299	\$3,040,096	\$ 2,101,366	\$ -	\$ 3,854,029
Administration Balance	31,789	52,007	3,240	-	80,556
Total	\$ 2,947,088	\$3,092,103	\$ 2,104,606	\$ -	\$ 3,934,585

6. Transfers

In 2015/16, the grant paid for the SHED of \$371,314 was financed from the program balances in the DRDG by \$183,873 and the EWND by \$187,440 because of delays in the development of the SHED community revitalization properties and the related community revitalization levies.

In 2016/17, the SHED partially reimbursed the DRDG by \$77,966.

In 2017/18, the SHED fully reimbursed the balance of \$105,907 to the DRDG and partially reimbursed the EWND by \$59,533.

In 2018/19, the SHED fully reimbursed \$127,907 to the EWND.

Department of Municipal Relations

Community Revitalization Fund

Notes to the statement for the year ended March 31, 2019

7. Cumulative Receipts and Disbursements

Programs	Total Receipts	Total Disbursements	Balance of Fund
	2012-13 to 2018-19	2012-13 to 2018-19	March 31, 2019
City of Winnipeg:			
DRDG	\$2,906,183	\$1,958,494	\$947,689
EWND	549,394	423,056	126,338
SHED	1,541,324	1,490,889	50,435
IGF	3,033,176	2,632,788	400,388
U of W Commons	88,199	88,199	-
Live Downtown	57,749	-	57,749
Parmalat Canada	181,584	181,584	-
RM of Rosser:			
CentrePort	2,271,430	-	2,271,430
Total Program Balance	10,629,039	6,775,010	3,854,029
Administration Balance	86,928	6,372	80,556
Total	\$10,715,967	\$6,781,382	\$3,934,585