



### Application for Borrowing Privileges for Temporary Manitoba Government Staff

If you are working on a temporary basis for the Manitoba Government and you need access to library materials and services, you must first complete this form and have your supervisor sign it. Once registered with the library, your library card will be sent by inter-departmental mail and you will receive an email explaining the library's services. Please return the completed form to:

Legislative Library  
Room 100, 200 Vaughan Street  
Winnipeg MB R3C 0V8.  
Fax number: (204) 948-1312  
Telephone number: (204) 945-4330 or 1-800—282-8069 (ext 4330)

**Staff Name:** \_\_\_\_\_  
**Position title:** \_\_\_\_\_  
**Office Address:** \_\_\_\_\_  
**City/Town:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_  
**Office E-mail address:** \_\_\_\_\_ **Office Telephone Number:** \_\_\_\_\_  
**Home Address:** \_\_\_\_\_  
**City/Town:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_  
**Personal E-mail address:** \_\_\_\_\_  
**Home Telephone:** \_\_\_\_\_ **Cell Phone Number:** \_\_\_\_\_  
**Project Title:** \_\_\_\_\_  
**Project Description:** \_\_\_\_\_  
**Start Date:** \_\_\_\_\_ **End Date:** \_\_\_\_\_  
**Name of Supervisor:** \_\_\_\_\_  
**Dept:** \_\_\_\_\_ **Branch:** \_\_\_\_\_  
**Office Address:** \_\_\_\_\_  
**City/Town:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_  
**Office Telephone Number:** \_\_\_\_\_ **Office Cell Number:** \_\_\_\_\_

As project supervisor, I authorize the above named researcher to borrow materials for the Manitoba Legislative Library under the name of this office with the understanding that it will be responsible for their prompt return and may be held liable for any loss or damage.

\_\_\_\_\_  
Supervisor Signature

**DO NOT WRITE BELOW THIS LINE**

Approved by : \_\_\_\_\_ (Head, Reference Services) Date: \_\_\_\_\_